

Custom Fields Report

When setting up custom fields against inventory items, run a report showing the list and cost of each item for the selected custom field.

Inventory module> Reports> Reports List

Help

Category

Custom Field

Value

Generate

Close

Category	To generate the report the report, the user has to select the category from the drop down menu
Custom Field	Select a custom field from the drop down selection
Value	Enter a value
Generate Button	Click the "Generate" button to open the report You will have options to copy, email, or print the report To view the report in an Excel document, copy the report and paste it into an Excel file