

Inventory by Group

This report shows the sales sold, per period selected, of the quantity and value per invoice, per line.

Inventory module> Reports> Reports List

Inventory Group Report															
Date From:	2023-12-01														
Sort By:	Date														
Show:	Debtors Code: ☐ Stock Code: ☐														
Group Codes:															
Use Group Codes:	☐														
Date To:	2023-12-31														
Sub Sort By:	Doc No														
Include Inactive Items:	☐														
Decimal Places:	0														
Select Group:	All														
Available	Selected														
Previous First Page 1 of 1 Next Last Refresh Displaying 1 - 15 of 15 items <table border="1"> <thead> <tr> <th>Description</th> </tr> </thead> <tbody> <tr><td>Administration</td></tr> <tr><td>Bricks</td></tr> <tr><td>Consulting</td></tr> <tr><td>Consumables</td></tr> <tr><td>Filter</td></tr> <tr><td>Hardware</td></tr> <tr><td>Led Strip</td></tr> <tr><td>Lubricants</td></tr> <tr><td>Macacrons</td></tr> <tr><td>Makeup</td></tr> <tr><td>PAPER</td></tr> <tr><td>Pumps</td></tr> </tbody> </table>	Description	Administration	Bricks	Consulting	Consumables	Filter	Hardware	Led Strip	Lubricants	Macacrons	Makeup	PAPER	Pumps	Previous First Page 0 of 0 Next Last Refresh No data to display <table border="1"> <thead> <tr> <th>Description</th> </tr> </thead> <tbody> <!-- Empty table body --> </tbody> </table>	Description
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Pumps															
Description															
Generate	Close														

Date From / Date To	Select a Customer/Debtor you wish to view the report from. Select the Customer/Debtor you wish to see up to in the report.
Sort By	Sort the report by selecting one option from the drop-down menu selection
Sub Sort By	Select the sort by option from the drop-down menu selection

Show Debtor Code / Stock Code	Put a tick on if you would like to show debtor codes or stock codes
Use Group Codes	Double click on the code from the list to move the group codes you wish to filter your report by to the selected window.
Include Inactive Items	Put a tick on if you wish to include inactive items
Decimal Places	It is advisable to set decimals to two places You can view the report with any number of decimal places.
Select Group	Select a group selection on the drop-down
Generate Button	Click the "Generate" button to open the report You will have options to copy, email, or print the report To view the report in an Excel document, copy the report and paste it into an Excel file

Revision #9

Created 19 May 2023 22:18:36 by Paige

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