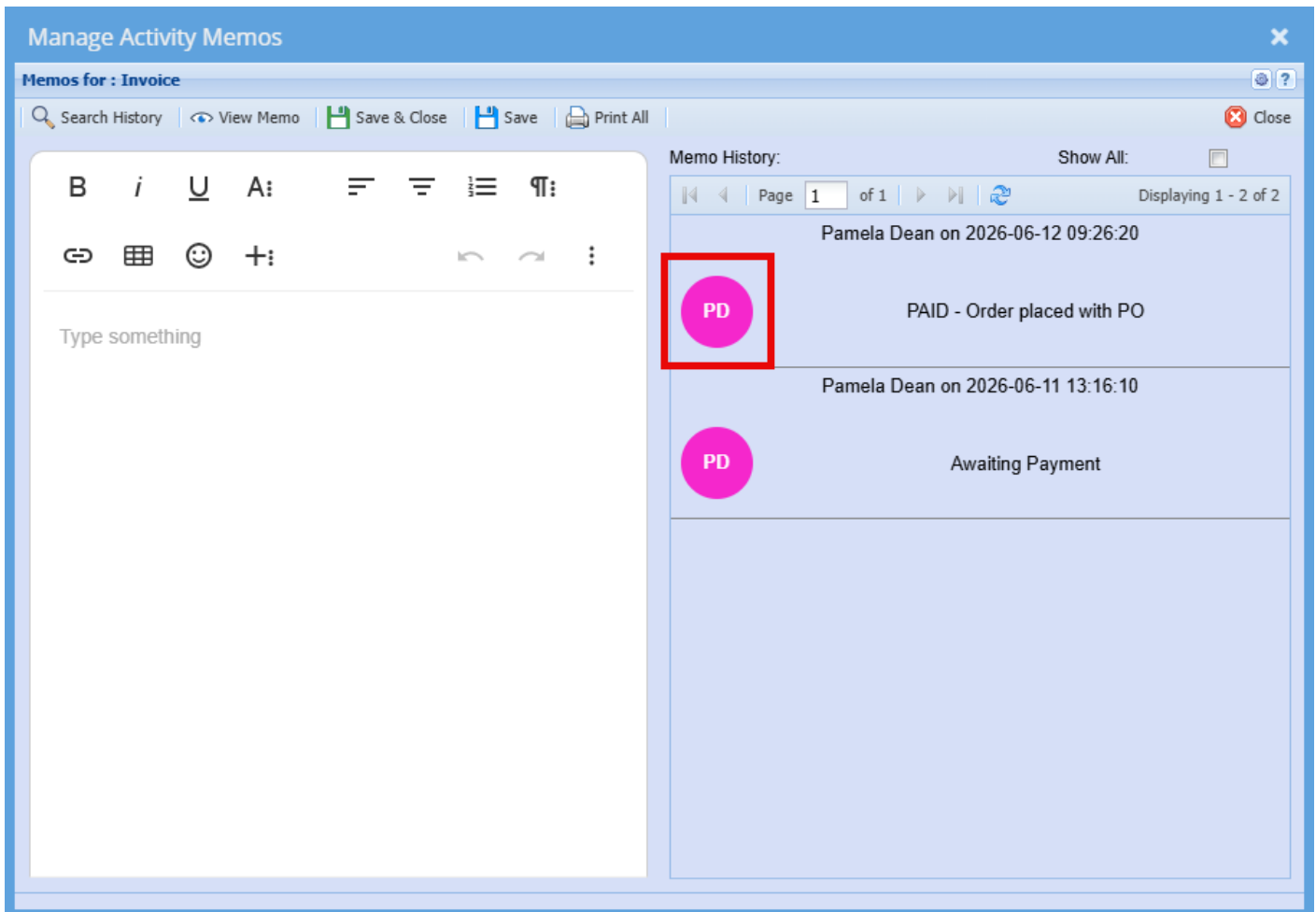


Memo Notes - Colour Hex Code

Each user can be colour-coded within the memo section, making it easy to quickly identify who has added each note. As shown, each entry displays the user's initials in a coloured circle, along with their full name, the date and time the note was added, and the content of the note itself. This helps provide clear visibility and tracking of activity across different users.

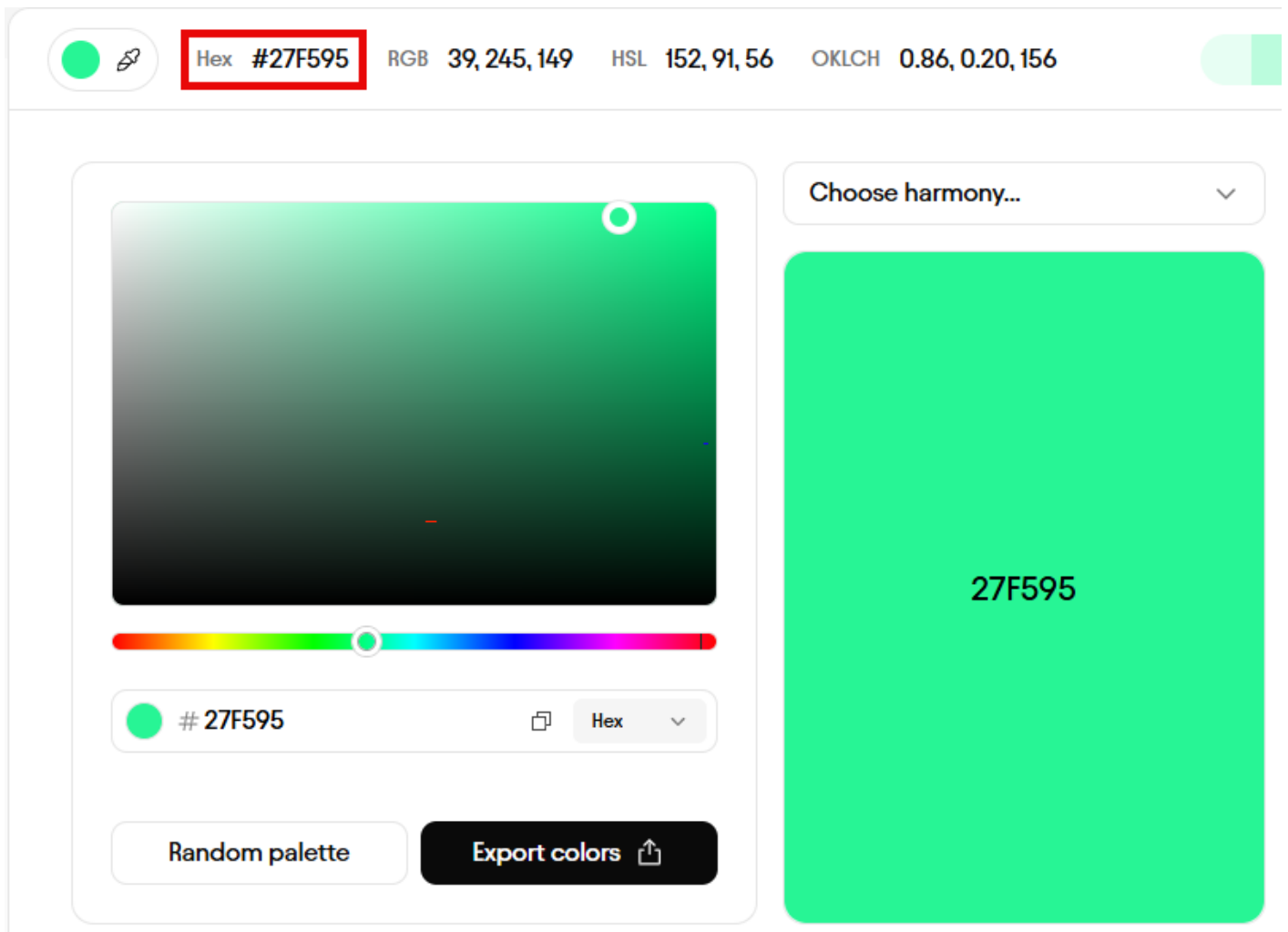


Setup:

Click on the below link to find the colour of your choice

[HTML Color Codes](#)

Copy the Hex Number



In Huge ERP:

System Configuration > General > User Setup

- Double click on the username of the person you want to set a colour for

System Configurati...

Administration

General

User Setup

Special Deals

Set Password

Sales Rep Commission

Leave Allocation

Leave Calendar

GST Table

Projects

Pricing Levels

Terms And Conditions

Recurring Transactions

Weather Forecast

User Management - User Search

Search

Add

Edit

Delete Employee

Clone User

User Leave

Lock Users

Print

Import / Export

Basic Search

Custom Field Search

Login ID:

Employee Name:

Time Log Group:

Session Status:

Active:

No Of Active Users:

Staff 37

Consultant 0

Subcontractor 0

External 0

Page 1 of 1

Remove Paging:

Update Time Zone

#	Att	Incid	Status	Status	Date + Time	Train Level	Login ID	Employee Code	First Name
1			✓	CheckIn	2026-06-19 17:28:28		Acck	ACCK	Acck
2			✓	CheckIn	2025-08-14 10:02:42		Andrew	Andrew	Andrew
3				All	2022-07-28 15:34:03		Asset	Asset	Asset
4				All	2026-05-06 12:26:39		Austin	Austin	Austin
5				All	2025-05-28 09:18:28		Barcode	Barcode	Barcode
6				All	2023-06-23 15:16:56		Charlotte	Charlotte	Charlotte
7				All	2025-05-14 16:42:06		Chelsea	Chelsea	Chelsea
8			🔒	CheckIn	2025-11-24 11:45:01		Chris	Chris	Chris
9				All	2025-08-06 06:44:07		Craige	021	Craig
10				All	2025-08-06 06:44:13		David	David	David
11				All			Devmain	Devmain	Dev
12				All	2025-08-06 06:44:21		Don	Don	Don
13			🔒	All			Faheema	Faheema	Faheema

- Paste the colour code into the "Colour Hex Code" field
- Click "Save"

Edit Employee Info

Employee Management

Attachments Restrict Access Set Password Incident Functions

Close

Details 1

Details 2

Module Access

Address

Account Details

User Fields

Email

Login ID: su

Employee Code: su

First Name: Super

Last Name: User

Post Title:

Email: contact@webaccounting.co.za

Start Date: 2010-12-20

Telephone Number:

Mobile Number:

User Image:

Thumb Nail Image:

Division:

Region:

Skill Level:

Colour Hex Code:

Status: None

User Barcode:

Active: ☒

Type: Staff

Save

Close

Revision #3

Created 22 June 2026 00:15:05 by Pamela

Updated 22 June 2026 00:29:11 by Pamela