

Job List

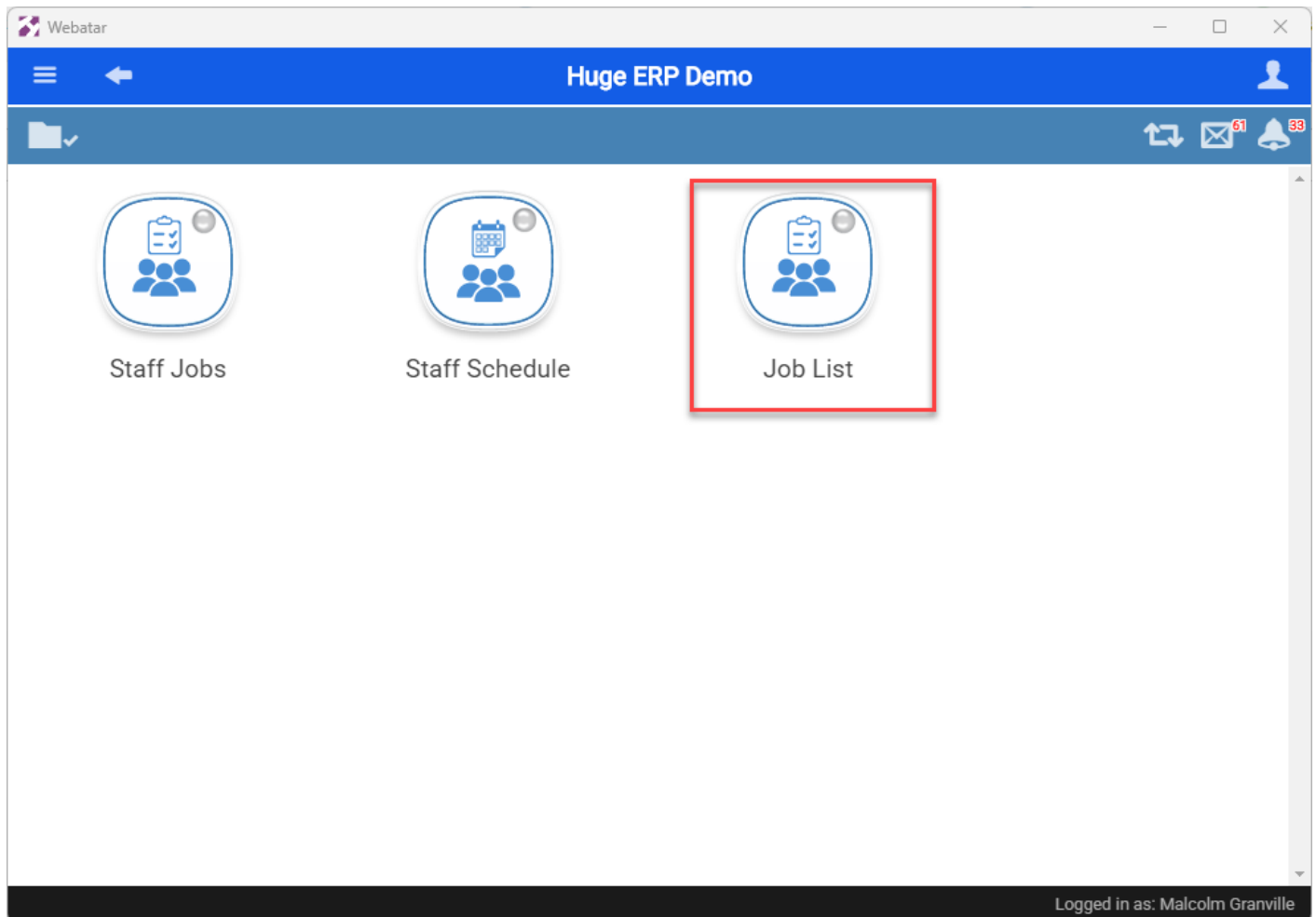
List of Jobs active

- [Job List](#)
- [Job Detail](#)

Job List

Job list gives the user view of open jobs and view of job lines.

It is part of the Job Group



Searching for Jobs

A	Compac view or detail view
B	Grouping and sorting
C	Searching and filtering data
D	Refresh grid
E	Add new job (this is govern by security)

Webatar

Jobs

↓A Z x

🔍 x

↺

+

A

B

C

All (84)

D

E

JOB1065

Not Started

#1

CUST

Air BNB 01

DESCR

New created by Webatar

ORD

order no 123

START

2025-05-05

MGR

Chris Stone

ADDR1

01 Chase Street

ADDR2

Christchurch

JOB1064

Started

#2

CUST

Air BNB 01

DESCR

Malcolm new job sequ test

ORD

order no

START

2025-05-02

MGR

Malcolm Granville

ADDR1

01 Chase Street

ADDR2

Christchurch

≡

3

JOB1063

Not Started

#3

CUST

Air BNB 01

DESCR

Fit fire suppression

ORD - DIV

123 - Production Division

START

2025-05-02

Logged in as: Malcolm Granville

Compac View or detail view

Compac View

↓A Z x

🔍 x

JOB1065

2025-05-05

New created by Webatar

JOB1064

2025-05-02

Malcolm new job sequ test

JOB1063

2025-05-02

Fit fire suppression

JOB1062

2025-05-02

Fit fire suppression

JOB1061

2025-05-02

Fit fire suppression

JOB1060

2025-03-31

Job test time log

JOB1059

2025-02-13

New sale

Detail View

↓A Z x

🔍 x

JOB1065

Not Started

CUST

Air BNB 01

DESCR

New created by Webatar

ORD

order no 123

START

2025-05-05

MGR

Chris Stone

ADDR1

01 Chase Street

ADDR2

Christchurch

JOB1064

Started

CUST

Air BNB 01

DESCR

Malcolm new job sequ test

ORD

order no

START

2025-05-02

MGR

Malcolm Granville

ADDR1

01 Chase Street

ADDR2

Christchurch

≡

3

Grouping and sorting

When applying grouping, this will remember when next accessing the Job list.

This will be indicated with a tick if the grouping is active.

Group By	None, Date Started, Job Status, Customer Name, Job Manager, Asset
Sort By 1	None, Date Started, Job Status, Order No, Customer Name, Job Manager, Asset Name
Sort By 2	None, Date Started, Job Status, Order No, Customer Name, Job Manager, Asset Name

Jobs

All (84)

JOB1065

2025-05-05

New created by Webatar

JOB1064

2025-05-02

Malcolm new job sequ test

JOB1063

2025-05-02

Fit fire suppression

JOB1062

2025-05-02

Fit fire suppression

JOB1061

2025-05-02

Fit fire suppression

JOB1060

2025-03-31

Job test time log

JOB1059

2025-02-13

New sale

Sorting

Reset

Group By:

Customer Name

Sort By 1:

None

Sort By 2:

None

Apply

Searching and filtering data

When applying searching and filtering, this will remember when next accessing the Job list.

This will be indicated with a tick if the filter is active.

Job Number	Search by a Job number
Job Manager	Filter by Job Manager
Customer	Search by customer name
Asset	Filter by Asset Name
Date from and Date to	Search by job date started
Description	Search by Description
Job Status	Filter by All, Started and Not Started Jobs
Min Lines	Search for jobs with minimum job lines
Min Atts	Search for jobs with minimum attachments
Min Uploads	Search for jobs with minimum uploads

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yyyy/mm/ddyyyy/mm/dd

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All ▼

0 − +

0  

0 − +

Apply

JOB1059	2025-02-13	New sale
JOB1052	2024-05-20	Job example 4
JOB1051	2024-05-20	Job example 3
JOB1050	2024-05-20	New Job no 2
JOB1048	2024-05-06	new light quote
JOB1042.01	2024-02-15	Quote Job
JOB1042	2024-02-15	Quote Job
JOB1040	2024-01-10	Street address 1
JOB1022.01	2023-10-12	
JOB1038	2023-05-16	Site 400
JOB1037	2023-05-16	Site 456
JOB1036	2023-07-24	New Harvest April 2023
JOB1033	2023-05-01	JOB50 for house
JOB1030	2023-05-01	House 5 to be build
JOB1024	2023-03-14	Stock purchased
JOB1022	2022-11-01	House
JOB1019	2022-09-16	Job with three invoices

Job Detail

Viewing Job details

Webatar

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Job Details

Job Lines (3)

Attachments

Upload Photos

Job Details

JOB1064

Job Number: JOB1064

Job Status: Started

Created Date: 2025-05-02

Started Date: 2025-05-02

Customer: Air BNB 01

Charge Up: No

Prepriced: No

Description:

Malcolm new job sequ test

Reference:

ref

Order No:

order no

Logged in as: Malcolm Granville