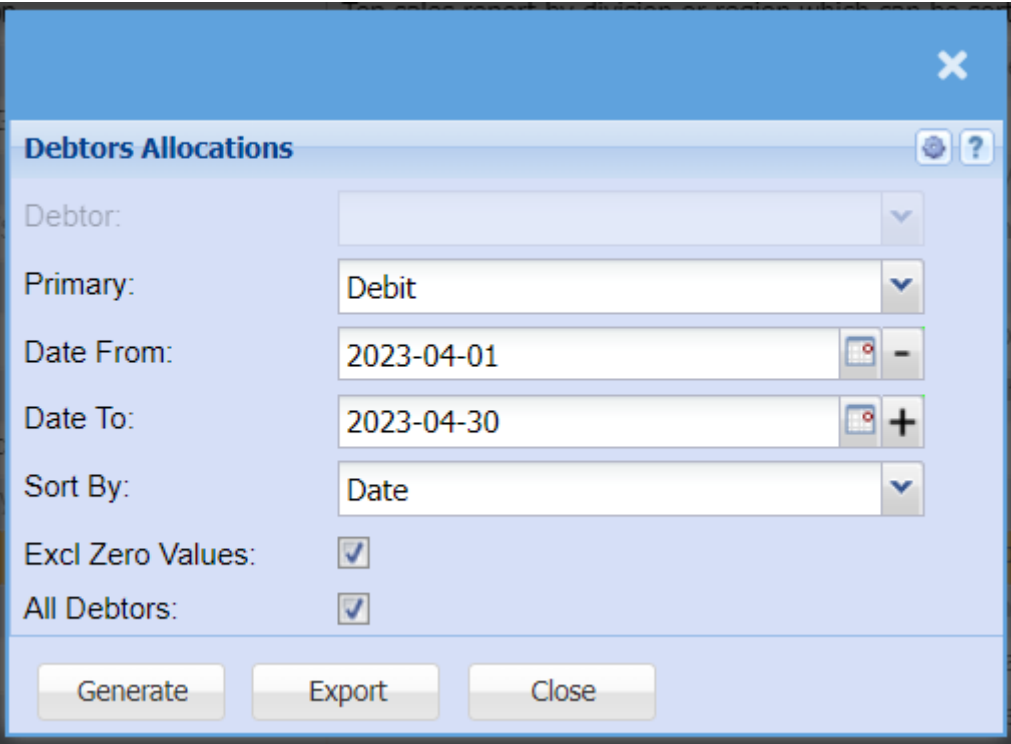


Debtors Allocation Report

Debtors> Reports> Report List

Shows all detailed allocations of payments of invoices per Debtor.

A screenshot of a software window titled "Debtors Allocations". The window has a blue header bar with a close button (X) in the top right corner. Below the header, there are several input fields and checkboxes. The "Debtor:" field is empty. The "Primary:" field is set to "Debit". The "Date From:" field is set to "2023-04-01" and the "Date To:" field is set to "2023-04-30". The "Sort By:" field is set to "Date". There are two checkboxes: "Excl Zero Values:" which is checked, and "All Debtors:" which is also checked. At the bottom of the window, there are three buttons: "Generate", "Export", and "Close".

Allows a user to generate debtor’s allocation report

Debtor	Select a Customer/Debtor you wish to view the report for
Primary	Select the primary source from the drop-down Menu that you would like to pull the report for.
Date From and To	Select the date range for which you want to view the report from / Select a date range of when you want to see up to on the report.
Sort By	Select a sort criteria on the drop-down menu
Excl Zero Values	Tick this box to exclude zero values to your report. If not ticked, it will include zero values
All Debtors	Tick all Debtors to include all debtors to your report in a separate column
Generate button	Click the "Generate" button to open the report. You will have options to copy, email, or print the report. To view the report in an Excel document, copy the report and paste it into an Excel file.

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