

Report Security

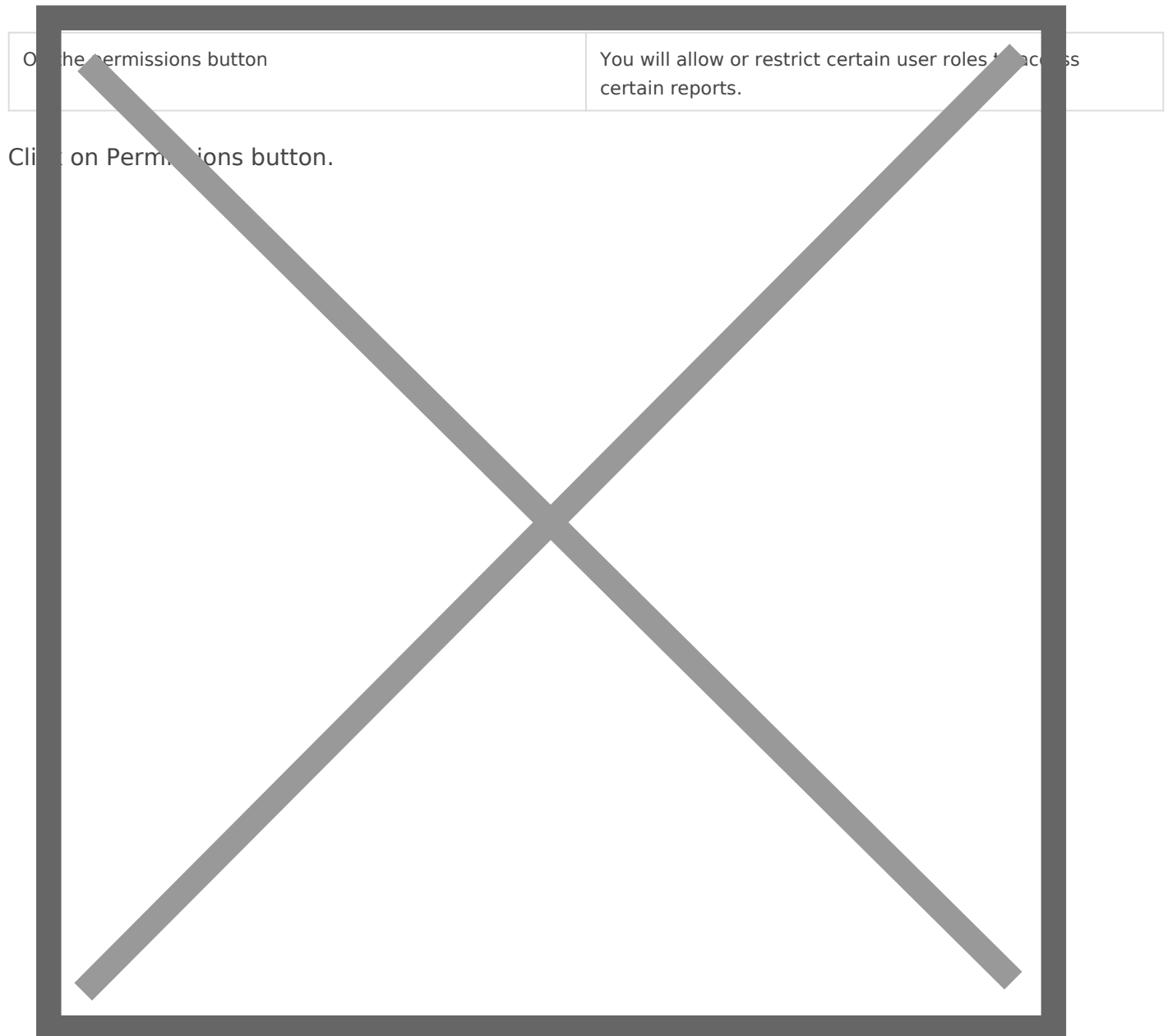
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Report Security

Video training manual 2016 - [Click Here](#)

System Configuration> Security> Report Security

This is where the permissions for reports are set



Search	To search by selected criteria: User Role, Category and Report Description.
User Role	The security role of the user where the administrator will select which reports the user has access to.
Select All	Selects all reports
Unselect All	Unselects all reports
Add Security Role	Allows the administrator to create a new security permissions role for a particular user/ group of users.
Print	Allows the administrator to print the role list

The Administrator will have an option to print All reports, print only the selected reports or to group the reports by selected on top

Reports

The system has many reports broken down into categories.

The main categories are as follows:

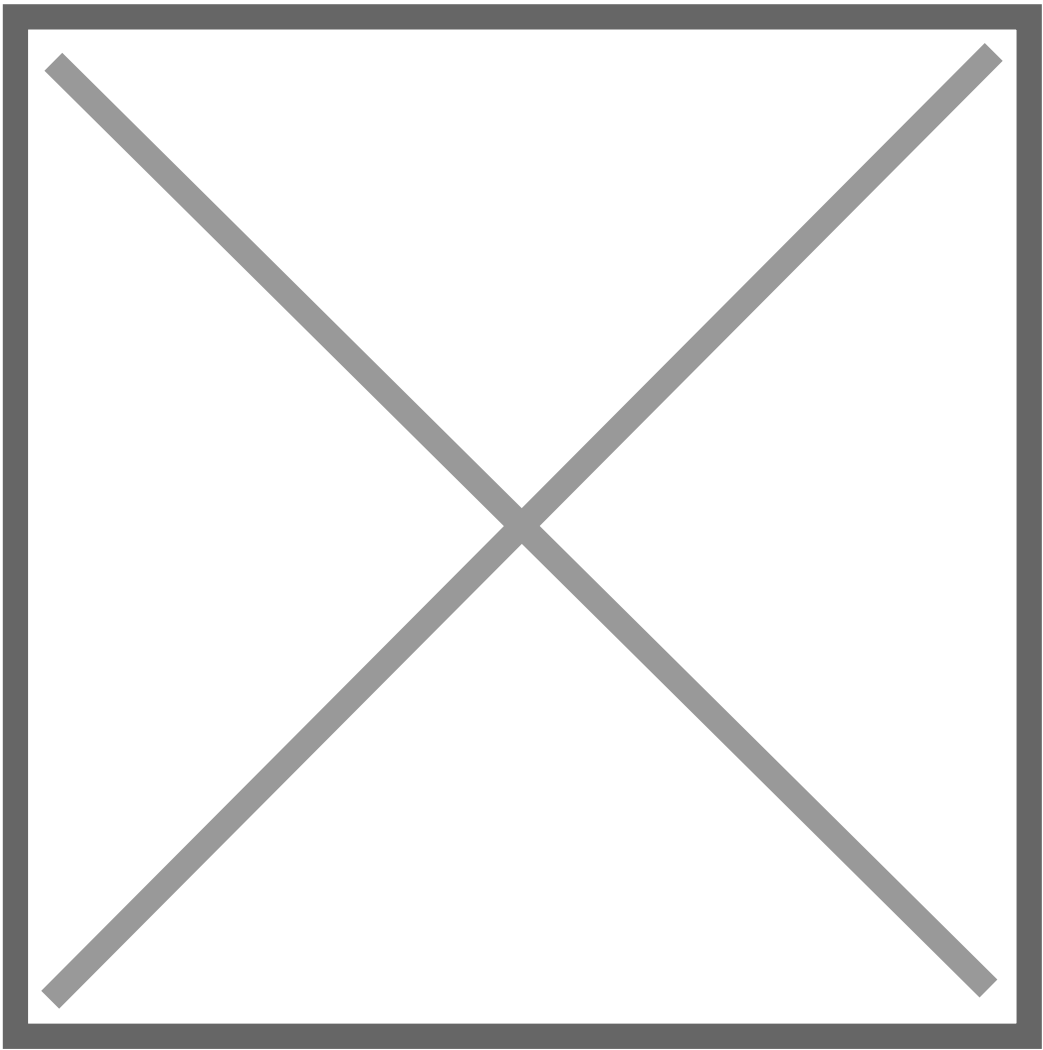
Auditors Reports	
Creditors	
CRM	
Debtors	
Financial Reports	
Favourites	
General Ledger	
General	
Inventory	
Job Costing	
Lab	
Serial Numbers	
Assets	
VAT / GST	

User Reports Maintenance

Maintaining and adding new reports.

This can only be done by Huge Software developers

It is a function to add in new reports and define what the report is all about



Add report

This form is used to insert or maintain existing reports.

Category	enter the category that the report falls under
Description	enter the description of the report

