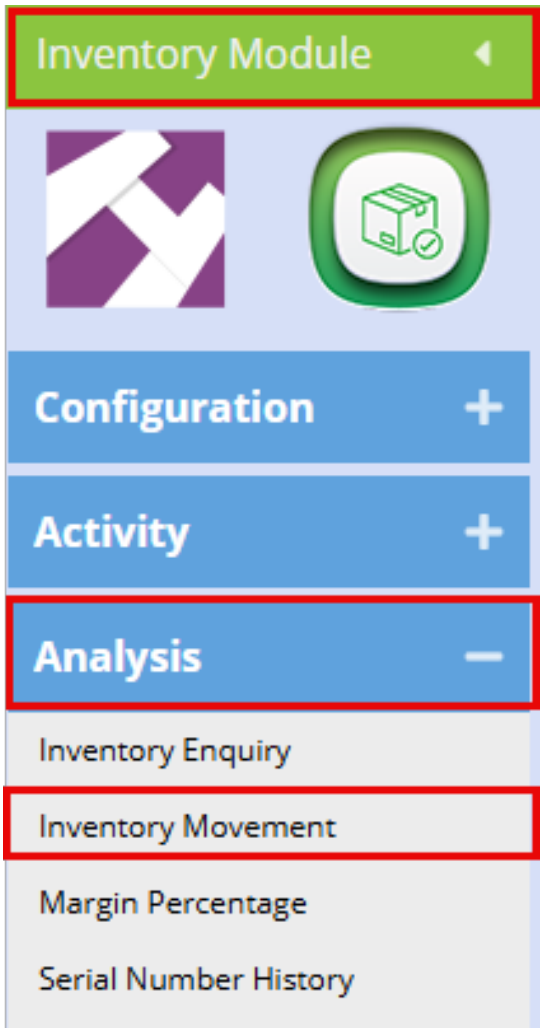
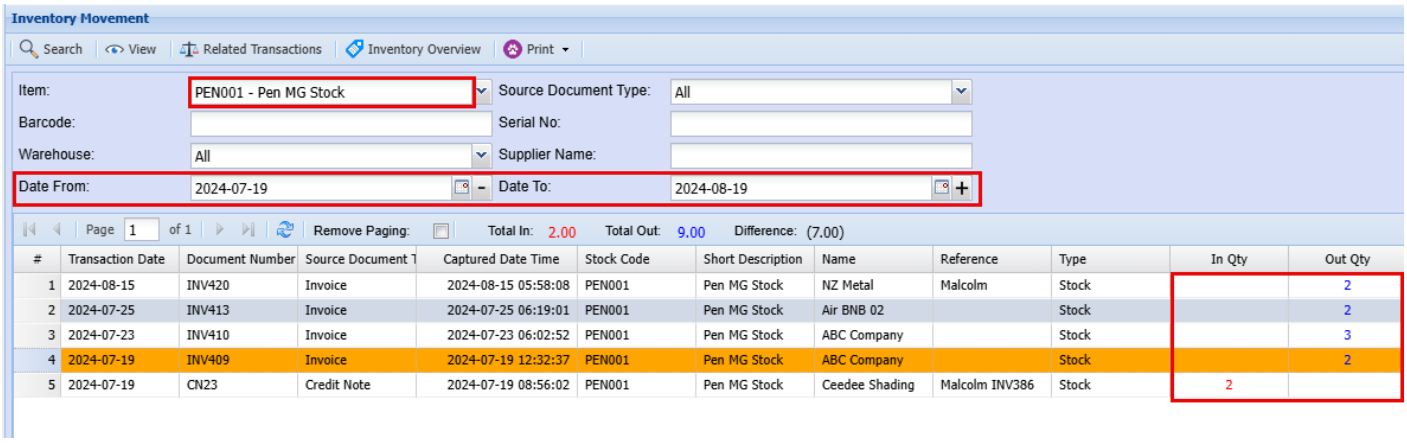
Stock/Inventory Movement

To track the movement of a specific item you would login to the Inventory Manual.

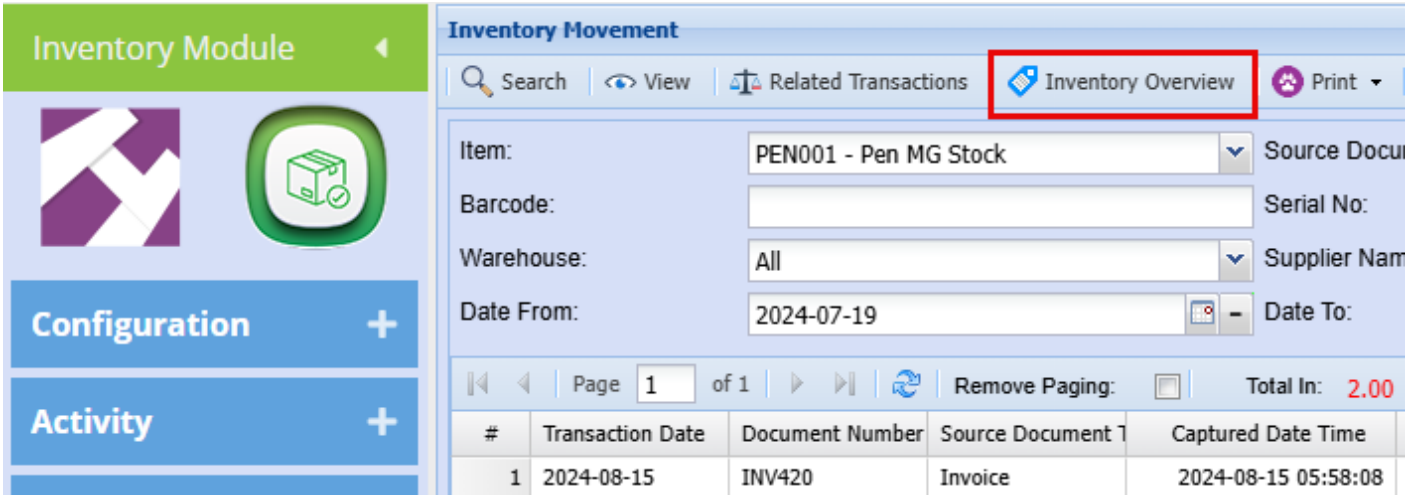


Here can search for a specific item and seen the movement over a selected time period.



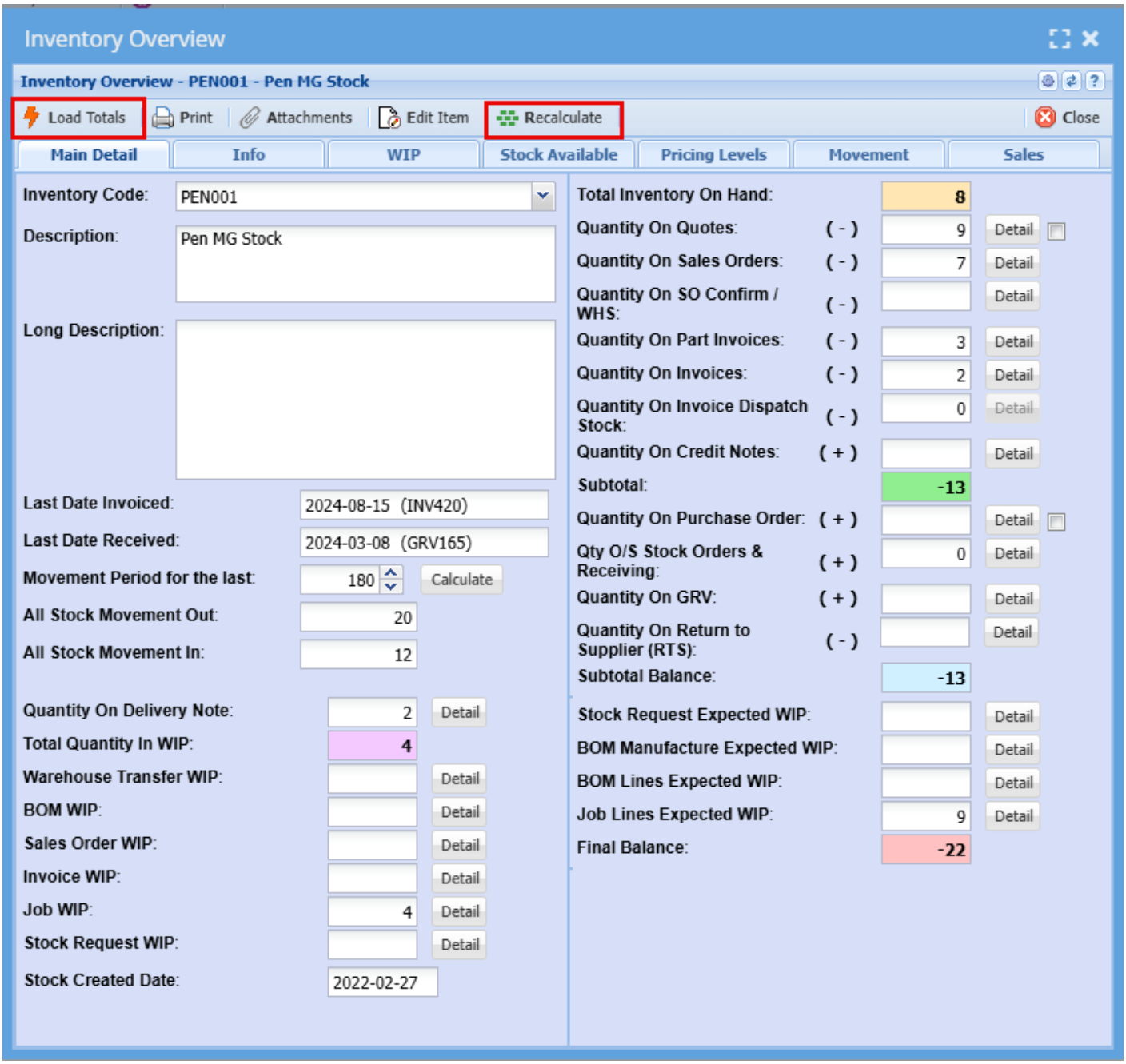
#	Transaction Date	Document Number	Source Document T	Captured Date Time	Stock Code	Short Description	Name	Reference	Type	In Qty	Out Qty
1	2024-08-15	INV420	Invoice	2024-08-15 05:58:08	PEN001	Pen MG Stock	NZ Metal	Malcolm	Stock		2
2	2024-07-25	INV413	Invoice	2024-07-25 06:19:01	PEN001	Pen MG Stock	Air BNB 02		Stock		2
3	2024-07-23	INV410	Invoice	2024-07-23 06:02:52	PEN001	Pen MG Stock	ABC Company		Stock		3
4	2024-07-19	INV409	Invoice	2024-07-19 12:32:37	PEN001	Pen MG Stock	ABC Company		Stock		2
5	2024-07-19	CN23	Credit Note	2024-07-19 08:56:02	PEN001	Pen MG Stock	Ceedee Shading	Malcolm INV386	Stock	2	

From here you can also check what stock you have on hand by click Inventory Overview at the top and then click on Load Totals.



This will give you a broad overview of your stock item including:

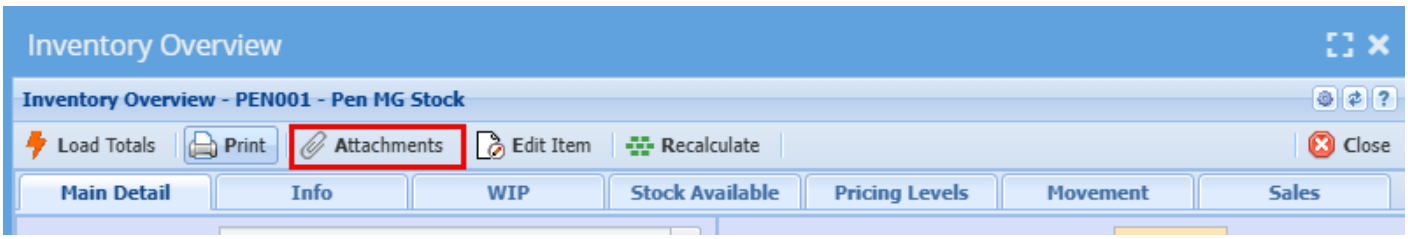
- How many of this specific item you currently have in stock.
- How many are on open Quotes, Sales Orders, Invoices etc.
- You can also come here to recalculate your stock should you need to.



You can follow through with the tabs on top of this screen, this will provide you with additional detail on this product.

- Work in progress
- Pricing levels
- Movement
- Sales

You can also add a picture of this item or any other external information you need.



Revision #5
Created 13 August 2024 23:49:05 by Pamela
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