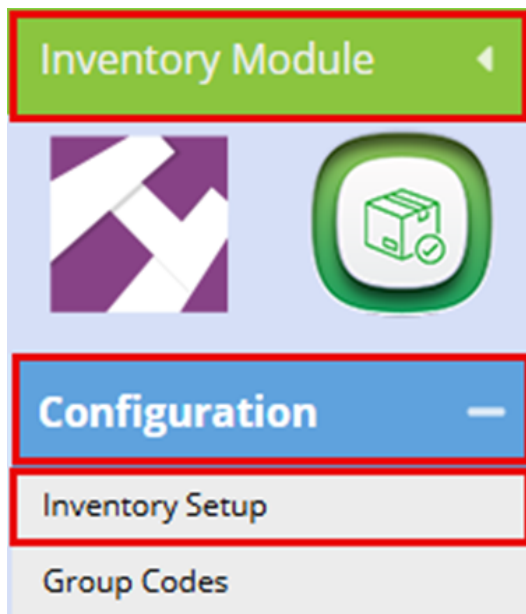


Updating Unit Cost Prices on Inventory Items

Log in to the **Inventory module> Configuration> Inventory Setup**.



Type in the item code you are wanting to update in the Item code bar and click search.

At the bottom you will see the item pop up. Double click on this item.

Inventory Setup

Search Add Edit Clone Delete Inventory Overview View In

Basic Search Custom Search Expand

Item Code: PEN001

Barcode:

Group Code: All

Order By: Stock Code

Active: ☒

Item Description:

Supplier Item Code:

Supplier Name:

Category:

BOM Items:

Total Stock 171

Total Custom 32

Total Service 26

Main Cost Price Supplier Cost Price Stock Available

Page 1 of 1 Remove Paging:

#	Att	Memo	Status	Code	Description
1				PEN001	Pen MG Stock
2				PEN001a	Pen MG Stock

Click on Supplier

Edit Inventory Item

Inventory Detail

Attachment Memo Info Suppliers Warehouses

Inventory Code: PEN001

Description: P

Click Add, a Add Supplier Window will open

Click the dropdown Arrow for the Supplier Code. Here you will find your already created suppliers list.

Select the supplier you want to add.

Manage Supplier

Supplier Details

 Add
  Edit
  Delete
  Add To RFQ

Inventory Item: **PEN001 - Pen MG Stock**

Page 1 of 1

#	Supplier Item Cost	Name	Supplier Item Code	Supplier Cu
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Add Supplier

Manage Supplier Details

Stock Desc: **Pen MG Stock**

Supplier Code: Supplier Name:

Supplier Item Code: Supplier Barcode:

In the System Item Block Add the cost of this item from this supplier and click Save

Edit Supplier

Manage Supplier Details

Stock Desc: **Pen MG Stock**

Supplier Code:

Supplier Item Code:

System Item Cost: **NZD**

Exchange Rate:

Supplier Item Cost: **NZD**

Supplier Discount:

Estimated Cost:

Once you have clicked save you will see that your supplier is now linked to the specific product with a Cost price.

Manage Supplier

Supplier Details

 Add
  Edit
  Delete
  Add To RFQ

Inventory Item: **PEN001 - Pen MG Stock**

Page 1 of 1

#	Supplier Item Cost	Name	Supplier Item Code	Supplier Currency Item	Currency	Supplier Discount	Estimated Cost
1	60.0000	Rectron		60.0000	NZD NZ Dollar	0.0000	60.0000
2	0.0000	Image Skin Supplier		0.0000	NZD NZ Dollar	0.0000	0.0000

Revision #5

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