

Asset Management Module (TM)



The **Asset Management Module** provides a centralised repository for managing and tracking **fixed assets, customer-owned assets, job site information, documents**, and other important business data. Designed to extend beyond traditional accounting functions, the module acts as a company-wide knowledge base, ensuring critical information is accessible to authorised staff whenever it is needed.

The module enables businesses to record detailed asset information including **purchase details, service history, warranty information, locations, holders**, and supporting documentation. Customer assets and site information can also be tracked, improving visibility, maintenance planning, and operational efficiency. Integrated **document management** ensures records remain organised, secure, and linked to relevant modules throughout the ERP system.

In addition, the module provides a centralised **Incident Log** for recording and managing workplace incidents, compliance events, health and safety records, and other operational matters. Together, these features help businesses improve accountability, maintain accurate records, and protect valuable company assets and information.

Key Benefits

- Centralised asset and **information management** across the business
- **Complete visibility** of fixed assets, customer assets, and job site information
- Improved asset tracking and **accountability** through location and ownership records
- **Enhanced maintenance planning** with service history and warranty tracking
- **Secure document** management with controlled user access and full record history
- **Incident logging** for compliance, health & safety, and operational events
- **Improved productivity** and decision-making through easy access to critical business information
- **Greater control**, traceability, and governance across company assets and records



Asset Management Module (TM) Features

TM Features	Description	Benefit
Asset Management Module	Keep track of items, information and customer assets in this module	Centralised information

Asset Management Items	Log all information against items Purchase information, next service date and warranty dates Capture customer assets for better control of their assets for maintenance	Information on customer sites Increased productivity on customer items
Fixed Assets	Add all fixed assets to the system with purchase date, price and supplier. Add in photos and keep track of who is holds the fixed asset and location	Fixed asset control Fixed asset list Control of fixed asset location
Incident Log	Log all incidents from COVID-19, Data or internet breaches, medical minor or major and Health and Safety	Monitor and log all incidents in company One central location of incidents
Document Management	Log all documents in the system to a particular module. Restrict access for user on various module access	Keep history of all documents Log all returns for taxes, VAT and GST to Government

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