

Warehouse Transfer Detail

Report on warehouse transfer details.

To generate the report, select these fields to indicate the beginning and the end of the report. Date from and date to, transfer number from and transfer number to, stock from and stock to.

Inventory module> Reports> Reports List

Warehouse Transfer Detail

Date From:

2023-12-01

Date To:

2023-12-31

WTN From:

WTN To:

Stock Item From:

Stock Item To:

Warehouse:

All

Warehouse Choice:

Sending Warehouse

Group By:

Sending Warehouse

Status:

All

Summary Report:

☐

Decimal Places:

0

Generate

Close

Date From / Date To	Choose the date range for which you want to view the report from Select a date range of when you want to see the report to
WTN From	You can search for a warehouse transfer by making use of a warehouse transfer number Select the warehouse transfer number from If you leave this field blank, all warehouse transfer numbers will be recalled based on the selected date range
Stock Item From / Stock Item To	If you leave the stock item fields blank, all stock items will be displayed on the report. If you choose specific stock items, the report will sort information by stock item code from and to the selected codes rather than description.
Warehouse	If you select all warehouses the report will fetch data from all warehouses. If you want to search by a specific warehouse, select the warehouse from the menu.
Group By	Select a group you want to search by from the drop-down menu

Summary Report	Put a tick on if you only want to see the summary of this report
WTN To	You can search for a warehouse transfer by making use of a warehouse transfer number Select the warehouse transfer number to If you leave this blank this will recall all warehouse transfer numbers based on the date selection If you select the warehouse transfer number from and not add anything on the warehouse to it will populate the warehouse transfer from You need to select the warehouse transfer number to if you want to view a specific list of warehouse transfer numbers
Warehouse Choice	Select either sending warehouse or receiving warehouse for the report
Status	If you select all the report will pull all statuses If you want to view report by status, select the status on the drop-down menu
Decimal Places	It is advisable to set decimals to two places You can view the report with any number of decimal places.
Generate Button	Click the "Generate" button to open the report You will have options to copy, email, or print the report To view the report in an Excel document, copy the report and paste it into an Excel file

Revision #9

Created 19 May 2023 22:42:22 by Paige

Updated 17 December 2024 00:07:46 by Pamela