

24. PO Report

Job Costing>Reports>Reports List

This report will show you stock which is sitting in Purchase Order which is relevant to a Job.
In the Job Number section enter the Job number
You can run this report

a.	Summary
b.	Detail

Job Costing PO Report

Job No:

Date From:

2023-04-01

Date To:

2023-04-30

Type:

Summary

Order By:

Date

PO:

☒

GRV:

☐

Generate

Close

Shows the report on Purchase Orders waiting to go to a specific job. Report is group by Job Number and shows various POs against that job number.

Job No	select the job number for the report
Date From and To	Select the Date From and the Date To
Type	Select the type from the drop down arrow
Order By	Select the Order By from the drop down arrow
PO	Include the PO by ticking the box
GRV	Include the GRV by ticking the box