

Test Add

Adding a new test on the Sample form

There are four tabs each holding information on each test

Tabs	Details
General Tab	This holds the basic information of the test
Guide Tab	Shows Parameters, Treatments for test
Test Tab	The test result
Checklist	Viewing multiple checklists against a test
Logs	Shows the logs for this test Status change, % Complete change, Checked by, Retest by, Invoice By, Certificate Issue, Published by

The buttons allow for multiple functions

Button	Details
Attachment	Add in attachments specific to the test
Authorise	Authorise the Test to before publishing
Complete	Complete the test and issue certificate
Print	Print the test
Print Certificate	Print the Certificate
Info	A word like document information

Lab Test Status changes

Icon	Status	% complete	Rules
	Created	0%	On creation of lab test
	Started	10%	Click on the Start button which updates status and percentage to 10% Opens up In Progress button and Test Done button

	In Progress	50%	Changes to In Progress when any test results are entered and saved
	Test Done	80%	Click on the Test Done button which updates status and percentage to 80% Opens up In Checked button and Retest Button Checked status save save and close is only active to users that are authorised users in approved levels otherwise the Save Save and Close buttons are disabled
	Checked	90%	Click on the Checked button which updates status and percentage to 90% Opens up Published button, Open button Checked status save save and close is only active to users that are authorised users in approved levels otherwise the Save Save and Close buttons are disabled
	Retest	100%	Click on Retest button which updates status and percentage to 100% Clones the test with a new test Closes the test and locks Disables all the other status buttons
	Published	100%	Click on the Publish button which updates status and percentage to 100% Closes the test and locks Disables all other status buttons Disables Save and Close and Save buttons
	Cancelled	0%	Cancels the test Closes the test and locks Disables all other status buttons

	Closed	0%	Closes the test Closes the test and locks Disables all other status buttons
	Open	50%	Opens up the test from Checked, Published, Cancelled or Close Is only active when status of test is Checked, Published, Cancelled or Close Changes the test to In Progress status and percentage to 50%

Test General Tab

Test - Bend 80mm Black 90deg

Attachments

Info

Start

Test Done

Checked

Retest

Functions

Close

Seed Count

General

Test

Logs

Invoice

Test Template:

Seed Count

Created

0

%

Description:

Seed Count

Lab Tech:

Malcolm Granville

Test Date:

2024-06-30

Lab Manager:

Gerrit van Rooyen

Due Date:

2024-07-30

Recommended:

Parameter:

Temperature 20 degrees

Treatments:

Test Prechilled 5°C

Add Treatments

Merchant Ref:

345

Country:

New Zealand

Save and Close

Save

Close

Open

Publish

General Tab	Details
Test No	The test number with the decimal points after
Percentage complete	the percentage complete The percentage complete will automatically be set a certain status changes

Status	Changes the status of the sub test Created, Started, In Progress, Checked, Retest, Certificate Issued, Publish, Completed
Test Type	The type of test done
Test Description	The description of the test
Date created	Date test is created
Lab Tech	Lab Tech assigned
Lab Manager	Lab Manager assigned
Invoice	Tick for invoice
Item Code	Item code becomes active when invoice tick box is activated This item will be added to the Lab test chargers window
Certificate Issue	Certificate tick box with who by
Publish	Publish tick box with who by

Recommended	Shows recommended information from Test setup
Parameters	Select Parameter from dropdown
Treatments	Shows recommended information from Test setup

Test Results tab

Add information on the test

Test - Bend 80mm Black 90deg

AttachmentsInfo

StartTest DoneCheckedRetest

FunctionsClose

Seed Count

GeneralTestLogsInvoice

Comment:

Endorsements:

Wt Per 100

A	B	C	D	E	F	G	H	Total	1000 Seed Weight
0	0	0	0	0	0	0	0	0	undefined

Save and CloseSaveClose

OpenPublish

Test Tab	Details
Checked	Checked tick box with checked by
Retest	Retest tick box with Retested by
Comments	Make comments
Test	Test results enter

Logs Tab

Test - Bend 80mm Black 90deg

AttachmentsInfoStartTest DoneCheckedRetestFunctionsClose

Seed Count

GeneralTestLogsInvoice

Search

Doc No:Log Action: All

Date From:Date To:

Page 1 of 1Displaying 1 - 1 of 1

#	Action	Doc No	Description	Logged By	Date and Time
1	Started	SM33.15	Seed Count	Malcolm Granville	2024-06-29 20:58:12

Save and CloseSaveCloseOpenPublish

Logs Tab	Details
Search button	Searches the logs
Print Grid	Prints the grid and allows to export
Action	Filter by Action
Doc No	Search by Document No
Date From and To	Searches logs by date from and to

Grid	Details
Action	Type of action logged Status change of Lab test, Status change on tests, Authorised By, Percentage update on tests, Publish notice, invoice created
Doc No	Indicates which test is been logged, main Lab test or test
Date	Date of log
Description	Description of action
Logged by	User name logged of change
Date and Time	Date and time logged

Invoice Tab

Tick Invoice box to activate certificate billing

Test - Bend 80mm Black 90deg

AttachmentsInfoStartTest DoneCheckedRetestFunctionsClose

Seed Count

GeneralTestLogsInvoice

Save Invoice Line

Invoice:☒

Item Invoice:

Item Description:

Quantity:

1

Warehouse:

VAT Type:

Pricing Structure:

Discount %:

0

Unit Cost:

0

Ex Vat:

0

Inc Vat:

0

Total Ex Vat:0.00

Total Vat:0.00

Total Inc Vat:0.00

Save and CloseSaveClose

OpenPublish

Checklist Tab (Potential future development)

Test

Attachment

Info

Time Log

Authorise

Complete

Print

Print Certificate

Close

MD GerminationSeed AST100.01

General

Guide

Test

Checklist

Logs

Search

Print

Description

Status

All

Date From

2023/02/01

Date To

2023/08/26

Add

Edit

Delete

Page 1 of 1

Remove Paging:

#	Att	Chec	Status	Date Created	Description	Document Number	Asset Name	Assigned To
1			Activated	2020-05-20	Desktop Support	PIC5		Chris Stone
2			Activated	2020-07-09	Malcolm onsite check	PIC6		Malcolm Granville
3			Created	2020-10-30	New Template	PIC7	HP Laptop TS500	Malcolm Granville
4			Created	2021-05-03	Template description	PIC8	The Crossing	Malcolm Granville

Save

Save & Close

Checklist Tab	Details
Search Button	Searches all checklists against lab test
Print Button	Print checklist out
Description	Description of checklist
Status	Status of checklist
Date from and to	Filter by date of checklists
Add, Edit and Delete	Add, edit or Remove checklists against lab test

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