

Staff Schedule

- [Staff Schedules](#)

Staff Schedules

View Staff schedules on jobs for staff member

Turn a schedule into an actual time log

Staff Schedule	
More than 30 Days Old	
L114 - 2022-06-20	
JOB15.1 - The Crossing	
L115 - 2022-06-21	
JOB15.1 - The Crossing	
L116 - 2022-06-22	
JOB15.1 - The Crossing	
L117 - 2022-06-23	
JOB15.1 - The Crossing	
L119 - 2022-06-27	
Logged in as: Malcolm Granville	

View and edit a schedule line

Add details in for a scheduled time log line

Promote schedule line to a time log

LogNo:

L114

Date:

2022-06-26

Task Detail:

Job No:

JOB15.1

Job Description:

Going for new job

Reference:

Instructions:

Notes:

Timelog

In Progress

Complete

Logged in as: Malcolm Granville

Timelog button	Turn a schedule line into a time log
In Progress button	Mark the scheduled line as In Progress
Complete	Complete the schedule line