

Time Log Employee Summary of Hours Logged

CRM> Reports> Report List

This report shows a summary of total hours logged versus Hours Billed, versus required hours. The hours compare field on the criteria is the total hours the employee is required to work.

Time Log Employee Summary Report

Date From:	2023-04-01	-	Date To:	2023-04-30	+
Employee Division:	All	v	Employee Region:	All	v
Employee:	All	v	Time Log Type:	All	v
Division:	All	v	Acct. Manager:	All	v
Region:	All	v	Billing Group:	All	v
Hours Compare:	40	Daily:	0	Show Below Hours Compare:	☐
Incl. Nonbillable:	☐	Show Days Detail:	☐	Show Over Time:	☐
Incl. Job Number:	☐ [Empty]	v	Show Break:	☐	
Sort By:	First and Last Name	v			

Generate Close

Date From	
Employee Division	
Employee	
Division	
Region	
Hours Compare	
Daily	

Incl. Nonbillable Tick	
Incl. Job Number Tick	
Sort By	
Date To	
Employee Region	
Time Log Type	
Acct. Manager	
Billing Group	
Show Below Hours Compare Tick	
Show Days Detail Tick	
Show Over Time Tick	
Show Break Tick	

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