

Sales Order Stock Items

Inventory module> Reports> Reports List

Report on stock items on Shelf and Sales Orders

Sales Orders Stock (Confirmed)

Stock From:

Stock To:

Warehouse:

All

Sales Order Status:

Confirmed And Partially Complete

Include Zero:

☐

Generate

Close

Stock From / Stock To	If you leave the stock item fields blank, all stock items will be displayed on the report. If you choose specific stock items, the report will sort information by stock item code from and to the selected codes rather than description.
Warehouse	If you select all warehouses the report will fetch data from all warehouses If you want to search by a specific report, select the report on the warehouse selection
Include Zero	Put a tick on to include all items with zero
Sales Order Status	Select the Sales order status you want to filter your report by on the drop-down menu selection
Generate Button	Click the "Generate" button to open the report You will have options to copy, email, or print the report To view the report in an Excel document, copy the report and paste it into an Excel file