

Stock Location and Weight

Inventory module> Reports> Reports List

Gives the bin location with weight, unit of measure and quantity on hand for each item in a list.

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Stock Location and Weight

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Group Code:

All

▼

Warehouse:

All

▼

Brand:

▼

Make:

▼

Model:

▼

Sort By:

Bin Location

▼

Decimal Places:

0

▲

▼

Active:

☒

Show Qty On Hand:

☒

Show Zero:

☒

Show UOM:

☒

Show Cost:

☐

▶

Generate

✖

Close

Group Code	If you have set up Group Codes for your inventory you can select a group code from the drop-down menu to define your search to a specific group.
Warehouse	If you select all warehouses the report will fetch data from all warehouses If you want to search by a specific report, select the report on the warehouse selection
Brand	When working with multiple branches this drop-down allows the user to select a specific branch to pull a report for.
Make	Select the Make from the drop-down menu to refine your search for your report.
Model	Select the Model from the drop-down menu to refine your search for your report.

Sort By	Sort the report by selecting one option from the drop-down menu allows the user to pull a report that will be sorted by either, Code, Description, Warehouse or Bin location.
Decimal Places	It is advisable to set decimals to two places You can view the report with any number of decimal places.
Active	this option will show active stock locations and weight only if selected
Show Qty On Hand	this option as well will show the quantity on hand only when selected
Show Zero	By ticking this box, a column will be added to show items with zero quantities
Show Cost	By ticking this box, a column will be added to show the cost of each inventory item
Show UOM	By ticking this box, a column will be added to show the unit of measure for each inventory item
Generate Button	Click the "Generate" button to open the report You will have options to copy, email, or print the report To view the report in an Excel document, copy the report and paste it into an Excel file

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