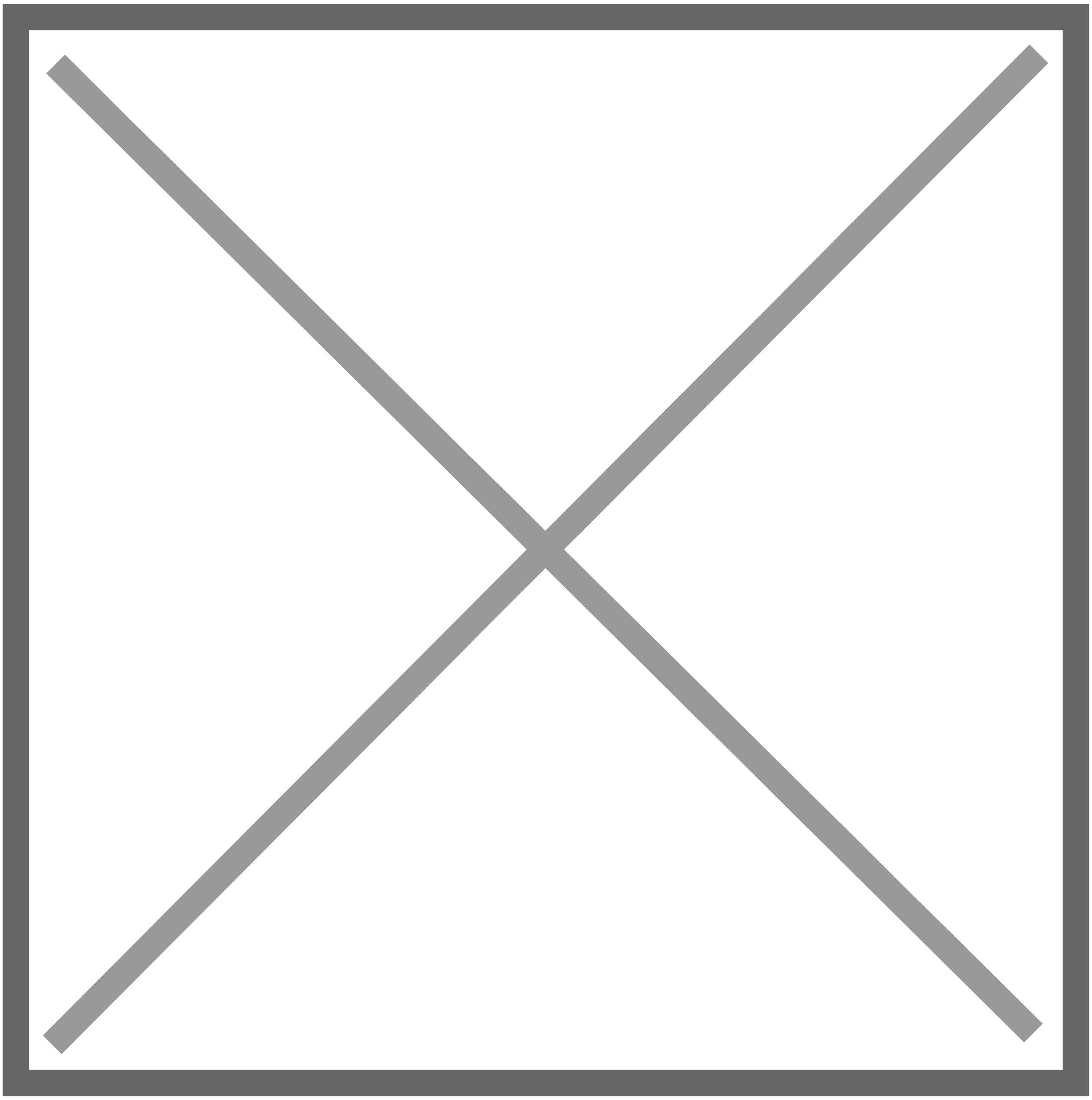
Time Log Invoice Search

Video training manual 2017 - [Click Here]

Video manual training 2016 - [Click Here]



Search: when the user click on search the system will generate and display available time log sessions

Create new sessions: this button is used when a new session needs to be created

Edit Existing Session: this Button is used when a user needs to edit an existing time log to invoice session

View Sub -Debtors: this button will allow the user to view available sub-debtors

Debtor: Search for a debtor

Employee: search per employee

Division: Search per Division

Account Manager: Search per account manager

Region: Search per Region

Billing Group: Search per Billing Group

Debtor Status: Search using debtor Status

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