

Sample window

This is the window that holds all the information on the sample submitted

There are a couple of tabs

Tab Explanation

Tab Name	Description
General	Displays the main information of the Lab test required
Address	Gives the information on the customer and cost center information
Tests	Displays all the required tests
Results	Displays all the tests that are have been published to the requester
Logs	Displays all the logs and actions that have occurred on the lab test
Charges	Shows what is charged for on the Lab test This can be converted to an invoice
Time Logs	View all time logs against Lab tests

General Tab

Sample

Attachments

Memo

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Functions

Close

General

Address

Tests

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Logs

Invoice

Sample No:

SM35

Requested

Sample Date:

2024-01-09

User Submitted:

Malcolm Granville

Description:

MG Stock Item

Debtor:

A & B Construction

Order No:

order no

Priority:

Normal Priority

Application No:

app number

Date Required:

2024-01-31

Request Type:

Internal

Invoice Date:

1840-12-31

Date Completed:

Item:

MG001

Qty:

1

Kg

Item Description:

MG Stock Item

Brand:

Honda

Common Name:

abc

Make:

2007

Grower:

Year:

Notes:

Notes

Save and Close

Save

Close

Received

In Progress

Complete

General Tab	Details
Sample No	Displays the Lab unique test number
Barcode button	Button of barcode to allow for barcode printing of Lab test number
Application number	The application number the user entered
Requested by	The name of the user who requested the lab test
Status	The status of the lab test Requested (Gray), Received (Yellow), In progress (Green), Completed (Blue), Cancelled (Red), Closed (Red)
Customer	Customer requesting Lab test
Order Number	The Order number the user entered

Request Type	Internal or External (default to Internal)
Description	Description of Lab test to be done
Date	Date the request was created Date + time will be logged when Lab test was created
Date Required By	Date the test is required, will default to 14 dates from issue
Date Completed	Date the Lab test was completed Date + time will be logged when Lab test was Completed
Lot/Line	Lot / Line information entered by the user
Priority	Priority levels (defaulted to Normal) Low, Normal, Urgent, Very Urgent

Item to test	Item search on inventory list
Item Description	Description of item, can be changed
Brand	Brand of item selected
Make	Make of item selected
Model	Model of item selected
Quantity	The quantity to be tested
UOM	Unit of Measure of selected item
Kind	Enter the kind of item
Cultivar	Enter the cultivar
Test Type	Enter Test Type
Comment	Enter a comment which will show on the grid

Address Tab

The address information of the customer entered

The cost centre information of the Lab test

Sample

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GeneralAddressTestsResultsLogsInvoice

Address Type:Physical

Address Line 1:225 Klip Street

Address Line 2:Muckleneuk

Address Line 3:Pretoria

Address Line 4:

Address Code:0002

VAT No:

Contact Person:Peter SmitView

Contact No:

Project:

Division:Installation

Region:Gauteng

Invoice Group:

Branch:Web - Dev HSOF & Co

Address Tab	Details
Address Type	Select the address type (will populate from customer setup) Physical, Postal, Delivery Address
Address lines 1 to 4 and code	Address details from customer Can change here
GST No	The GST number of the client for GST invoice
Contact Person	The contact person from the customer setup The default contact person will be populated here
Project	Assign this Lab test to a Project
Division	Assign this Lab test to a Division
Region	Assign this Lab test to a Region
Invoice group	Assign this Lab test to an Invoice group for invoice
Branch	Assign this Lab test to a Branch Defaulted to user who submitted the Lab test
Notes	Notes on Lab Test

Tests Tab

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General

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Search

Print

Test No:

Test Description:

Test Status:

Open and Published

Test Template:

Total Tests

11

Published

0

Total Value

0

Page 1 of 1

Add

Edit

Cancel

Displaying 1 - 11 of 11

#	Att	Info	Status	Progress	Due	Due Date	Date	Test No	Template	Description	Status	Publis
1						2024-02-08	2024-01-09	SM35.1	Phytosanitary Inspe...	Phytosanitary I...	Test Done	
2						2024-02-08	2024-01-08	SM35.2	UV	UV	Started	
3						2024-02-08	2024-01-09	SM35.3	MD Germination	MD Germination	Started	
4						2024-02-08	2024-01-09	SM35.4	MD Germination	MD Germination	Started	
5						2024-02-08	2024-01-09	SM35.5	MD Germination	MD Germination	Started	
6						2024-02-08	2024-01-09	SM35.6	MD Germination	MD Germination	Started	
7						2024-02-09	2024-01-10	SM35.7	MD Germination	MD Germination	Started	
8						2024-02-09	2024-01-10	SM35.8	FD Germination	FD Germination	Started	
9						2024-02-09	2024-01-10	SM35.9	UV	UV	Started	
10						2024-02-10	2024-01-01	SM35.10	MD Germination	MD Germination	Started	
11						2024-02-11	2024-01-12	SM35.11	Purity	Purity	Started	

Save and Close

Save

Close

Received

In Progress

Complete

Tests Tab	Details
Search Button	Searches the tests
Print	Print out the test
Certificate	Print the certificate if the test is complete and authorised
Test No	Search for Test number, sub tests are followed with .01 after the Lab test Number
Test Description	Search for Test Description
Status	Filter status of tests Created (Gray), In progress (Green), Signed Off (Blue), Completed (Certificate Issued)(Blue), Cancelled (Red), Closed (Red)
Test Type	Type of Test filter
Total Tests	Count of number of tests in Lab test
Published Tests	Number of tests marked to be published

Total Value	Total value of invoiced tests
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Grid	Details
Seq	Sequence Number of test
Icon status	Icon indicating status
Published	Yes / No (default is clear)
Status	Status of test in words
Date	Date created of test
Test No	Test Number allocated to Lab test
Test Type	Name of test
Test Description	Test description
Lab Tech	Lab Technician allocated to test
Lab Manager	Lab Manager assigned to test
% Complete	Percentage test indicator
Authorised By	Authorised by Name Date and time logged
Invoiced	Yes / No to Invoice
Invoice No	Invoice number when invoiced
Value	Value of invoice

Results Tab

Each test will have its own tile

Tiles can be coloured

Tiles are ordered according to Sequence number of the test

View Published tests only

A filter to include other status

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General

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Refresh

SM33.1 MD Germination

View

Interim Count Days:

Final Count Days:

Interim: 8

Final: 8

Abnormal: 0

Dead: 0

Fresh: 4

Hard: 4

SM33.2 FD Germination

View

Interim Count Days:

Final Count Days:

Interim: 0

Final: 0

Abnormal: 0

Dead: 0

Fresh: 0

Hard: 0

SM33.3 Purity

View

Pure Seed: 44.4%

Inert Matter: 55.6%

Other Seed: 0%

Other seeds working sample:

test

1233

newline

Other seeds bulk sample:

test

aaaa

newline

Inert matter:

bbbbbb

newline

SM33.4 Endophyte Seed

View

27%

SM33.5 Moisture

View

500%

SM33.6 Seed Count

View

5g/1000

SM33.7 KASP

View

Seed 4: Fact5=4

SM33.8 TZ

View

200%

SM33.9 QS Germination

View

80%

SM33.11 Endophyte Seedling

View

27%

SM33.12 Endophyte Tiller

View

27%

SM33.13 Endophyte QS

View

19%

Save and Close

Save

Close

Received

In Progress

Complete

Results Tab	Details
Refresh button	Button to update tiles
View Type	View Published, Non published tests All can be selected
Seq 1	Makes the tile be first on the list
Test Name	Test Name
Test No	Test Number
View Button	View the test

Logs Tab

This area logs all the status changes on the lab test

This tracks the tests created, authorised etc on this lab test side

Sample

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GeneralAddressTestsResultsLogsInvoice

Search

Doc No:Log Action:

All

Date From:

2024-05-30

Date To:

2024-06-30

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#	Action	Doc No	Description	Logged By	Date And Time
1	Open	SM33.3	Purity	Peter Smit	2024-06-13 17:30:06
2	Started	SM33.3	Purity	Peter Smit	2024-06-13 17:30:49
3	Test Done	SM33.3	Purity	Peter Smit	2024-06-13 17:31:02
4	Checked	SM33.3	Purity	Peter Smit	2024-06-13 17:31:04
5	Publish	SM33.3	Purity	Peter Smit	2024-06-13 17:31:14
6	Open	SM33.10	UV	Peter Smit	2024-06-13 18:06:02
7	Open	SM33.3	Purity	Peter Smit	2024-06-13 18:07:05
8	Started	SM33.3	Purity	Peter Smit	2024-06-13 18:07:09
9	Test Done	SM33.3	Purity	Peter Smit	2024-06-13 18:09:21
10	Checked	SM33.3	Purity	Peter Smit	2024-06-13 18:09:22
11	Publish	SM33.3	Purity	Peter Smit	2024-06-13 18:09:26

Logs Tab	Details
Search button	Searches the logs
Print Grid	Prints the grid and allows to export
Action	Filter by Action
Doc No	Search by Document No
Date From and To	Searches logs by date from and to

Grid	Details
Action	Type of action logged Status change of Lab test, Status change on tests, Authorised By, Percentage update on tests, Publish notice, invoice created
Doc No	Indicates which test is been logged, main Lab test or test
Date	Date of log
Description	Description of action
Logged by	User name logged of change
Date and Time	Date and time logged

Invoice Tab

For each test that is done, a tick can be put on for charging which creates an entry for list of items to be invoiced

Sample

AttachmentsMemoCreate ReminderInfoCertificateFunctionsClose

GeneralAddressTestsResultsLogsInvoice

SearchLoad Invoice LinesCreate Invoice

Page 1 of 1Select AllUnselect AllAddEditDeleteDisplaying 1 - 2 of 2

#	Select	Proces...	Inv. No.	Test No.	Stock Code	Description	Quantity	Warehouse	Discount %	Cost
1	☐			SM33.1	LAB/TEST	Lab Test Charge	2.00		0.00	
2	☐			SM33.2	VyncoShip_001	Vynco Shipping Item	2.00	Master Warehouse	0.00	

Total Ex Vat:640.00Total Vat:96.00Total Inc Vat:736.00

Save and CloseSaveCloseReceivedIn ProgressComplete

Charges Tab	Details
Search button	Search invoiced tests
Create Invoice button	Create an invoice
Print	Print invoice
Add	Add an item to be invoiced
Edit	Edit the line
Delete	Delete the line to be invoiced Cannot be deleted if invoiced

Grid	Details
Select	Select multiple lines to be invoiced

Item Code	Displays the inventory item code
Item Description	Displays the inventory item Description
Item Type	Indicates the type of inventory item to be invoiced Service, Custom or Stock
Qty	Displays quantity to be invoiced
Selling	Displays the selling value ex GST
Line Discount	Displays the line discount
GST Type	Indicates whether this is GST chargeable
Selling ex GST	Unit selling x Qty = Selling Value
Selling GST	Shows GST amount
Selling Inc GST	Total Selling ex GST + Selling GST = Selling Inc GST
Job No	Indicates whether linked to a job
Job Type	Type of Job invoice Percentage or Usage
Invoice No	Invoice number of processed invoice

Time Logs (Potential New addition)

View all time logs against Lab tests

Ref	Reference description of time log
Time from and time to	Time started and time ended
Duration	Duration in hours
Billable Rate	Bill rate on time log
Status	Status of time log

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