

Manage Job - Functions Tab Explained

Manage Job

Search | Memo | Attachments | Create Reminder | Info | Workflow | Ready For Invoice | Other | View Doc | Print Doc | Print Reports | Save | Close

Job Number: **JOB4694** Customer Name: **ImraanTotal Marketing** Days to Completion: **-1143** Job Status: **Started**

Header

All Job Lines
 Stock
 Service
 Custom
 Tasks

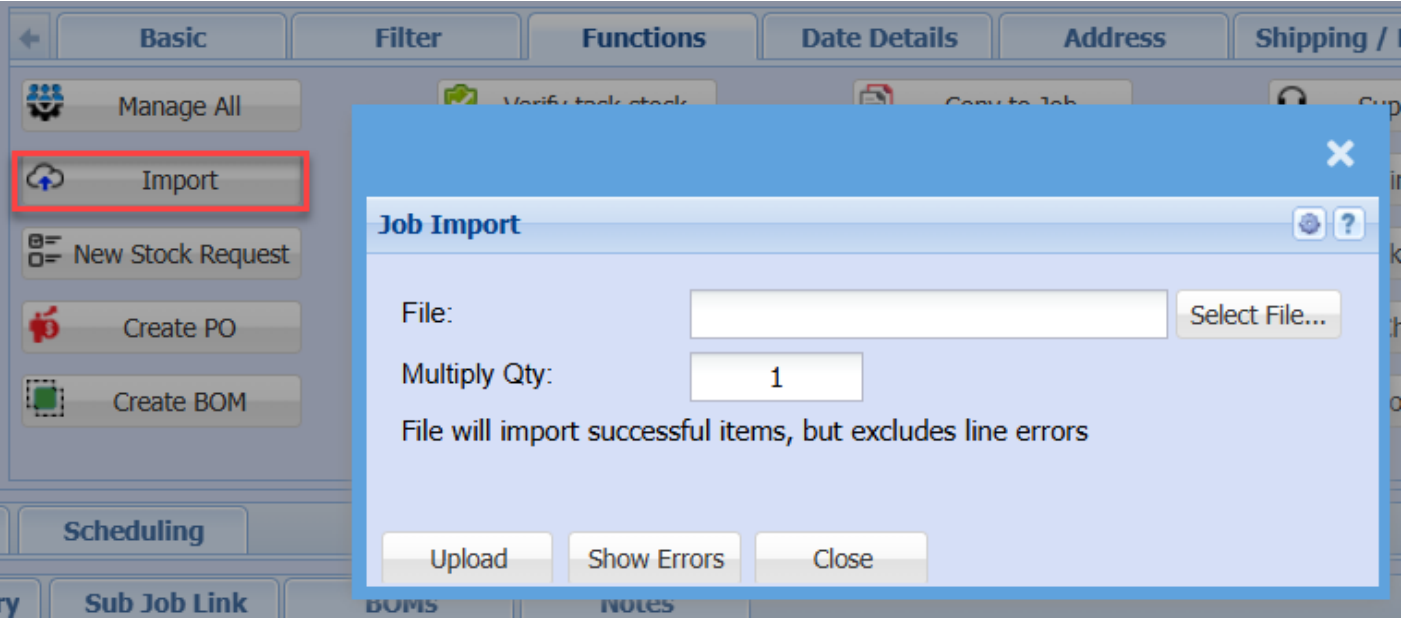
Basic | Filter | **Functions** | Date Details | Address | Shipping / Link | Progress

Manage All | Verify task stock | Copy to Job | Support Log
 Import | Task Stock Request | Clear Line History | Time Log
 New Stock Request | Delete Task | Delete Job Line | Quick Time Log
 Create PO | Add To Picking Slip | Change Line Type | Checklist
 Create BOM | Planned Timelog | CTC to SC | Complete

Manage All	
Import	
New Stock Request	
Create PO	
Create BOM	
Verify task stock	
Task Stock Request	
Delete Task	
Add to Picking Slip	
Planned Timelog	
Copy to Job	
Clear Line History	
Delete Job Line	
Change Line Type	
CTC to SC	
Support Log	
Time Log	
Quick Time Log	
Checklist	

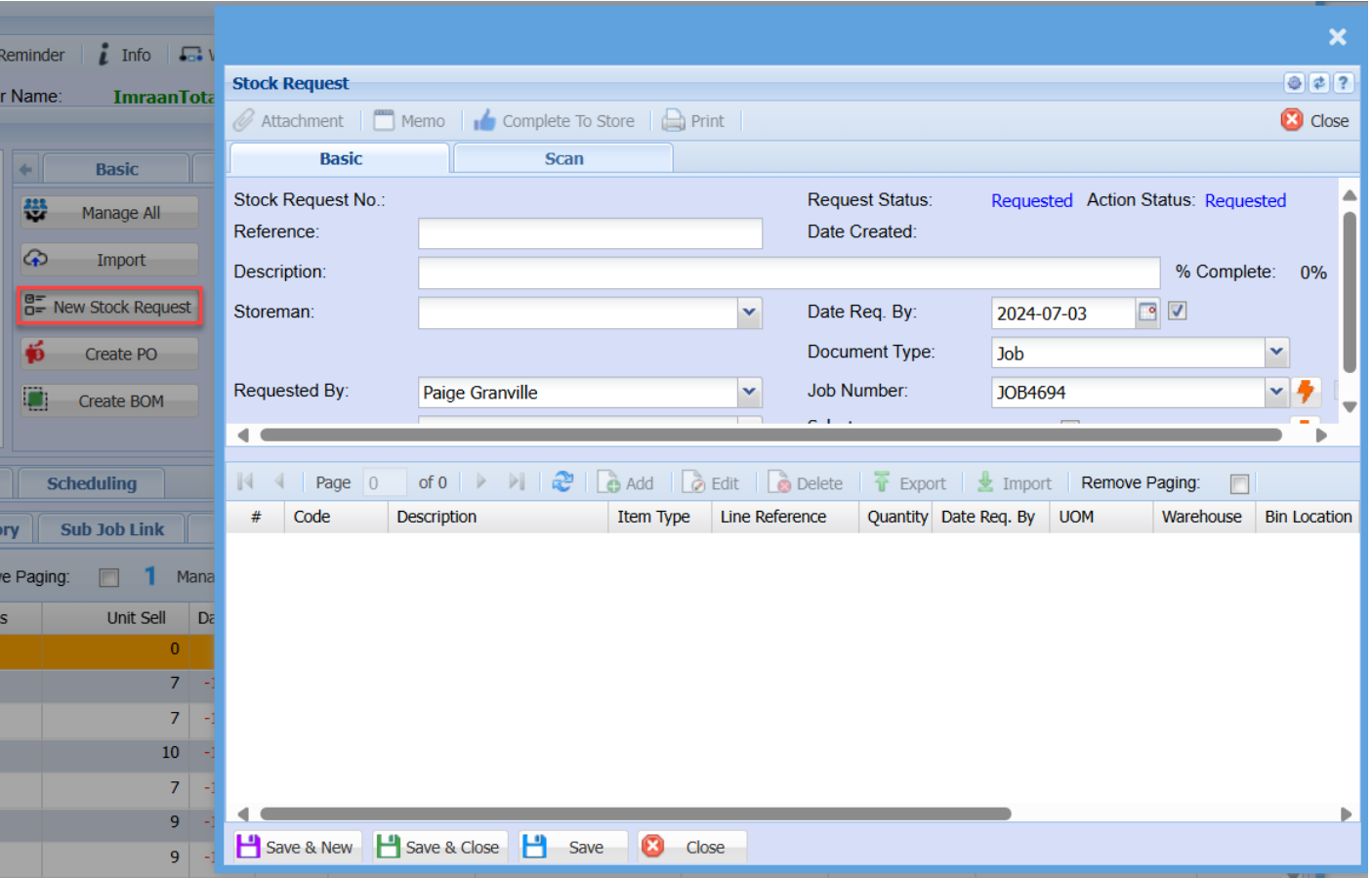
Complete	
----------	--

Import Button



File	
Multiply Qty	
Upload	
Show Errors	

New Stock Request



Basic Tab

Complete To Store	
Stock Request No	
Reference	
Description	
Storeman	
Requested By	
Sort By	
Date Req. By	
Document Type	
Job Number	
Select	

Scan Tab

Scan Barcode	
Last Item	
Last Result	
Scan Log	

Create PO

Reminder

Info

Name: ImraanTota

Basic

Manage All

Import

New Stock Request

Create PO

Create BOM

Scheduling

Sub Job Link

Paging: 1

Unit Sell

De

0

7

7

10

7

9

Create PO

Grouping: ☐ None ☒ Supplier

Description:

Supplier: Update

Show Not Started: ☒ Show No Supplier: ☐

Page 1 of 1

Displaying 1 - 14 of 14

	#	Item Code	Item Description	Supplier	Qty
☐	1	JOB	Job Estimate	Rectron	0
☐	2	JOB	Job Estimate	Rectron	0
☐	3	JOB	Job Estimate	Rectron	0
☐	4	JOB	Job Estimate	Rectron	0
☐	5	JOB	Job Estimate	Rectron	0
☐	6	JOB	Job Estimate	Rectron	0
☐	7	JOB	Job Estimate	Rectron	0
☐	8	19-04/3048510 ...	Screws 55mm 12gT17 GullGrey500	STEELBANK STAINLESS & ALUMINI...	0
☐	9	JOB	Job Estimate	Rectron	0
☐	10	JOB	Job Estimate	Rectron	0
☐	11	HW/CASE	HW Case	STEELBANK STAINLESS & ALUMINI...	0
☐	12	HW/CPU	HW CPU I7	Rectron	0
☐	13	22-01/3220931	Bend 80mm Grey Friars 90deg test	STEELBANK STAINLESS & ALUMINI...	0
☐	14	10	Glue Stick	Rectron	0

Create POsClose

Grouping	Select None or Supplier
Description	
Supplier	
Show Not Started	
Show No Supplier	
Create POs	

Revision #1

Created 3 June 2026 21:22:16 by Pamela

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