

# Stationery

- [Stationery layout with colours](#)

Each layout can be configured to have their own colours

Edit Company Profile Info

Attachments
Print
Generic Naming Defaults
Functions
Close

Basic Settings
Advanced Settings

Basic
Address
Defaults
Additional
Email SMS
Bank Details

Company Code:
H5OF

Company Name:
Huge ERP System

Telephone:
+64 22 123456

Telephone 2:
+64 22 123456

Fax:
+64 22 123456

Email:
malcolm@erpsolutions.co.nz

Registration No.:
9429654321

GST Registration No.:
135-000-345

Website:
https://erpsolutions.co.nz

Current Year:
FY 2024

Current Period:
September 2023

Company Image:
H5OF\_ERP5

Default Program Colour:
#d6dff7

Program Colour:

Module Aspect Ratio:
100%

Page Size:
250

Short Name:

Stationary Color:
#874286



Save
Close

## Setting up the stationery

If you leave the stationery colour on the document blank, it will assume the colour selected on the main company profile setup.

If you wish to add a specific colour to the stationery layout then add the colour code on the stationery colour filter

# Edit Company Profile Info

Attachments | Print | Generic Naming Defaults | Functions | Close

## Basic Settings

## Advanced Settings

### Settings

### GL Links

### Stationery

### Asset

### Support Logs

### Custom Fields

Page 1 of 1

Displaying 1 - 64 of 64

| #  | Document Type           | Setup                                                      |
|----|-------------------------|------------------------------------------------------------|
| 1  | Bill Of Materials       |                                                            |
| 2  | Bill Of Materials Setup |                                                            |
| 3  | BOM Work Order          |                                                            |
| 4  | BookIn Book Out Docu    |                                                            |
| 5  | BookIn Receipt          |                                                            |
| 6  | BookIn Supplier         |                                                            |
| 7  | Credit Note             |                                                            |
| 8  | Creditor Payment Rem    |                                                            |
| 9  | Creditors Age Analysis  |                                                            |
| 10 | Creditors Journal       |                                                            |
| 11 | Debtors Age Analysis    |                                                            |
| 12 | Debtors Journal         |                                                            |
| 13 | Debtors Quote           |                                                            |
| 14 | Debtors Quote Interna   |                                                            |
| 15 | Debtors Quote Setup     |                                                            |
| 16 | Delivery Note           |                                                            |
| 17 | Delivery Note CM        |                                                            |
| 18 | Delivery Note1          |                                                            |
| 19 | Delivery Note2          | Stationery/INVDeliveryNote2.xsl Right                      |
| 20 | Dispatch Stock          | Stationery/DispatchStock_000.xsl Right                     |
| 21 | Goods Received Note     | Stationery/GoodsReceivedNote_ANZ122.xsl Right Below Totals |

### Stationery Setup

Terms Position: None

Logo Position: Right

Template: Stationery/Quote\_ANZ000.xsl

Print Select: ☒

Stationary Color:

Save

Close

Download

Upload

Save

Close