

CSCM - General Ledger Links

General Ledger Links

- [Delivery Notes Setup](#)
- [General Ledger Links Menu Group](#)
- [GL Links Setup](#)
- [Function Setups](#)
- [Job Recovered Costs](#)

Delivery Notes Setup

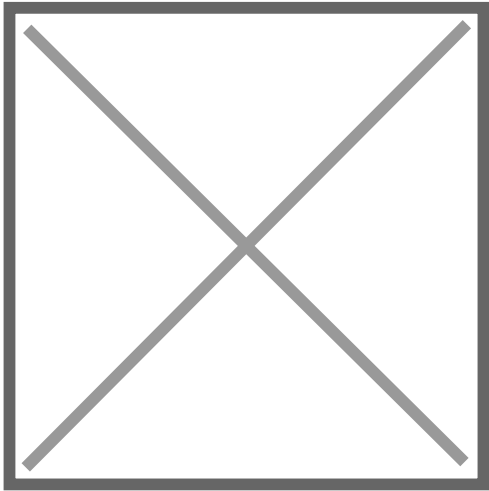
In order to use the Delivery notes functionality, one has to create General Ledger accounts and setup GL Links and Company profile settings.

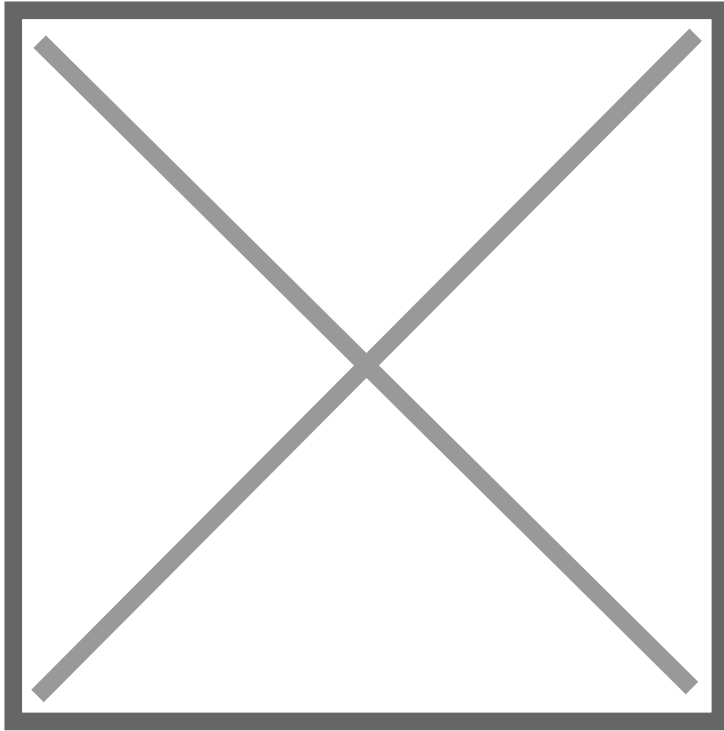
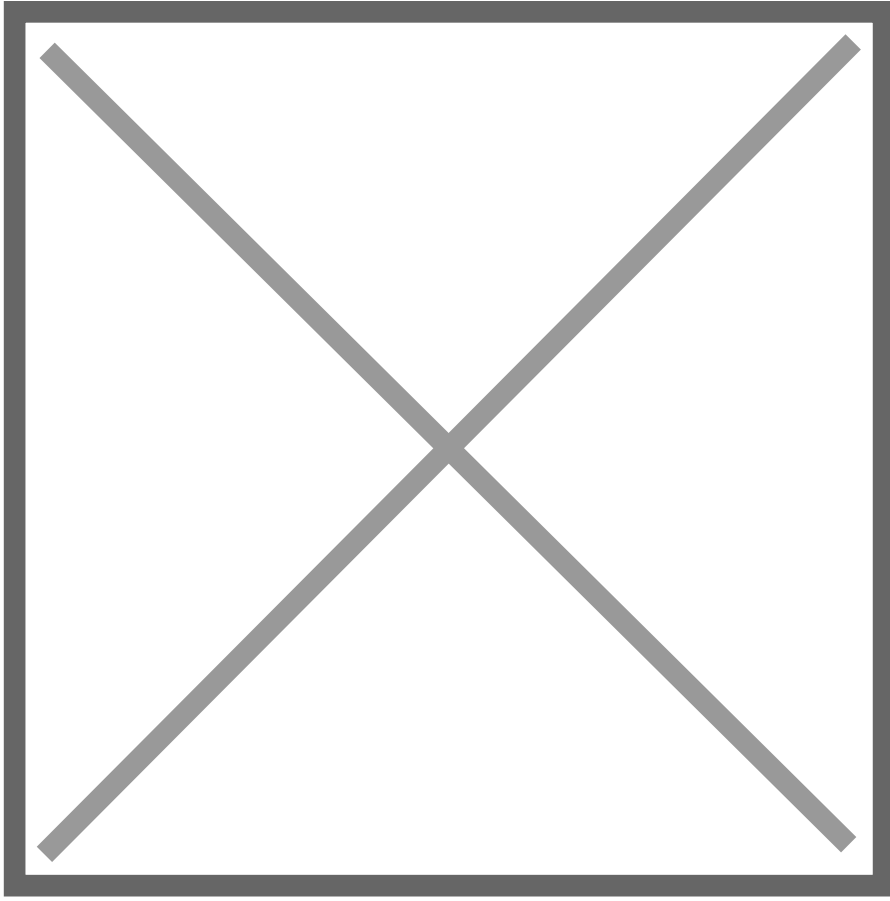
General Ledger Accounts

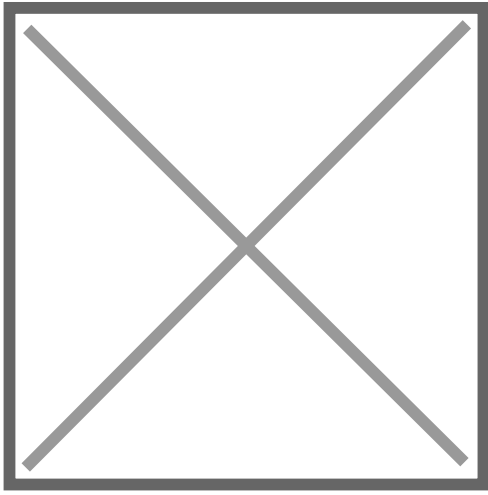
You will need to create two new accounts

Creditors Delivery Note	Current Liability Account
Price Variance	Cost of Sales Account

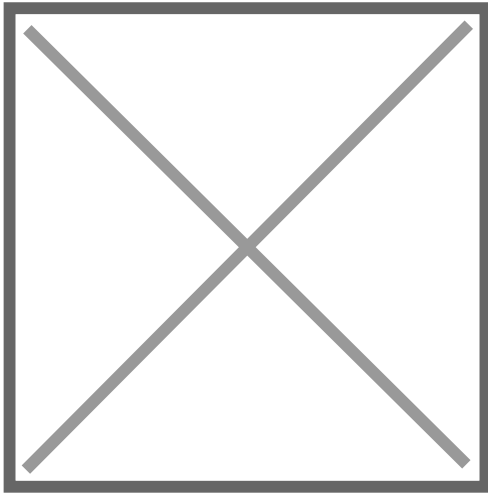
Creditors Delivery note setup

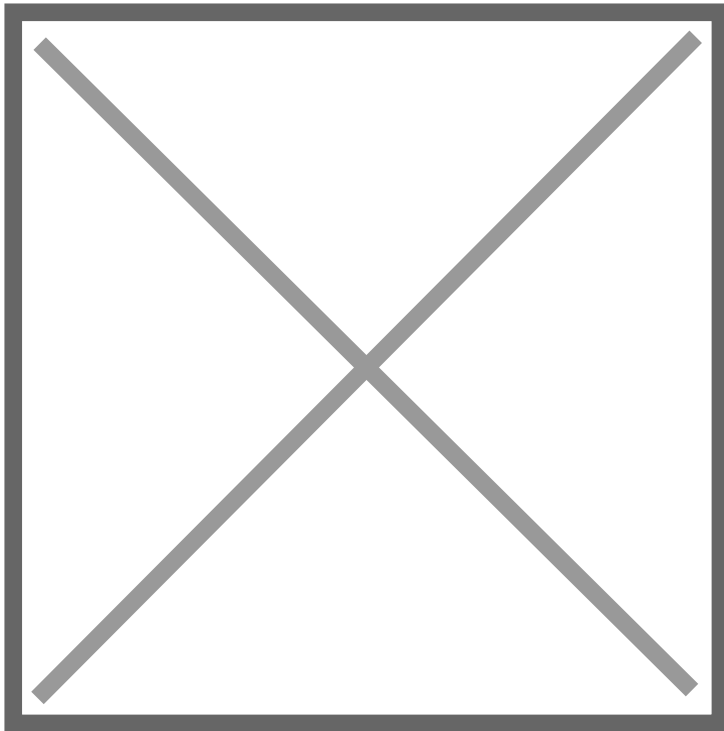
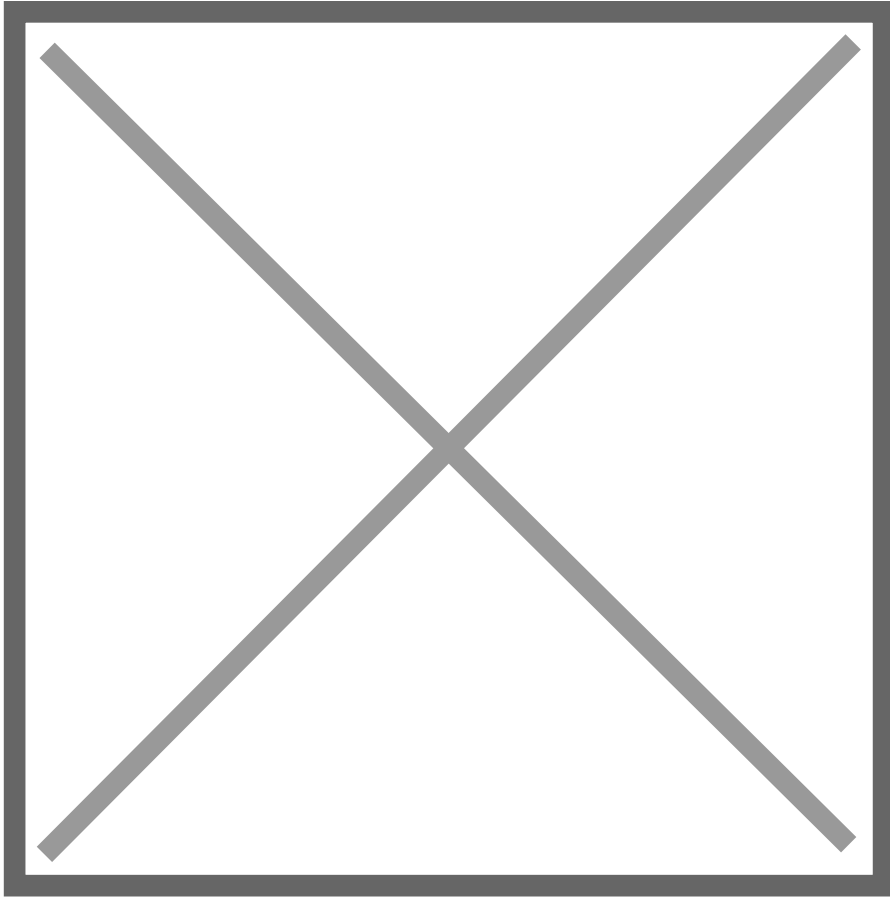


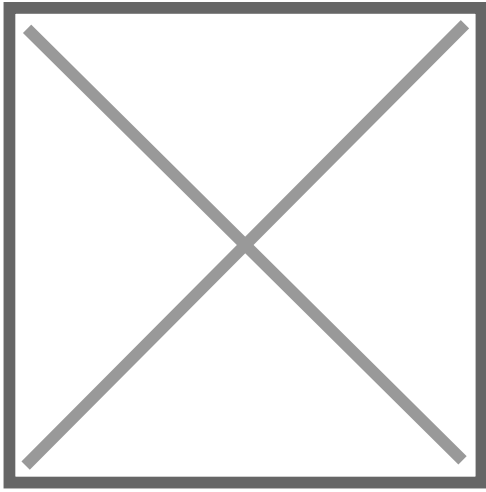




Price Variance General Ledger account setup







General Ledger Links Setup

We will now setup the General Ledger links which is found under System Configuration Module> General Ledger Links > GL Links Setup.

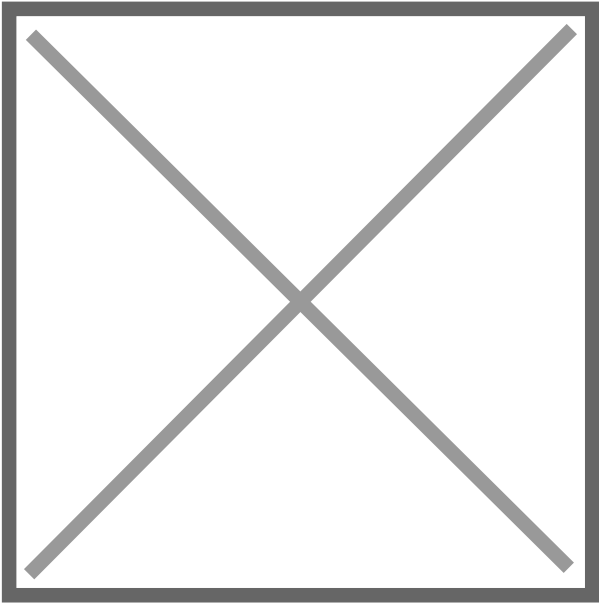
These only have to be setup once per company.

There are three GL Links which need to be setup.

1	Delivery Note Journal
2	Delivery Note GRV
3	Delivery Note Correction

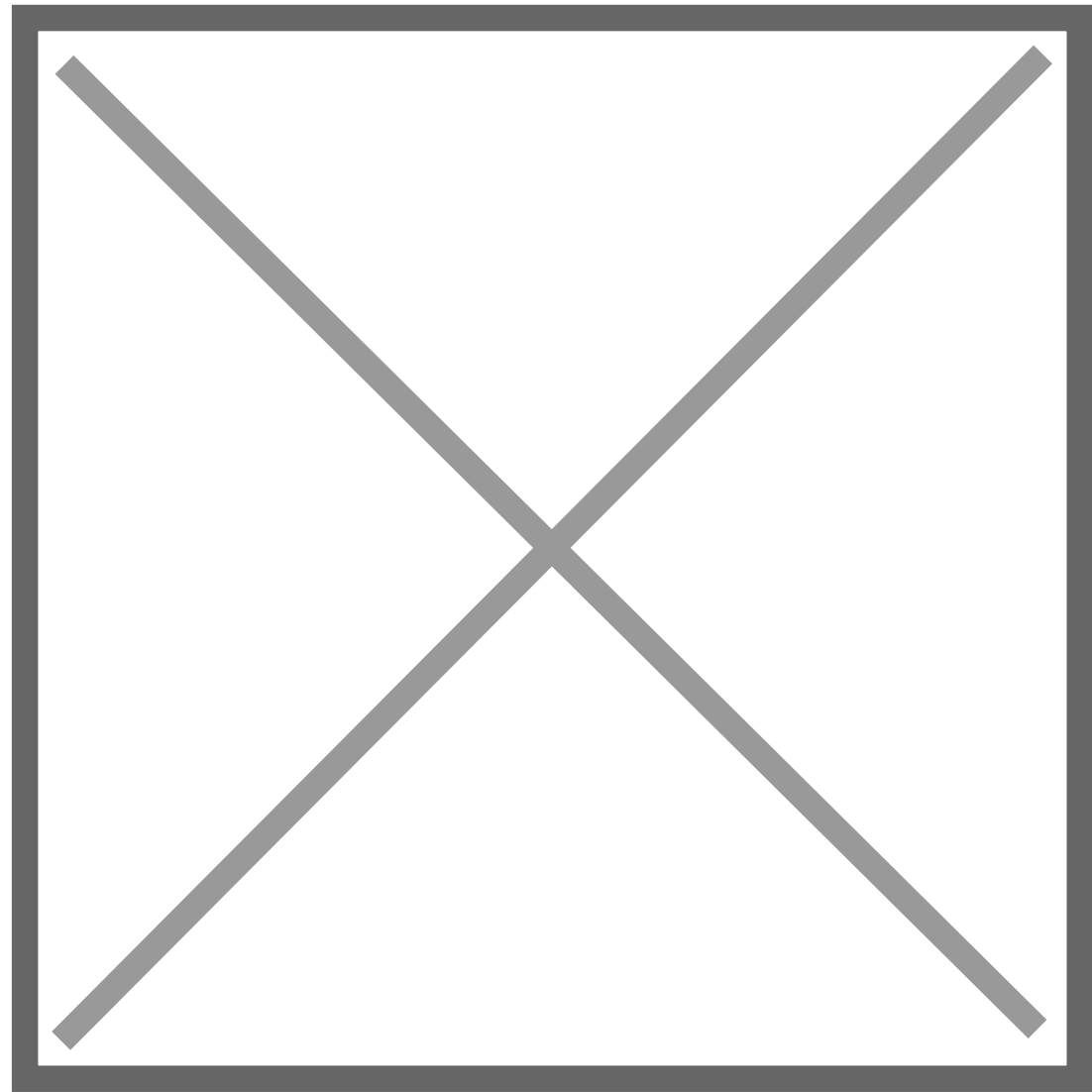
Each section of the GL Links will need to be setup for each Link namely:

1	Links Tab
2	Groups Tab
3	Group Links Tab

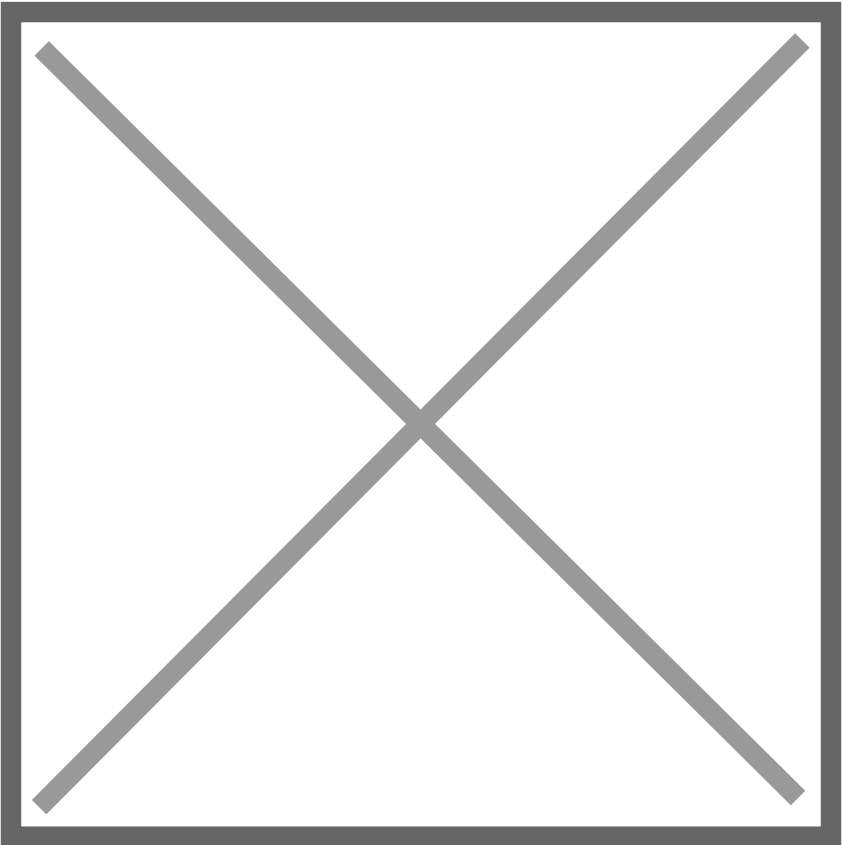


Delivery Note Journal Setup

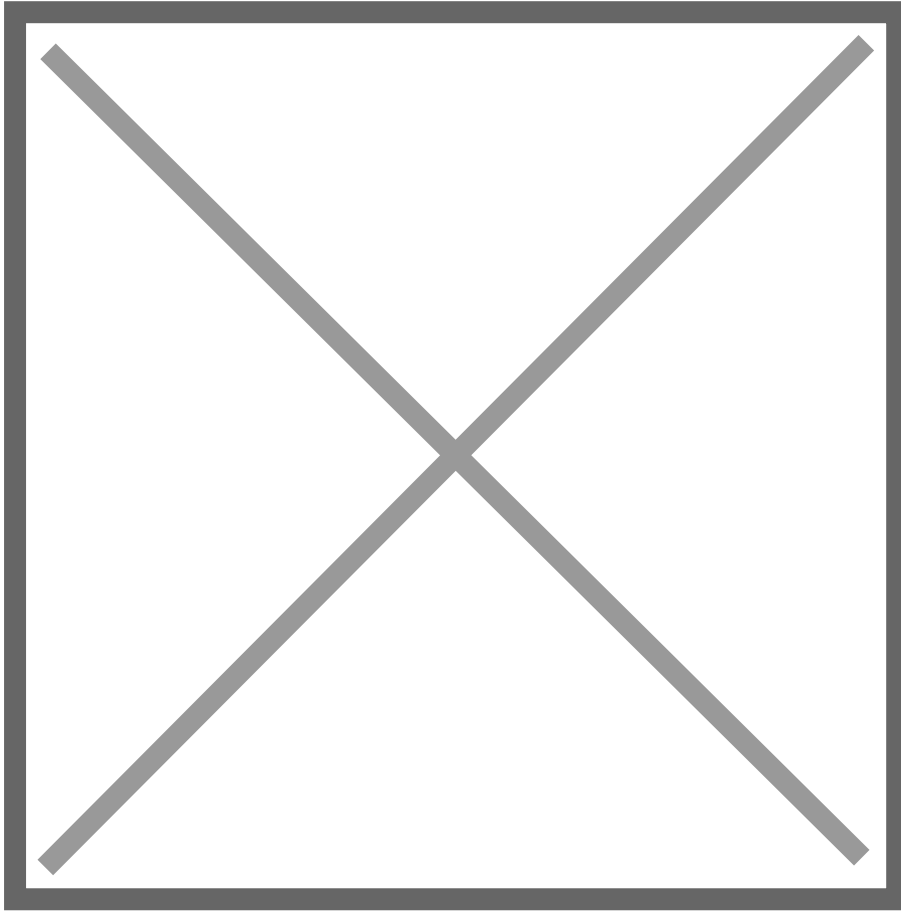
Link



Group

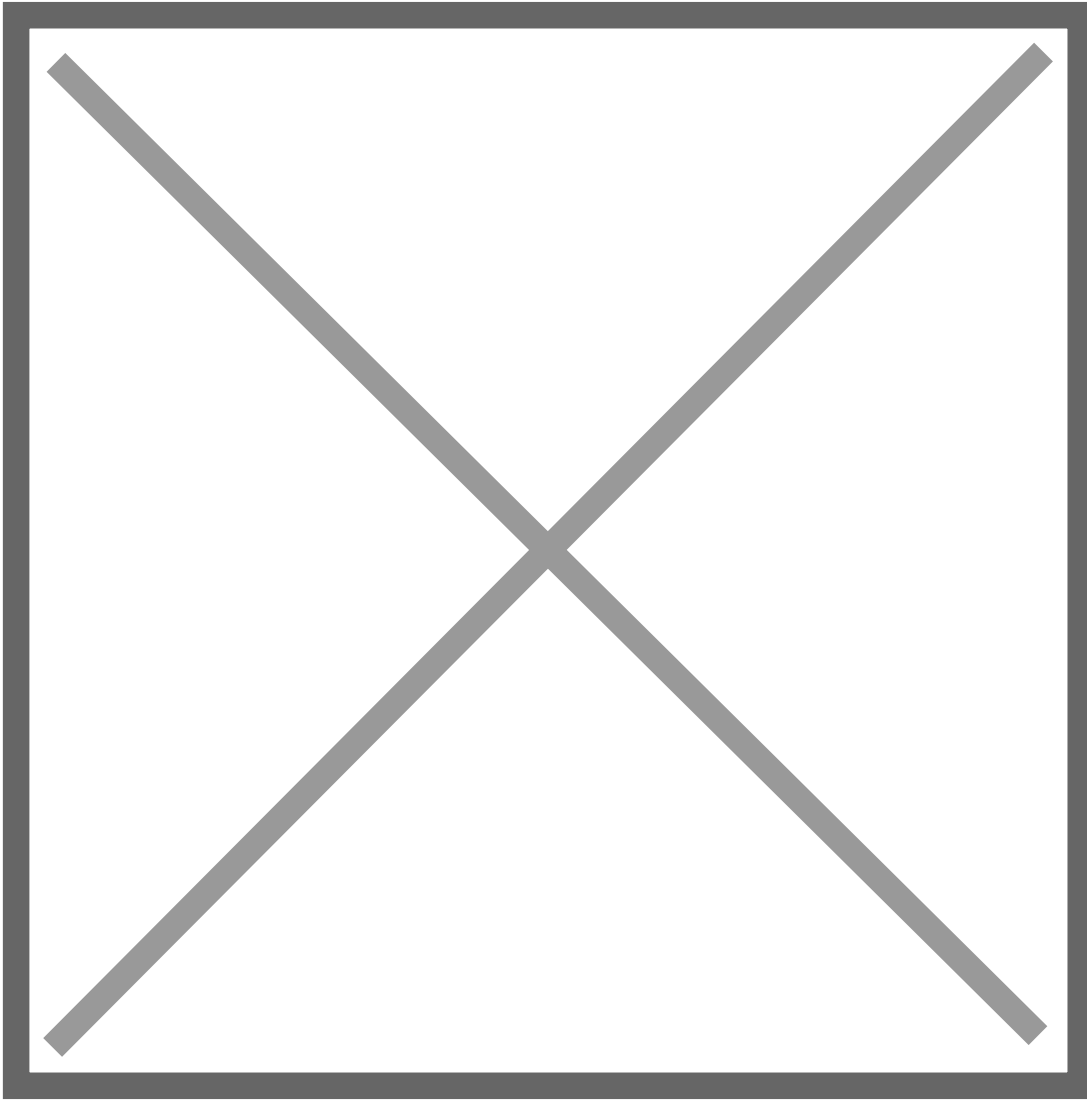


Linking Link to Group under Group Links

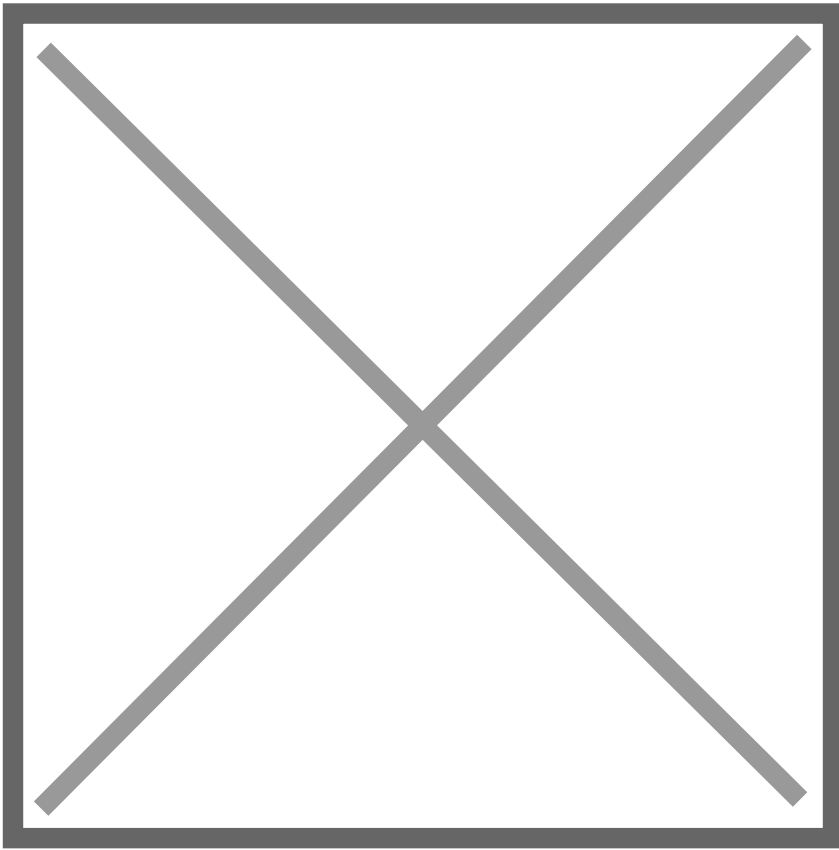


Delivery Note GRV Setup

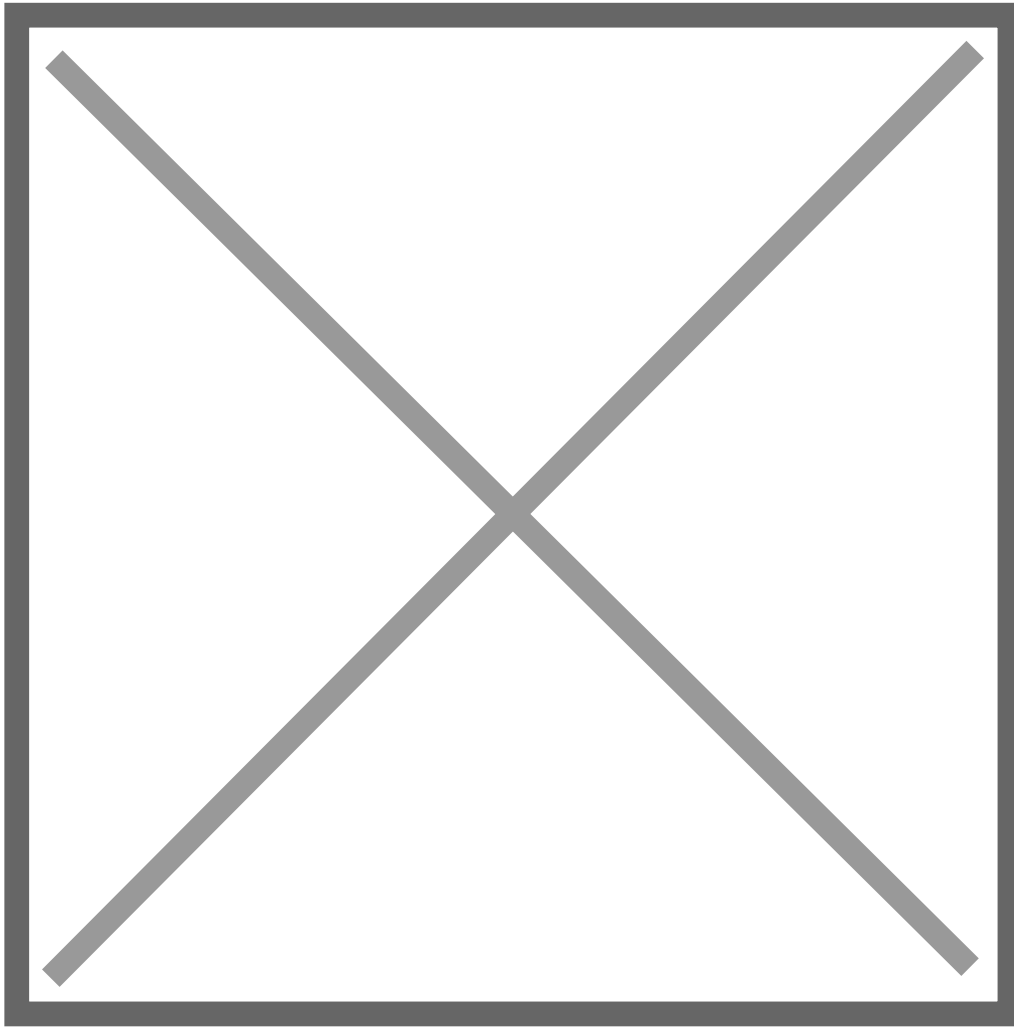
[Link](#)



Group



Linking Link to Group under Group Links

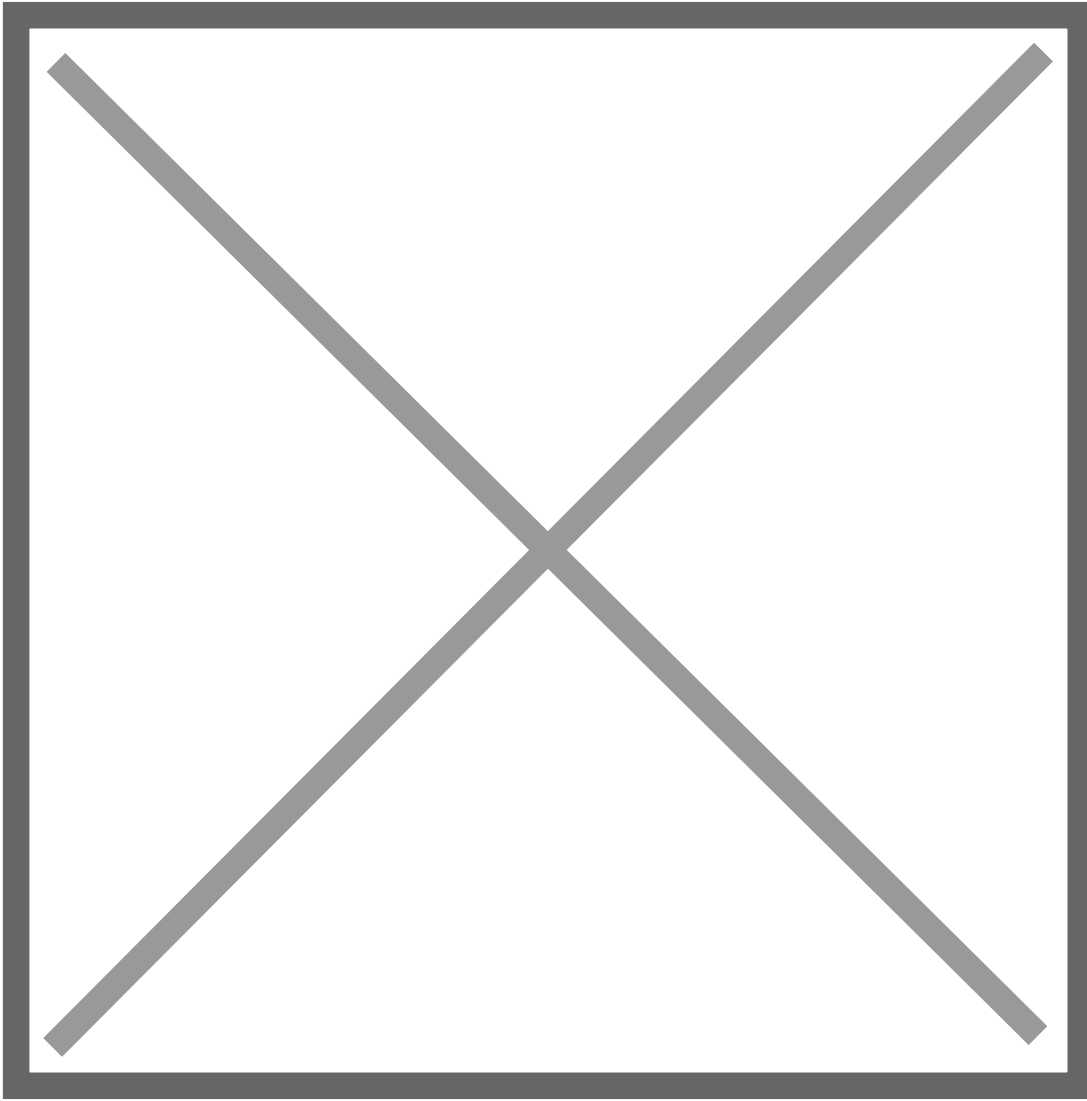


Delivery Note Correction Setup

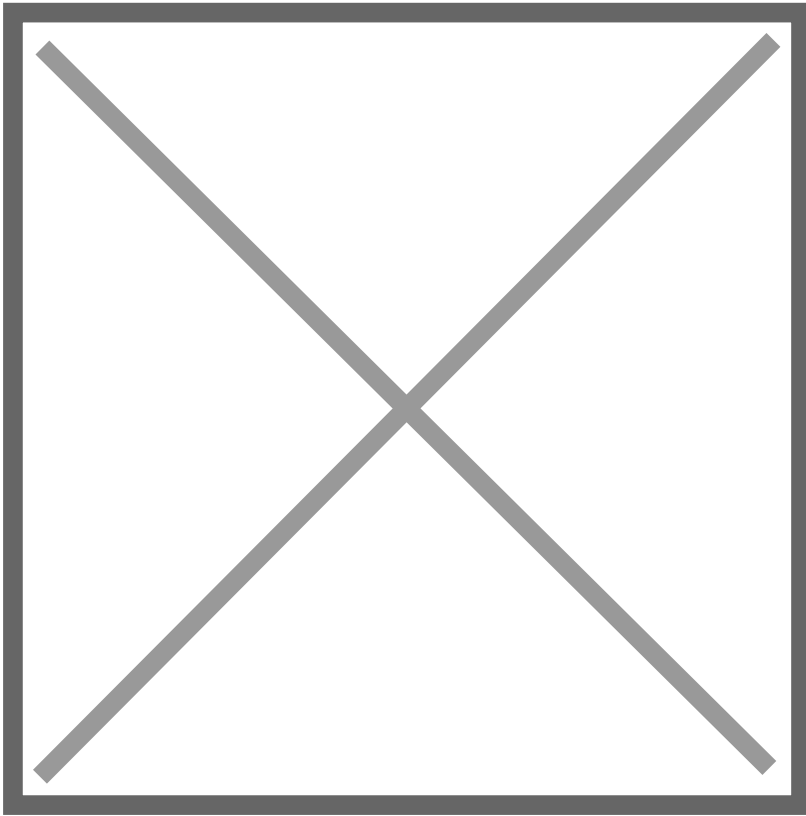
Link

NOTE:

Note that this Link has only one account and has a tick activated on Delivery Notes. It is the only link to have this ticked. Should this tick not be ticked and another ledger account is selected it will cause the posting to the books to be out of balance.



Group

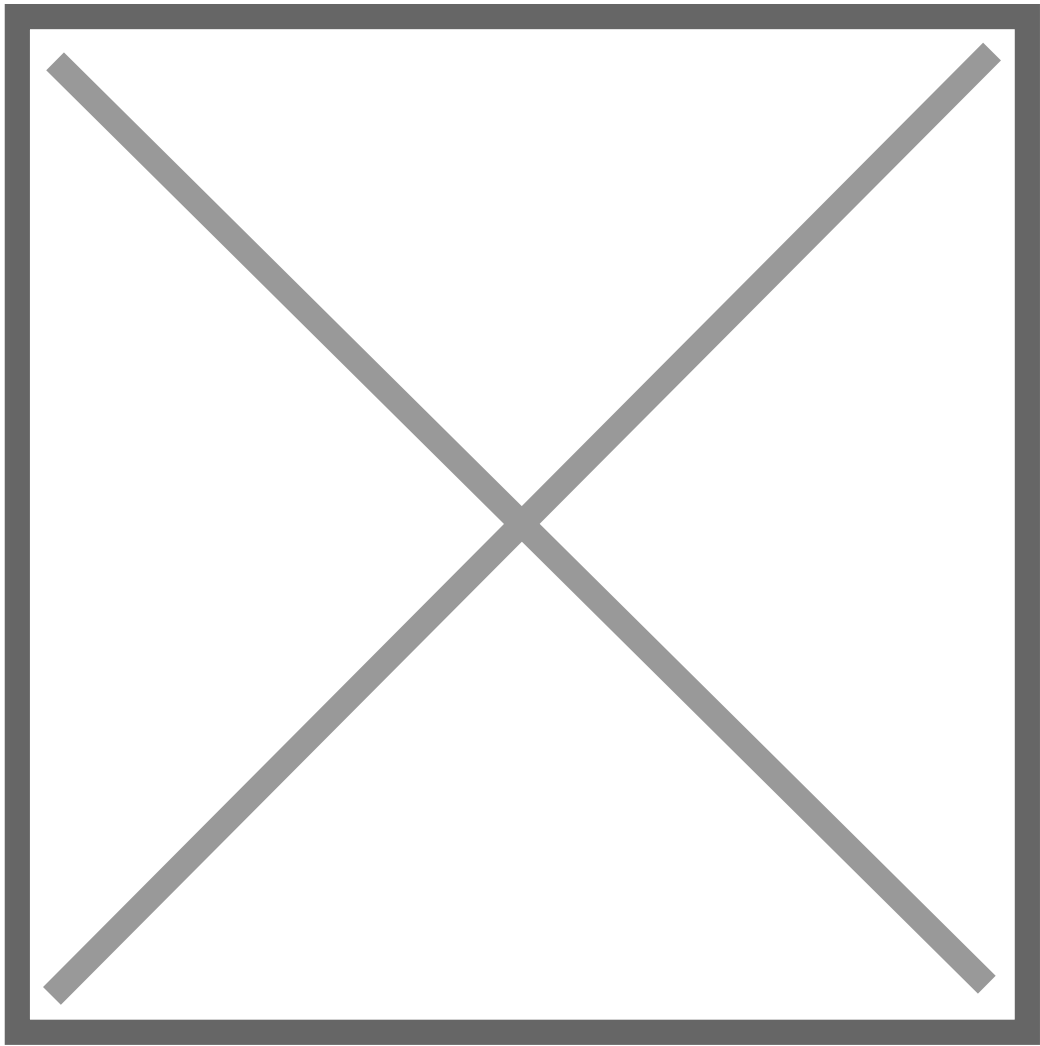
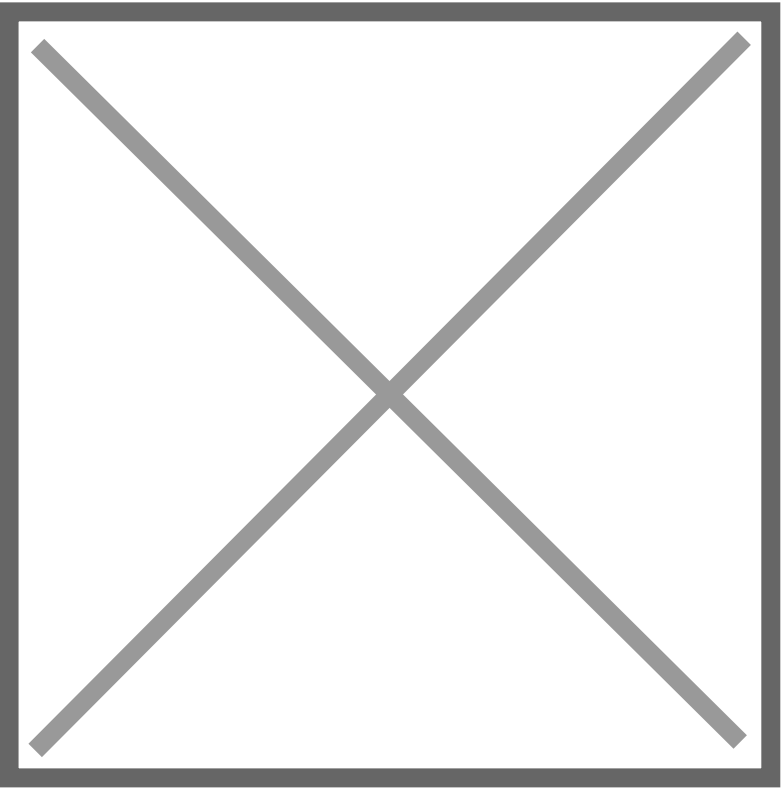


Linking Link to Group under Group Links

NOTE:

If you select the incorrect ledger account under Delivery Note GRV Correction it will stop you as you have to have the correct link with the tick activated.

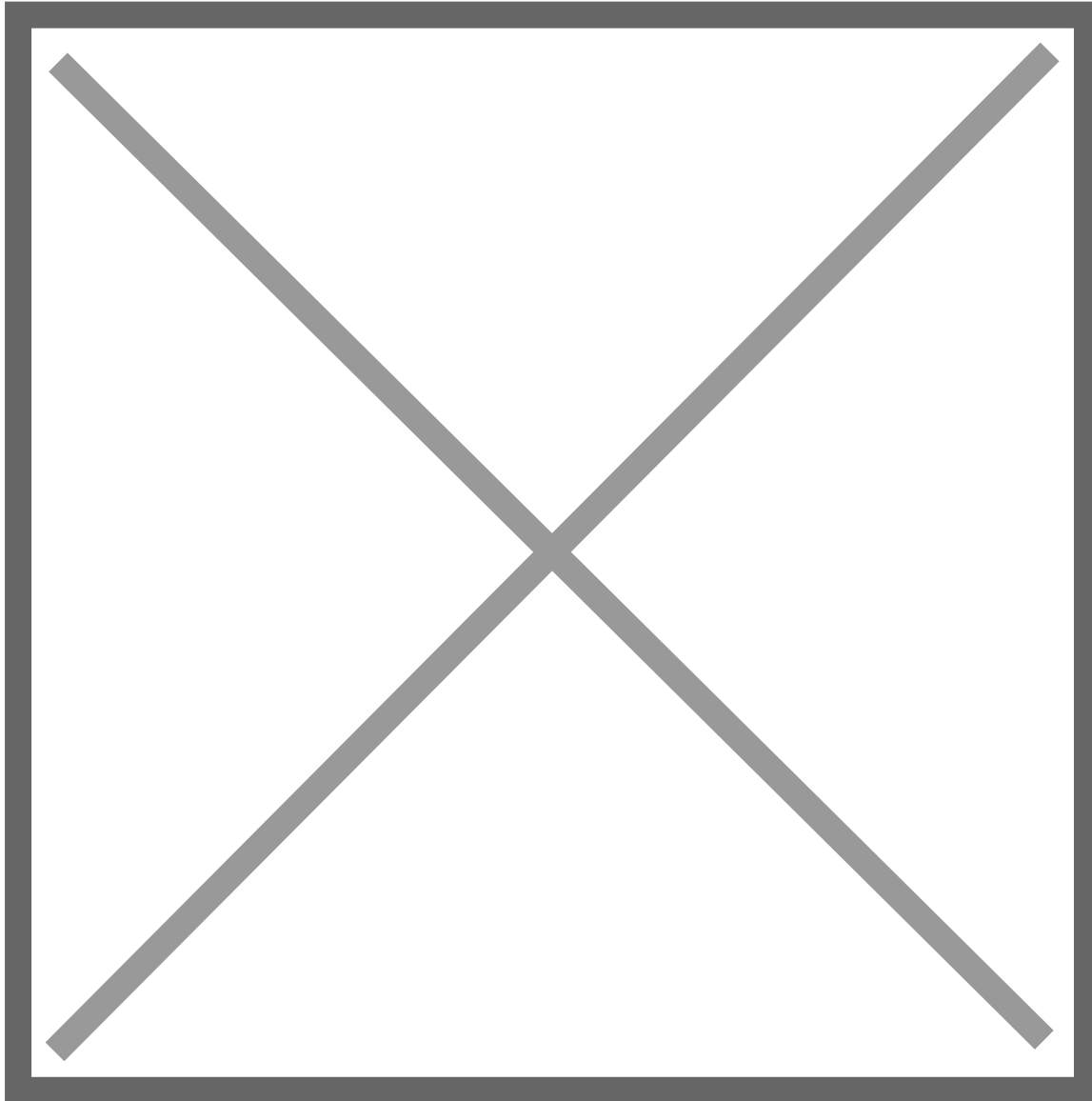
This message will appear if you have not selected the correct account with the tick activated for Delivery note for Delivery Note Correction.



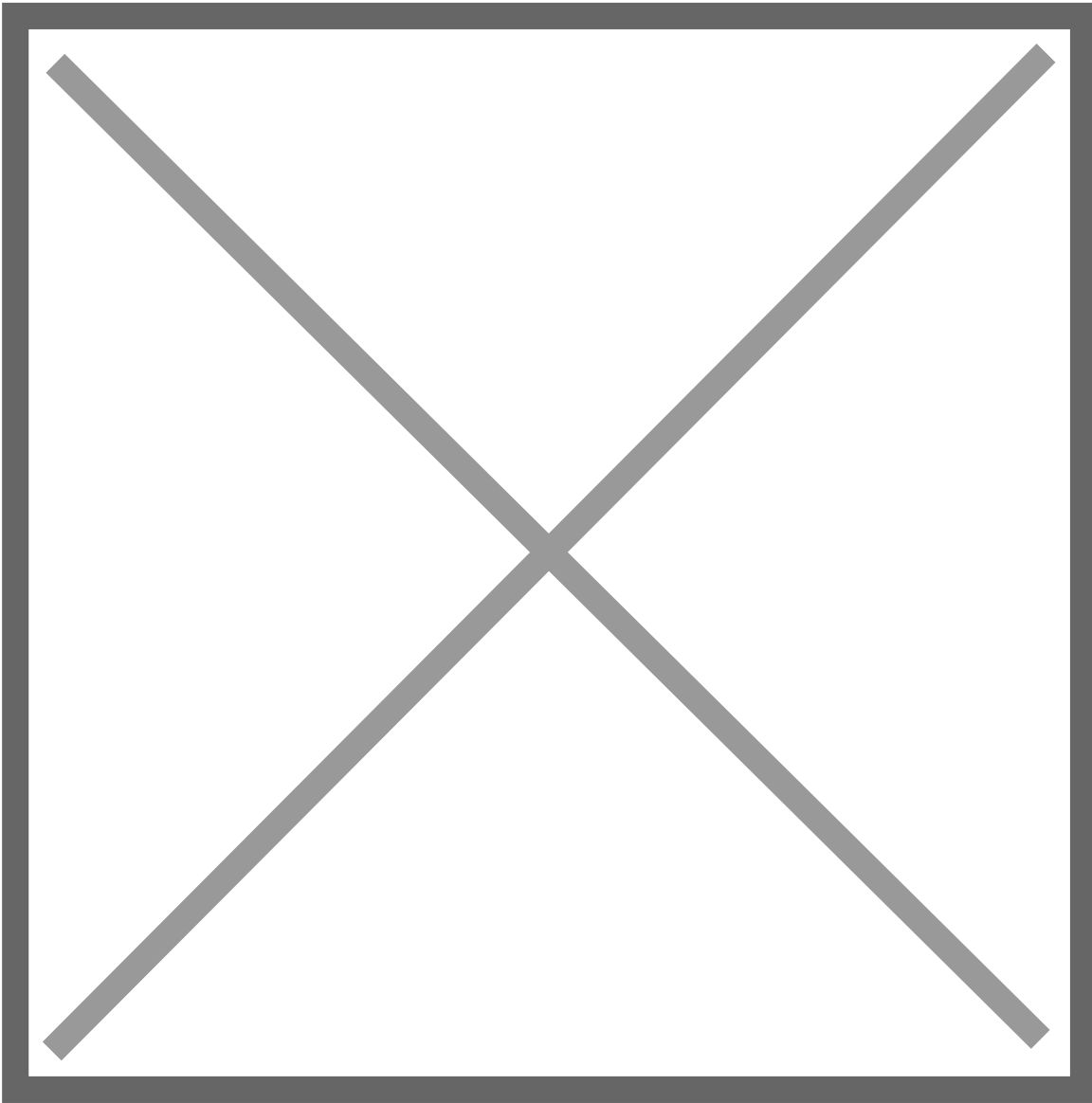
Company Profile settings

You will need to select the General Ledger Links under the company profile, should you have multiple branches you will need to set them up as well.

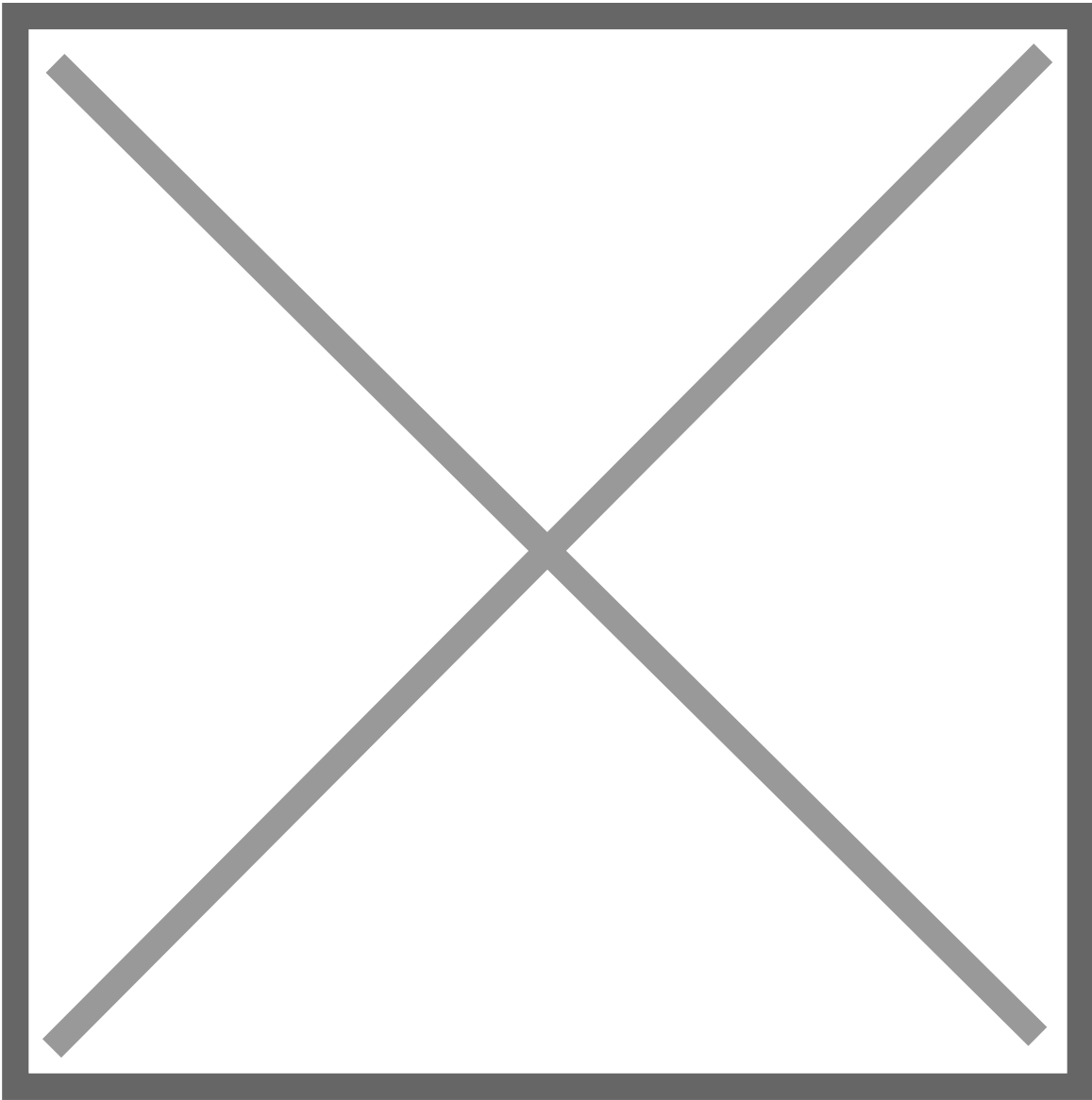
Go to System Configuration > Administration > Company Profiles. Amend your head office branch and then click on the More Options button



Click on the second tab called General Ledger Links and select the three Links.



Once you have select the accounts, click on Save and Close, then Save button and Close button on the next screen. Log out of the system and log back in for the settings to take affect.



This needs to be done for each branch.

General Ledger Links Menu Group

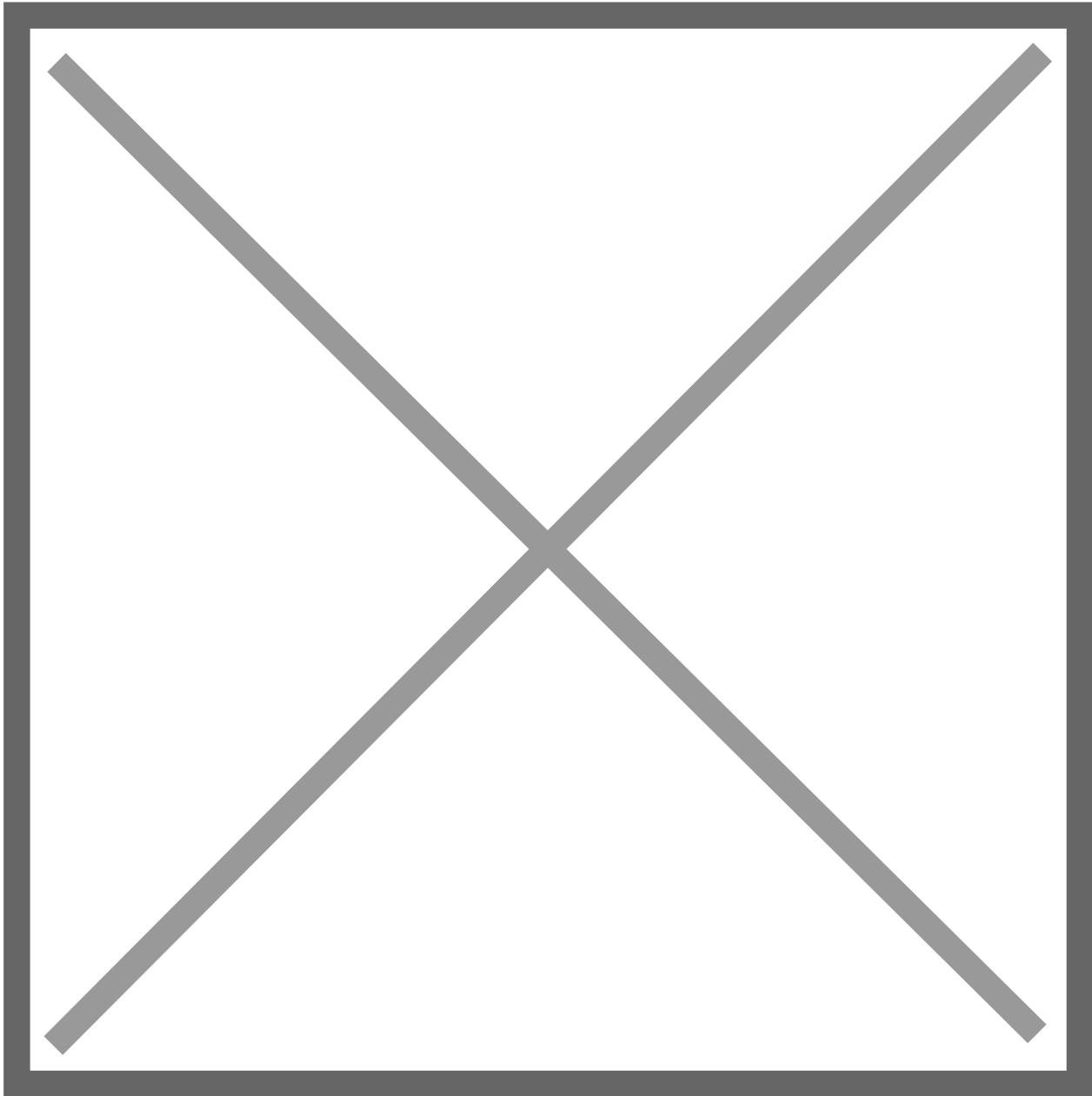
System Configuration> General Ledger Links

Video training manual 2016 [Click Here](#)



GL Links Setup

System Configuration> General Ledger Links> GL Links Setup



The system is governed by the General Ledger Link rules.

These are the areas that affect the posting

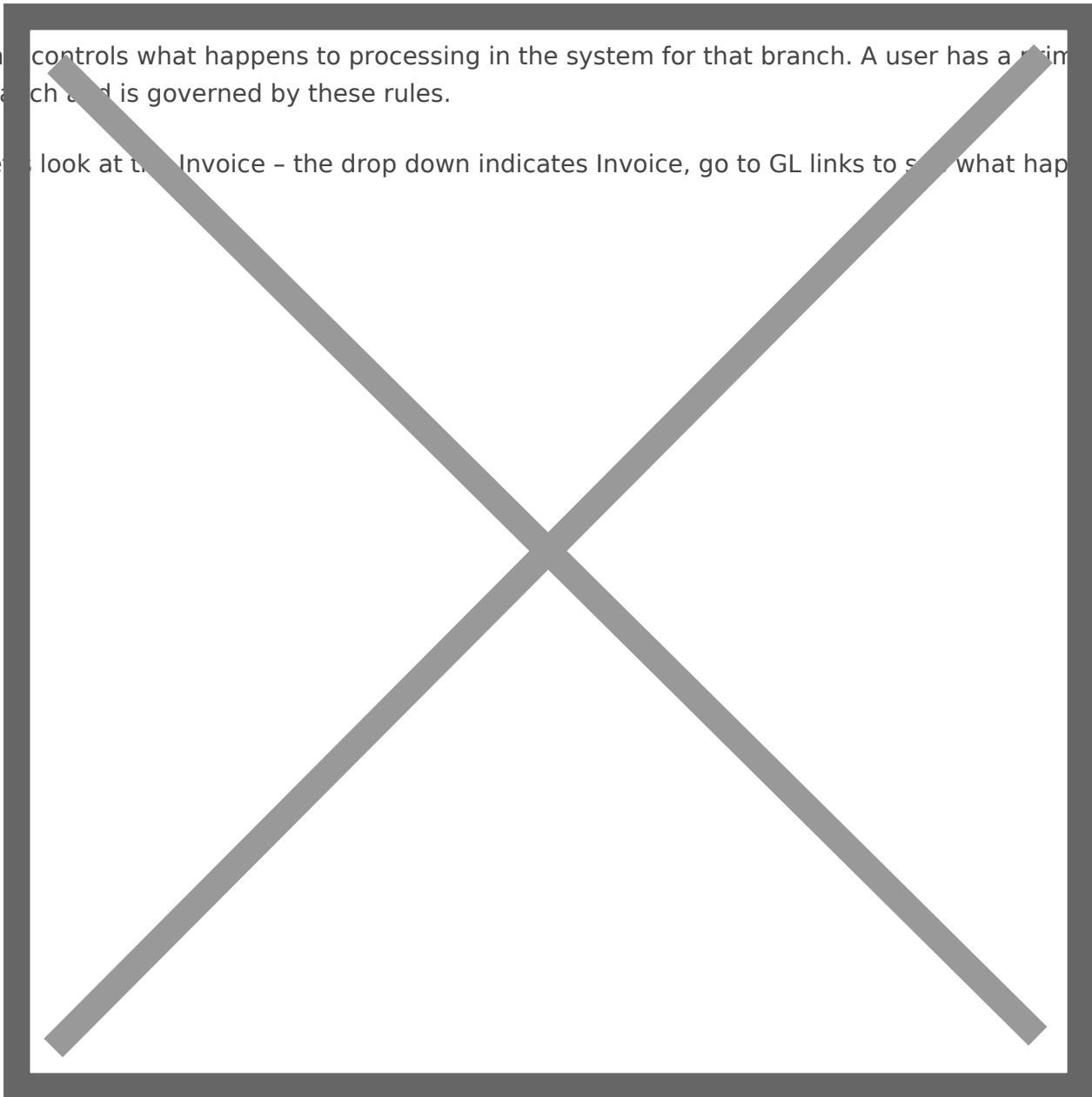
1	Company Setup and Branch setup
2	General Ledger Links Setup
3	Inventory service and custom items
4	Inventory group codes
5	Additional General Ledger properties found in GL, Debtors and Creditors

Company Setup and Branch Setup

Go to System Config >Administrator >Company Profiles > Edit > Advanced settings > General Ledger Links

This controls what happens to processing in the system for that branch. A user has a primary branch and is governed by these rules.

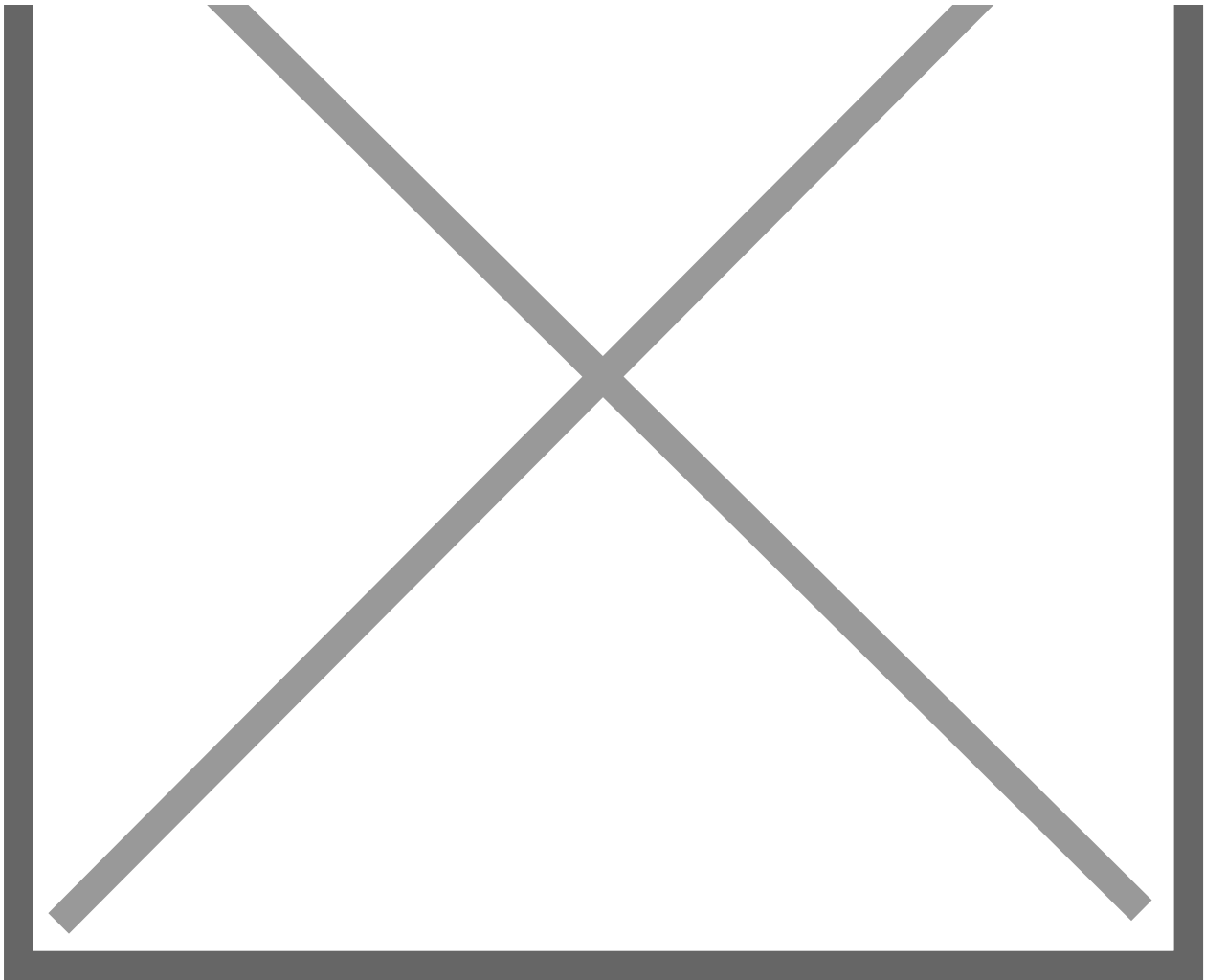
Let's look at the Invoice - the drop down indicates Invoice, go to GL links to see what happens.



General Ledger Links Setup

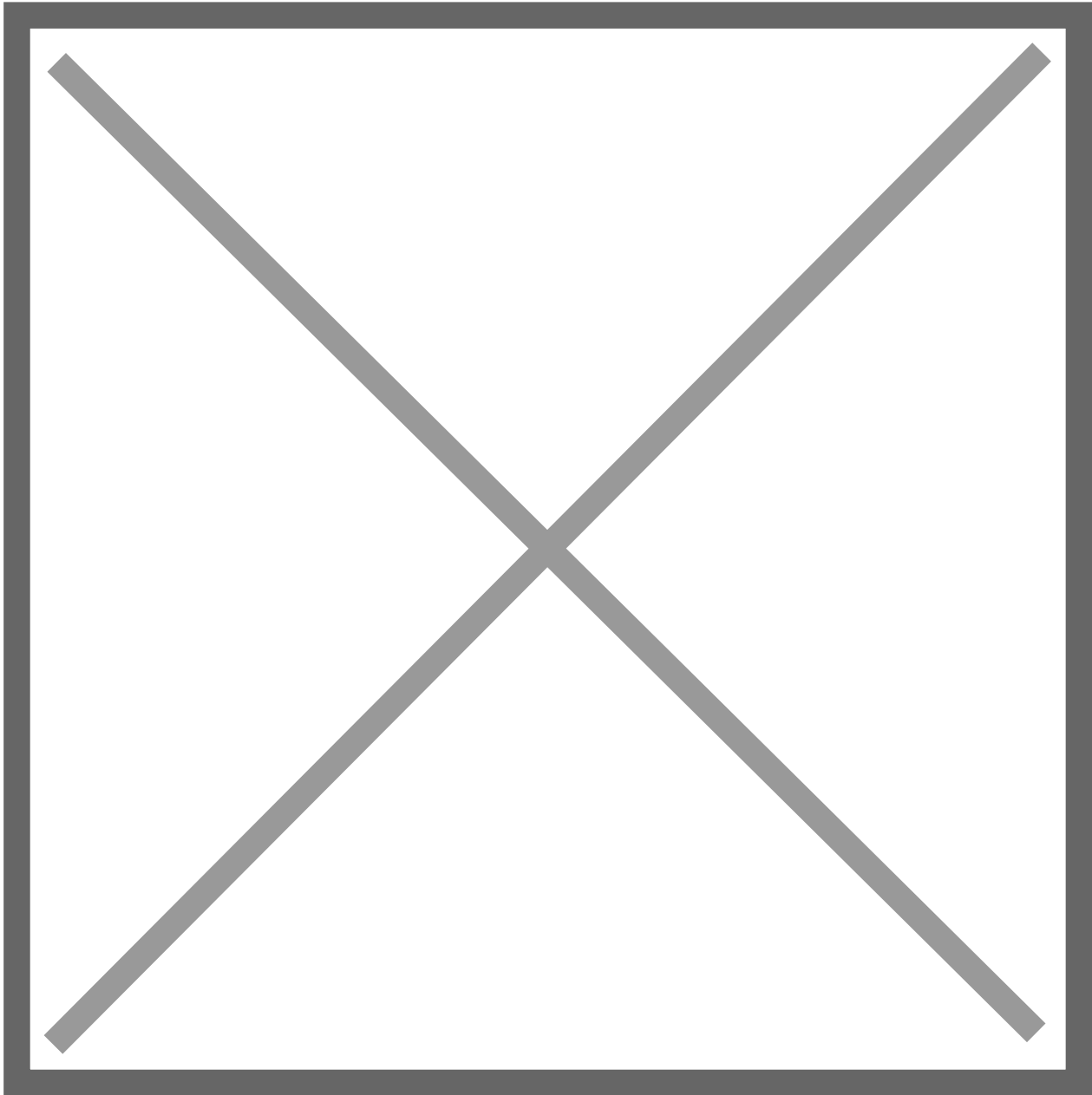
Go to System Config> General Ledger Links > GL Links Setup

Starting backwards we go to the Group Links, find the Invoice label that was selected in the company profile setup.



Now go to the Links tab to see what the ledger accounts are, in the case of an invoice there are two links, so you will have to look at both to see what ledger accounts affect the transaction.

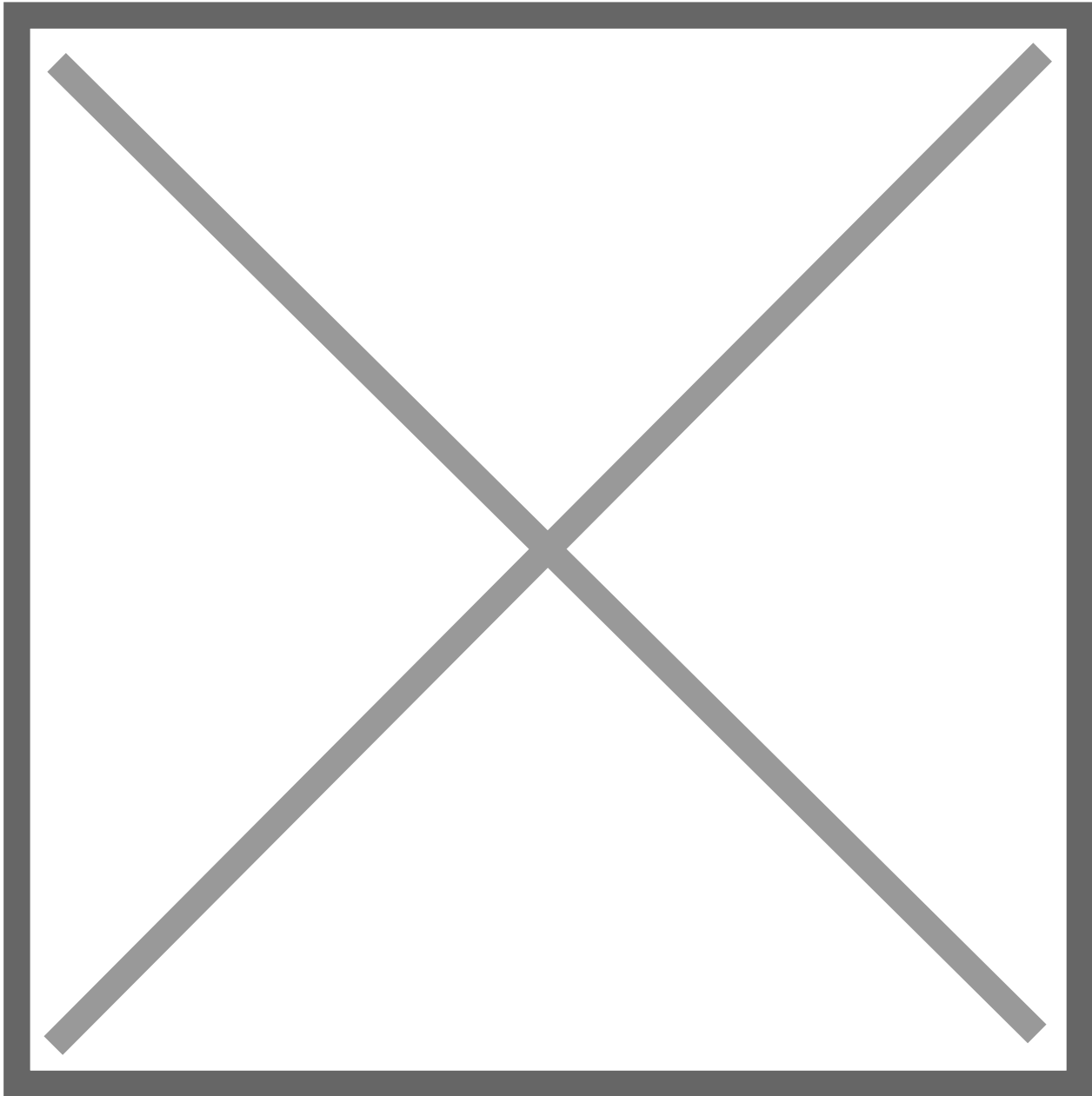
The first transaction is the Debtors Invoice, note the debit and credit accounts.



The second link affects the stock.

Now stock has other rules which will override the stock ledger account or cost of sales.

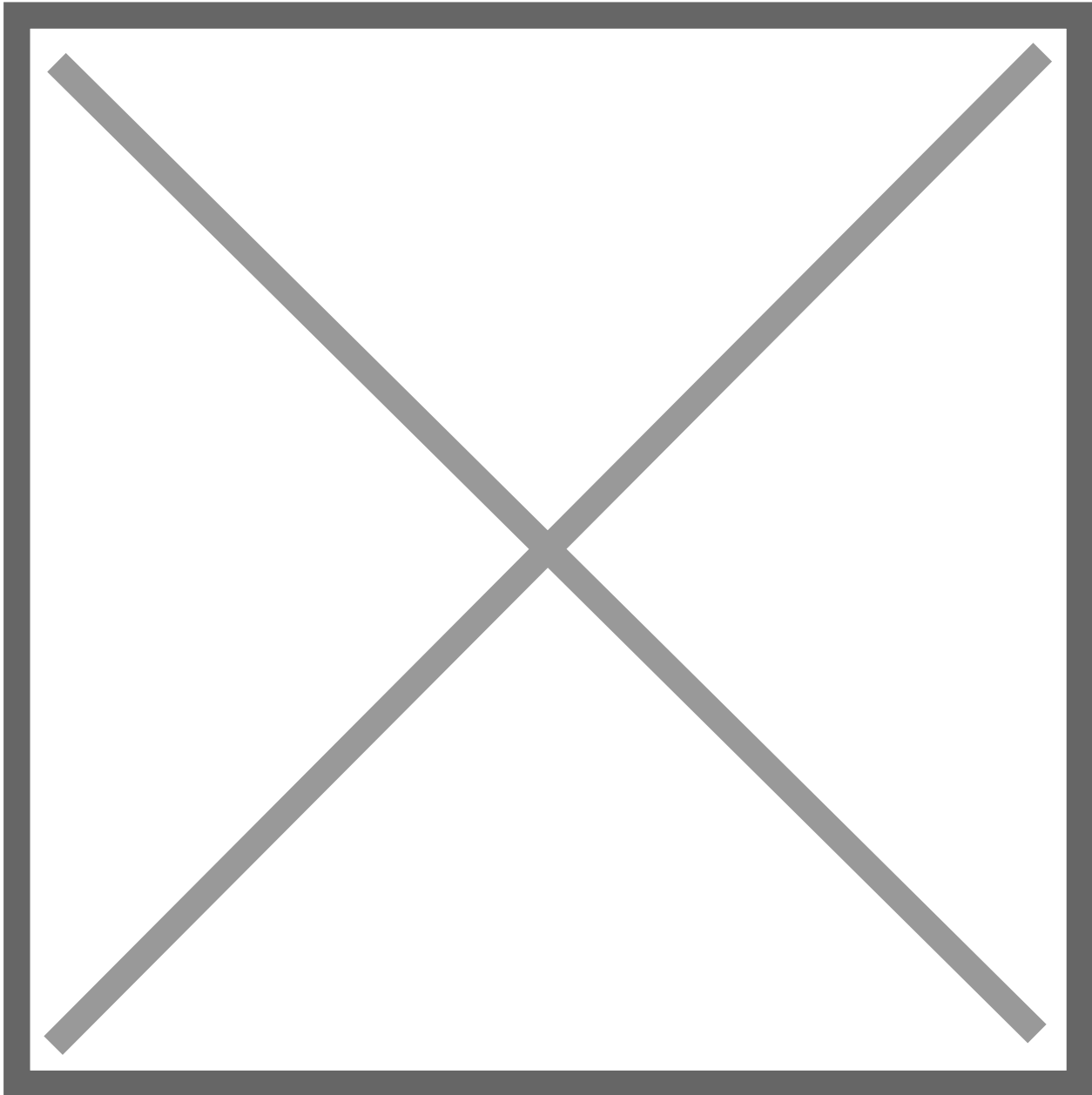
Check the Service and Custom stock override.



Inventory service and custom items

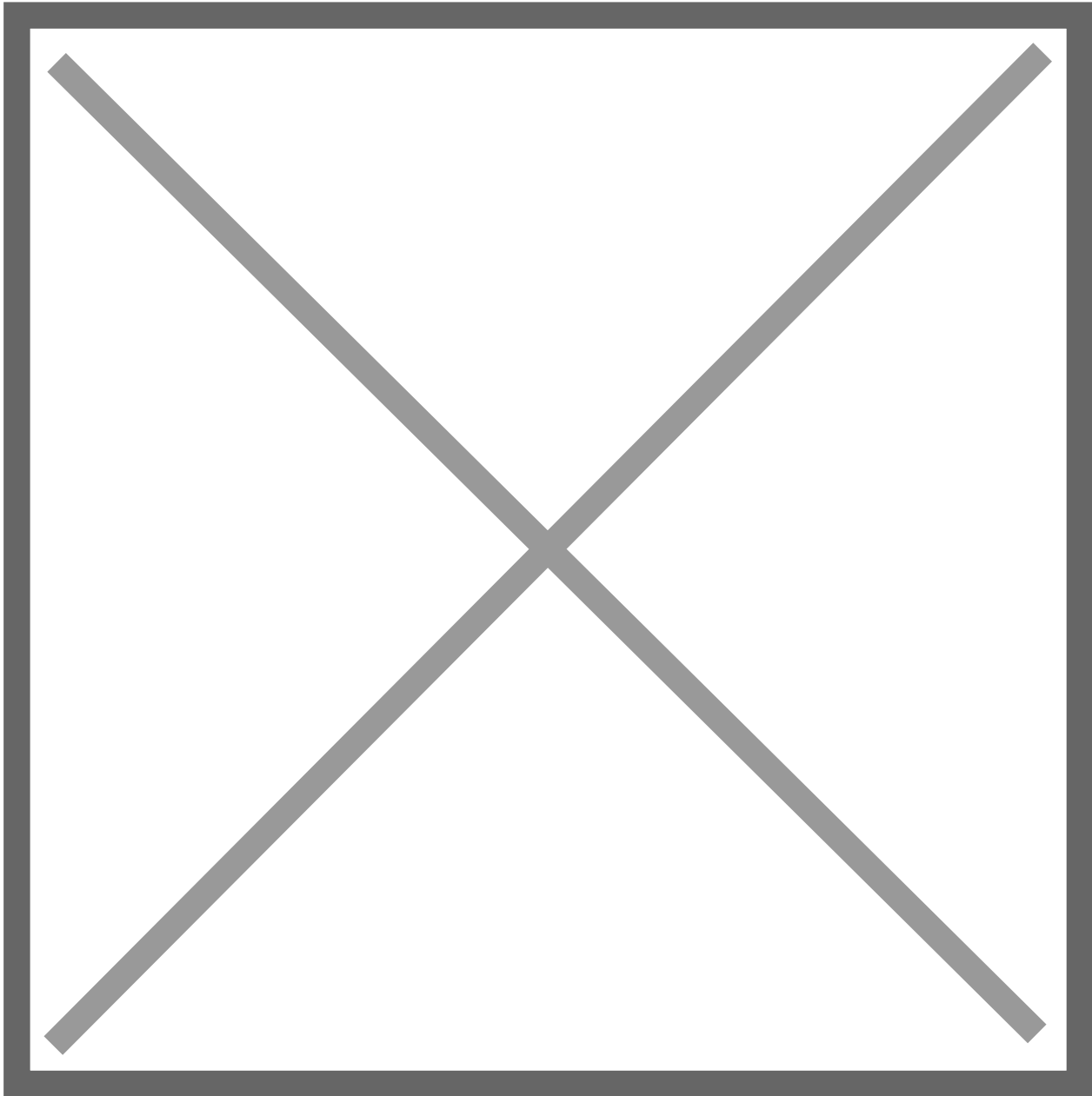
The first place a service and custom item gets its ledger account when first setting one up is from the branch / company profile setup. After that the user will have to manually change the ledger account on each service or custom item.

Go to System Config > Administrator > Company Profiles> Amend Branch> Defaults Tab



Go to Inventory Module> Configuration> Inventory setup

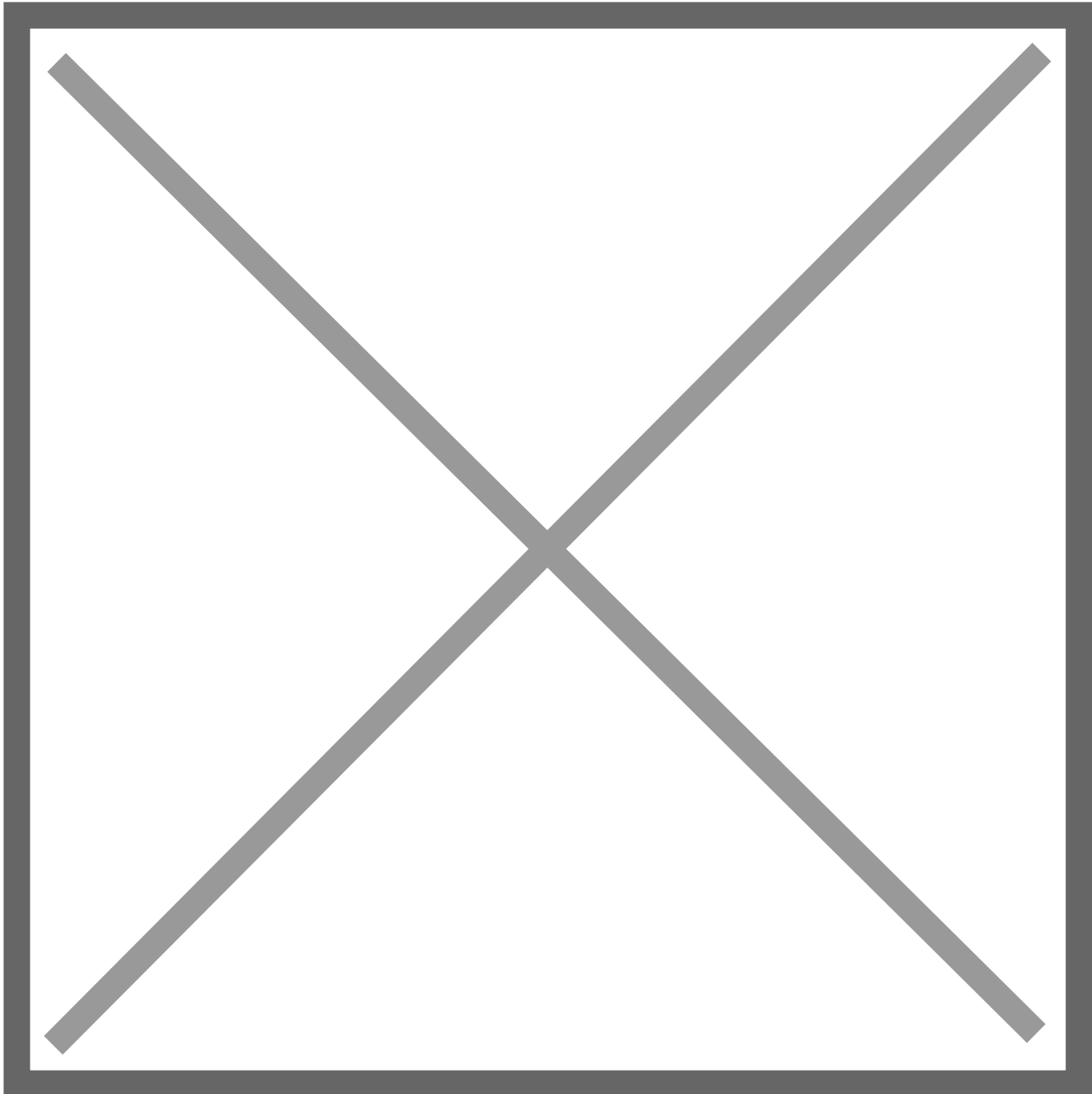
This setup replaces the Stock Ledger account when processing an invoice.



Inventory group codes

Go to Inventory Module > Configuration > Group Code setup

The group codes will override the General Ledger Links rules. This allows an inventory item to get posted to a sales and or cost of sales accounts.

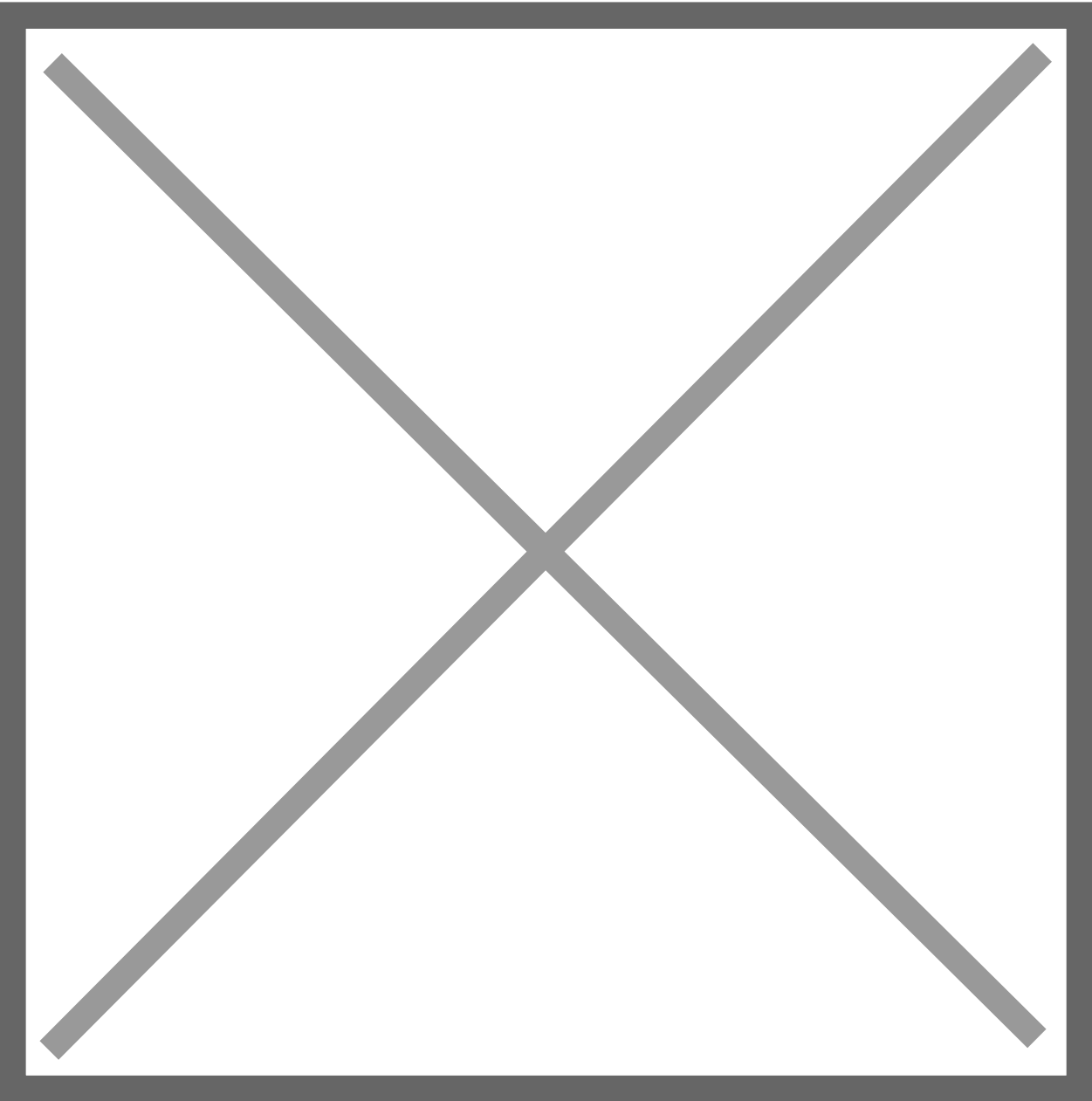


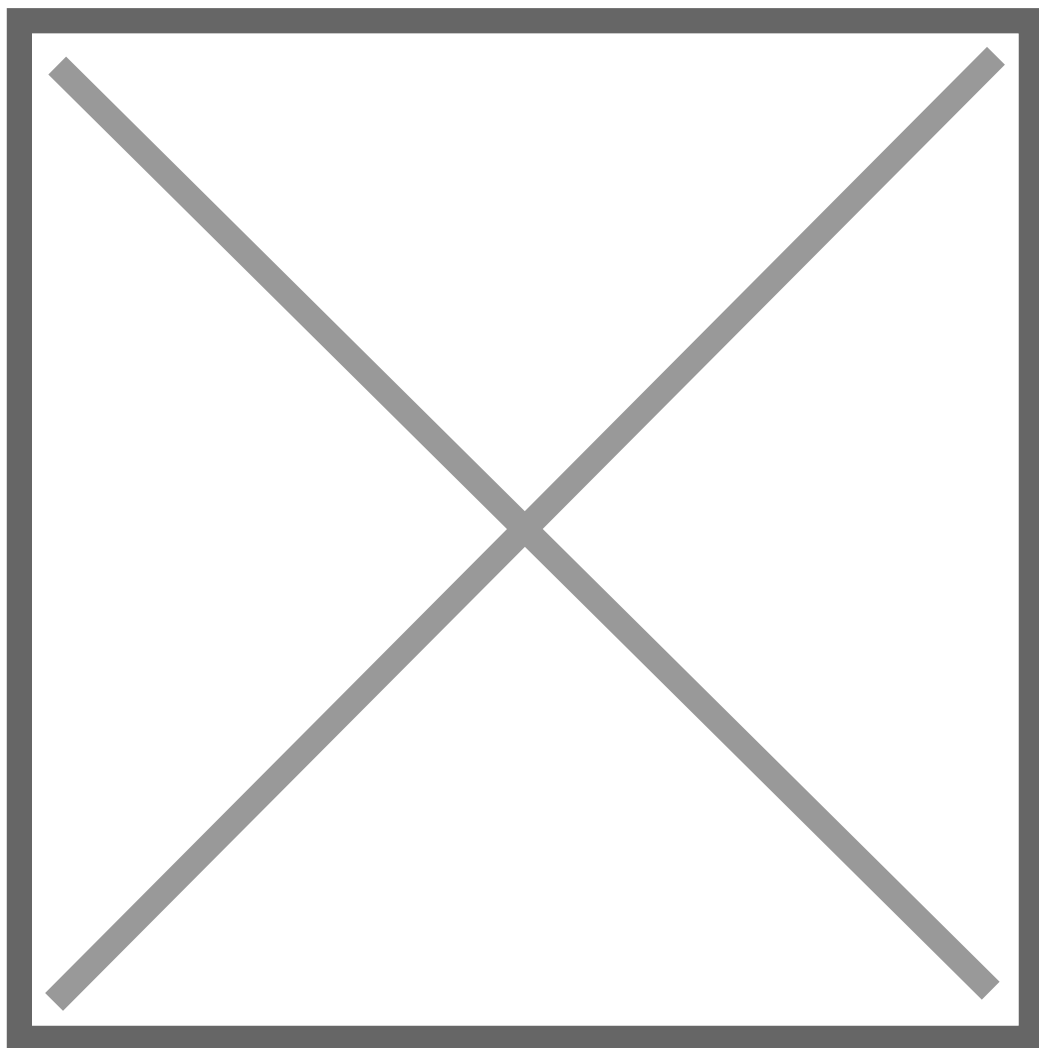
Additional General Ledger properties found in GL, Debtors and Creditors

This is found in General Ledger, Debtors and Creditors setups.

This rule overrides the group codes on an invoice as well as the general ledger links.

This rule allows a user to assign Sales and Cost of Sales accounts based on a combination of Division, Region and Invoice group.





GL Links Setup

System Configuration> General Ledger Links> GL Links Setup

The system is governed by the General Ledger Link rules. The way to check where things are been processed are as follows:

These are the areas that affect the posting

1	Company Setup and Branch setup
2	General Ledger Links Setup
3	Inventory service and custom items
4	Inventory group codes
5	Additional General Ledger properties found in GL, Debtors and Creditors

Company Setup and Branch Setup

Go to System Config> Administrator> Company Profiles> Edit> Advanced settings> General Ledger Links

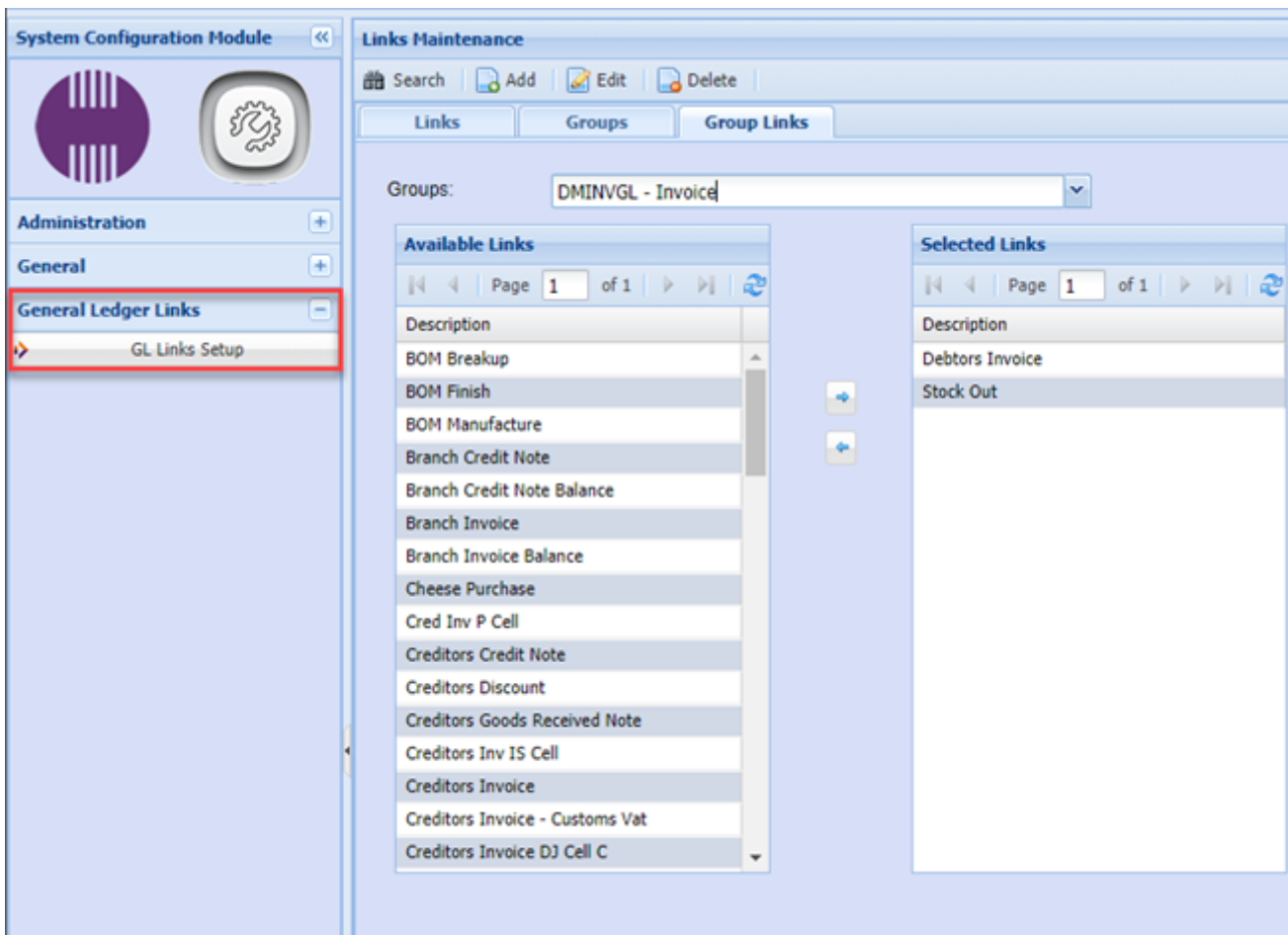
This controls what happens to processing in the system for that branch. A user has a primary branch and is governed by these rules.

Let's look at the Invoice - the drop down indicates Invoice, go to GL links to see what happens.

General Ledger Links Setup

Go to System Config> General Ledger Links > GL Links Setup

Starting backwards we go to the Group Links, find the Invoice label that was selected in the company profile setup



Now go to the Links tab to see what the ledger accounts are, in the case of an invoice there are two links, so you will have to look at both to see what ledger accounts affect the transaction. The first transaction is the Debtors Invoice, note the debit and credit accounts.

Links Maintenance

Search Add Edit Delete

Links Groups Group Links

Code: Description:

Page 1 of 1 Remove Paging:

#	Code	Description	Debit Account	Credit Account
20	DMDISGL	Debtors Discount	Discount Allowed	Debtors/Accounts Receivable Control
21	DMINT	Debtors Interest	Debtors/Accounts Receivable Control	Interest Received
22	DMINVGL	Debtors Invoice	Debtors/Accounts Receivable Control	Sales - General

Edit GL Link

Link Maintenance

Code: DMINVGL

Description: Debtors Invoice

Debit Account: 8000/0000 - Debtors/Accounts Receivable Control

Credit Account: 1000/1001 - Sales - General

VAT Account: 8900/0000 - GST Control

Debit ☐ Credit ☒ None ☐

Prompt For Debit: ☐ Prompt For Credit: ☐ Prompt For VAT: ☐

Split Debit: ☐ Split Credit: ☐

Save And New Save And Close Close

The second link affects the stock.

Now stock has other rules which will override the stock ledger account or cost of sales.
Check the Service and Custom stock override.

Links Maintenance

Search Add Edit Delete

Links Groups Group Links

Code: Description: stock out

Page 1 of 1 Remove Paging:

#	Code	Description	Debit Account	Credit Account
1	IMSTKOTGL	Stock Out	Cost of Sales/Purchases - General	Stock - Inventory Control

Edit GL Link

Link Maintenance

Code: IMSTKOTGL

Description: Stock Out

Debit Account: 2000/1001 - Cost of Sales/Purchases - General

Credit Account: 7800/0000 - Stock - Inventory Control

VAT Account: No Tax

Debit ☐ Credit ☐ None ☒

Prompt For Debit: ☐ Prompt For Credit: ☐ Prompt For VAT: ☐

Split Debit: ☐ Split Credit: ☐

Save And New Save And Close Close

Inventory service and custom items

The first place a service and custom item gets its ledger account when first setting one up is from the branch / company profile setup. After that the user will have to manually change the ledger account on each service or custom item.

Go to System Config > Administrator > Company Profiles > Amend Branch > Defaults Tab

Edit Company Profile Info

Attachments Print Generic Naming Defaults Extras Close

Basic Settings Advanced Settings

Basic Defaults Additional Email SMS Bank Details

Address:

☒ Physical ☐ Postal ☐ Delivery

Address Line 1: The Street No

Address Line 2: Christchurch

Address Line 3: New Zealand

Postal Code: 8000

Same As Physical Same As Postal Same As Delivery

Stock Ledger Account Replacements:

When a service or custom item has a cost, select a default ledger account

Custom Stock Acc: 2000/1001 - Cost of Sales/Purcha

Service Stock Acc: 2000/1001 - Cost of Sales/Purcha

Fixed Asset Account: 7060/0001 - Owned Assets - Offic

This account is used for Job Percentage Invoice and Job allocation for expenses

WIP Account: 7850/0000 - Work in Progress

Defaults:

Employee Language: NZ - New Zealand

Employee Branch: Web - Webaccounting Suite

Inventory Branch: Web - Webaccounting Suite

Inventory Child Type: Stock

Warehouse: MAST - Master Warehouse

Monthly Leave Allocation: 1.25

Website Email: malcolm@stormtrader.co.nz

Website Default T/C:

Sales VAT Type: 01 INV GST - 01 Invoice GST

Supplier VAT Type: 03 PI GST - 03 PI GST

Go to Inventory Module > Configuration > Inventory setup

This setup replaces the Stock Ledger account when processing an invoice.

Edit Inventory Item

Inventory Detail

Branches Warehouses Suppliers Inventory Overview Memo Attachment Close

Inventory Code: DISC **Description:** Discount given

General Details More Details Pricing Levels Custom Fields Bill of Material Spec More Detail

General:

Default Supplier: Rectron Lead Time: Days: 0

Payment Method: Bar Code:

Unit of Measure: Weight per Unit: 0 Points: 0

Internal Ref. ID: Commission %: 0 Sales Rep Points Setup

Expenses Property: Excl. From Comm.: Rep. Commission Setup

Pricing Override: On Promotion:

Overriding Level: Valid From: Valid To:

Custom, Service and Fixed Asset items only:

Account Type: 2000/1001 - Cost of Sales/Purchases - General

Zero Cost: Job Costing Allocation: Job Capture Max Hrs: 0

Serial Number: Tick this box for serialised inventory items that require serial number tracking.

Serial No. Tracking:

Save & New Save & Close Save Close

Inventory group codes

Go to Inventory Module > Configuration > Group Code setup

The group codes will override the General Ledger Links rules. This allows an inventory item to get posted to a sales and or cost of sales accounts.

Manage Group Code

Save Add Edit Delete Close

Code: SKINCARE Description: Skin Care

Active: ☒

Page 1 of 1 Displaying 1 - 1 of 1

#	Branch	Sales	Cost Of Sales	Service
1	Web Webaccounting Suite	1000/1005 Sales - Skin Care	2000/1005 Skin Care COS	2000/1005 Skin Care COS

Group Code Branch Management

Group Code: SKINCARE
Description: Skin Care

Branch: Web Webaccounting Suite
Sales: 1000/1005 Sales - Skin Care
Cost of Sales: 2000/1005 Skin Care COS

Alternate GL Account for Posting Service and Custom Items (Stock Account):

Custom: 2000/1005 Skin Care COS
Service: 2000/1005 Skin Care COS

Save & New Save & Close Save Close

Additional General Ledger properties found in GL, Debtors and Creditors

This is found in General Ledger, Debtors and Creditors setups.

This rule overrides the group codes on an invoice as well as the general ledger links.

Debtors Module

Additional Debtor Properties

Search Add Edit Delete Delete All Extras

Division Region Status Category Shipping Method Invoice Group Sales Flag Sales Item Flag Billing Group

Division: Chrome - Geology Region: Durban Invoice Group: Manufacturing

Page 1 of 1 Remove Paging

Debtor Property Maintenance

Division: Chrome - Geology
Region: Durban
Invoice Group: Manufacturing
Sales Account: Design Expenses
COS Account:

Save And New Save And Close Save Close

Sales Account	COS Account Code	COS Account
Design Expenses		
Stationery		
Sales - Imraan	2000/1008	COS - Imraan
Fee Bookkeeping	2000/1007	COS - Cleaning
Sales - Stationery	2000/1002	Cost of Sales Stationery
Sales - Lighting	2000/1003	Cost of Sales Lighting
Sales - Lighting	2000/1003	Cost of Sales Lighting

Displaying 1 - 7 of 7

Debtor Property Maintenance [X]

[?] [?]

Division: Chrome - Geology [v]

Region: Durban [v]

Invoice Group: Manufacturing [v]

Sales Account: Design Expenses [v] [icon]

COS Account: [v] [icon]

Save And New Save And Close Save Close

This rule allows a user to assign Sales and Cost of Sales accounts based on a combination of Division, Region and Invoice group.

Function Setups

Setting up certain Links in the system.

1. Job Recovered Costs

Job Recovered Costs

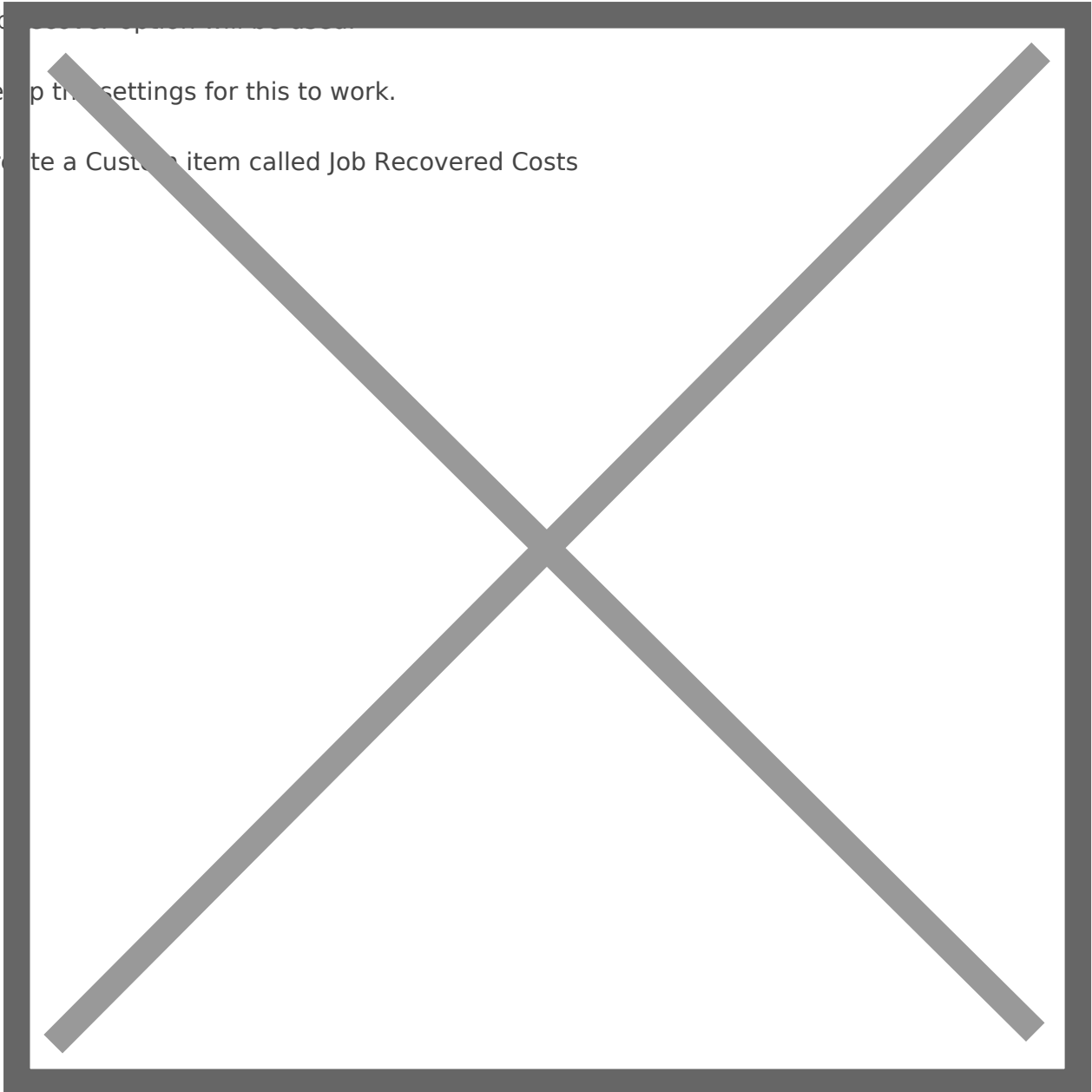
Setup Job Recovered costs for Job Costing Module

This recovered cost function and GL link is used with Stock requests and job costing.

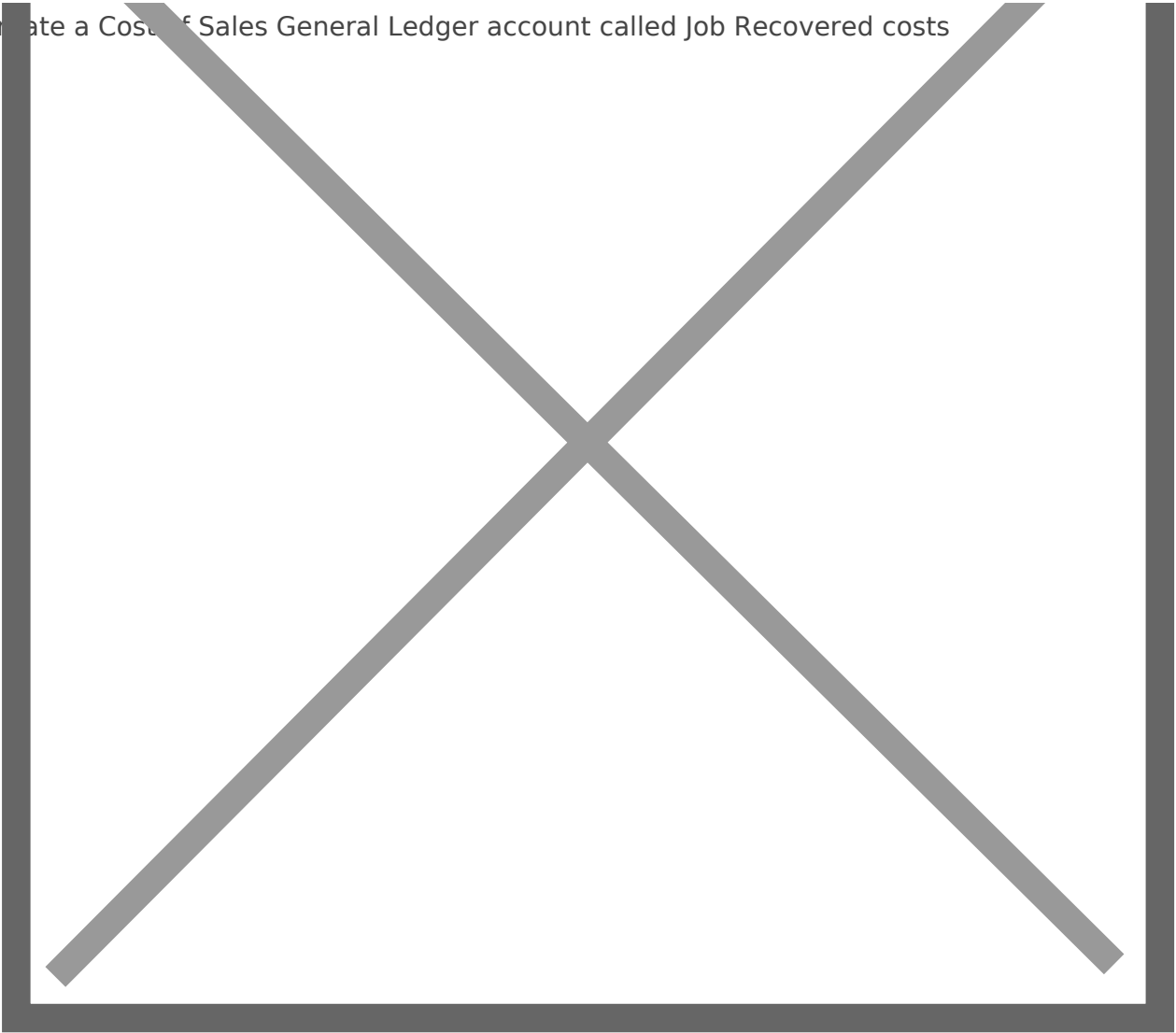
When the Job line is Locked (from reopened), invoiced or quantity is not enough to return then the job cannot be returned to stock.

Setup the settings for this to work.

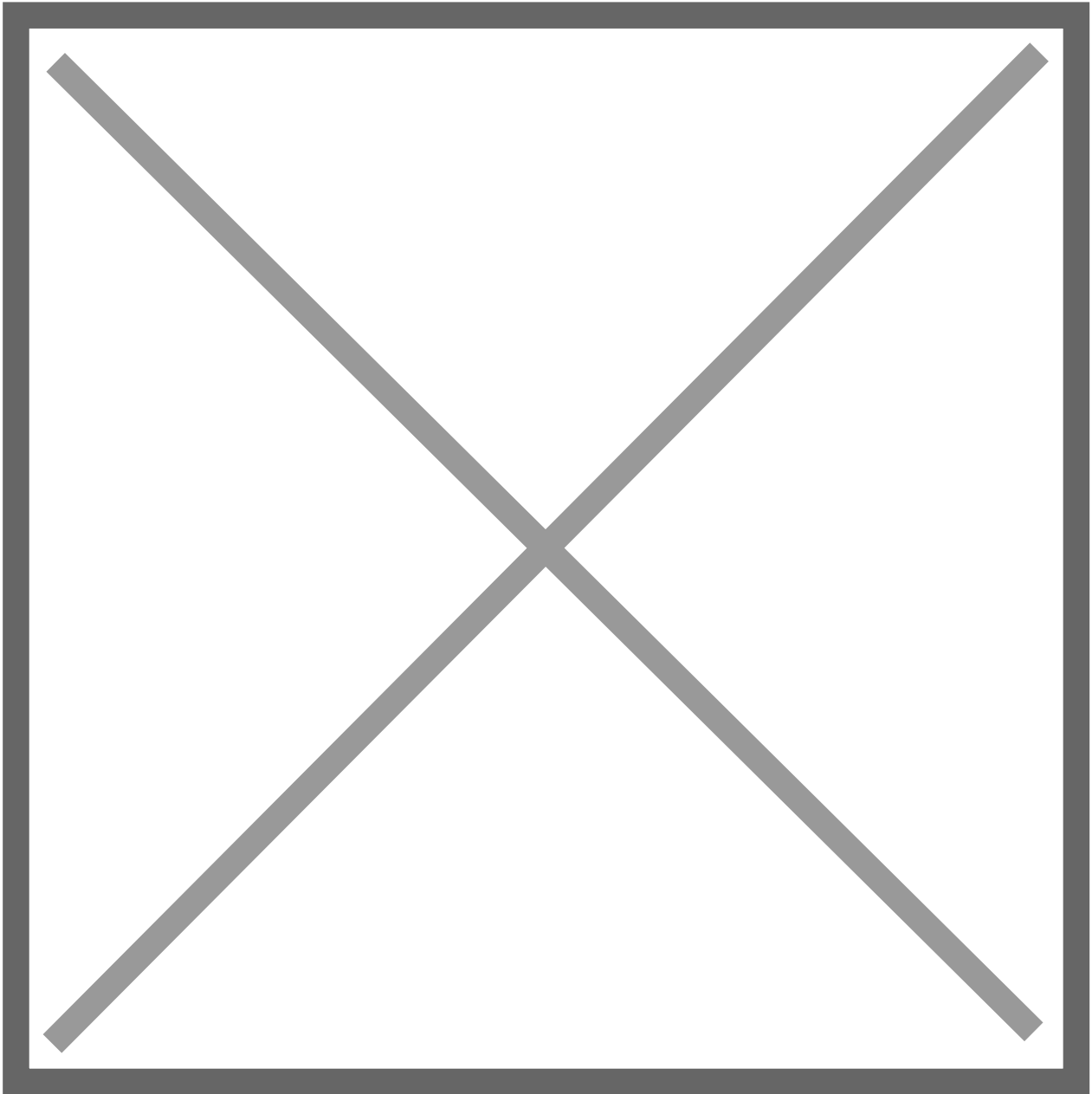
Create a Custom item called Job Recovered Costs



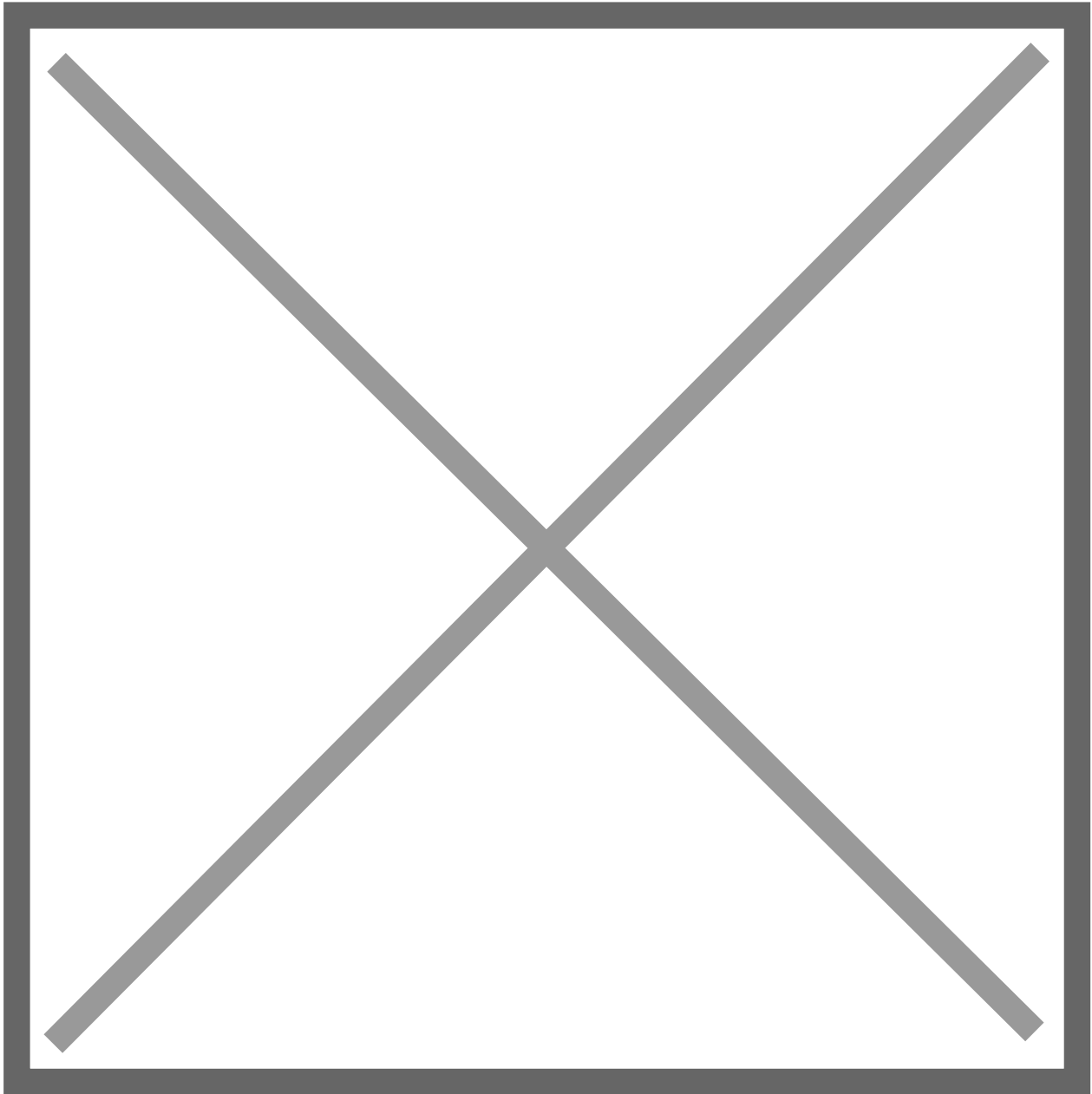
Create a Cost of Sales General Ledger account called Job Recovered costs



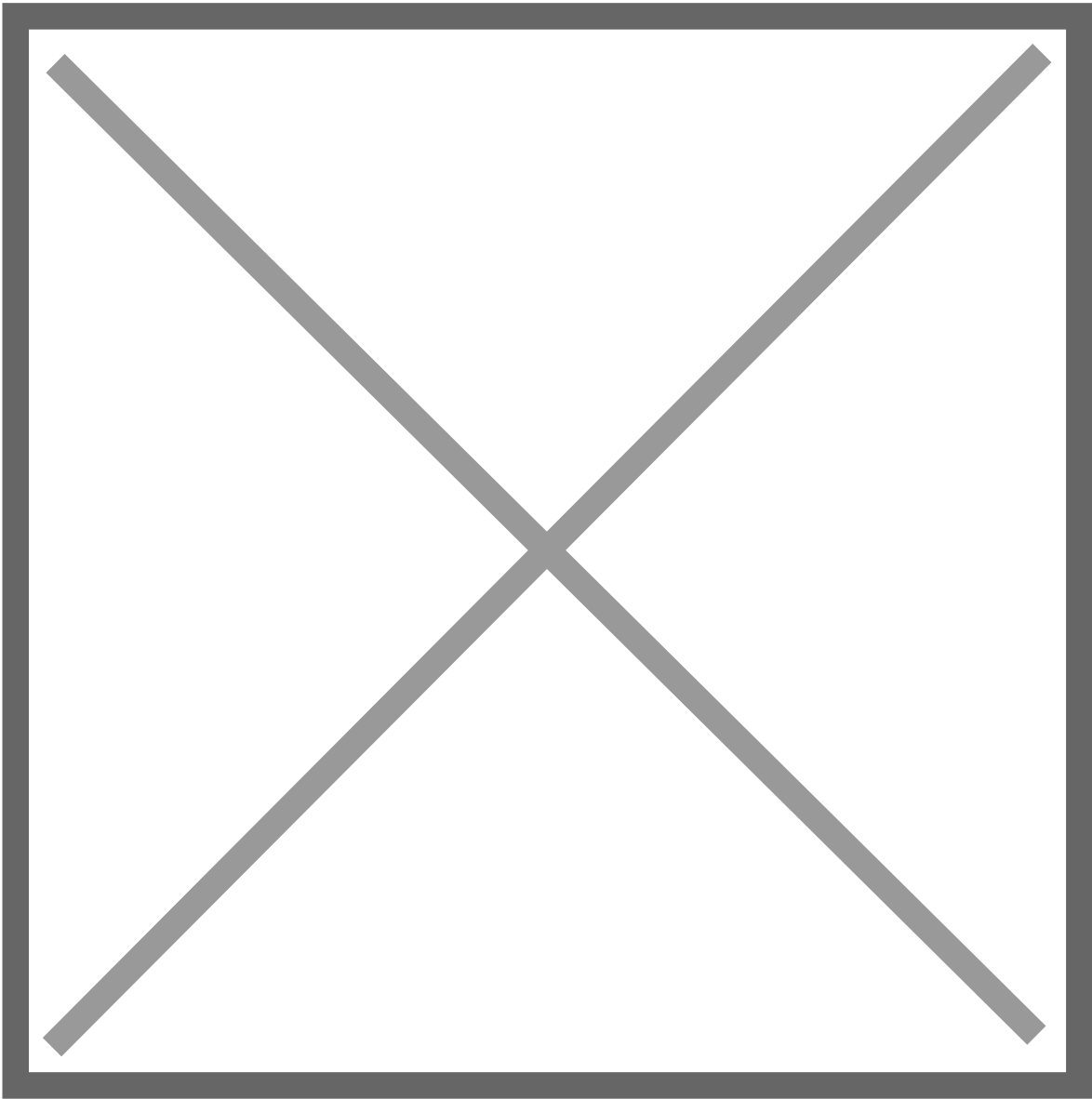
Ledger account created



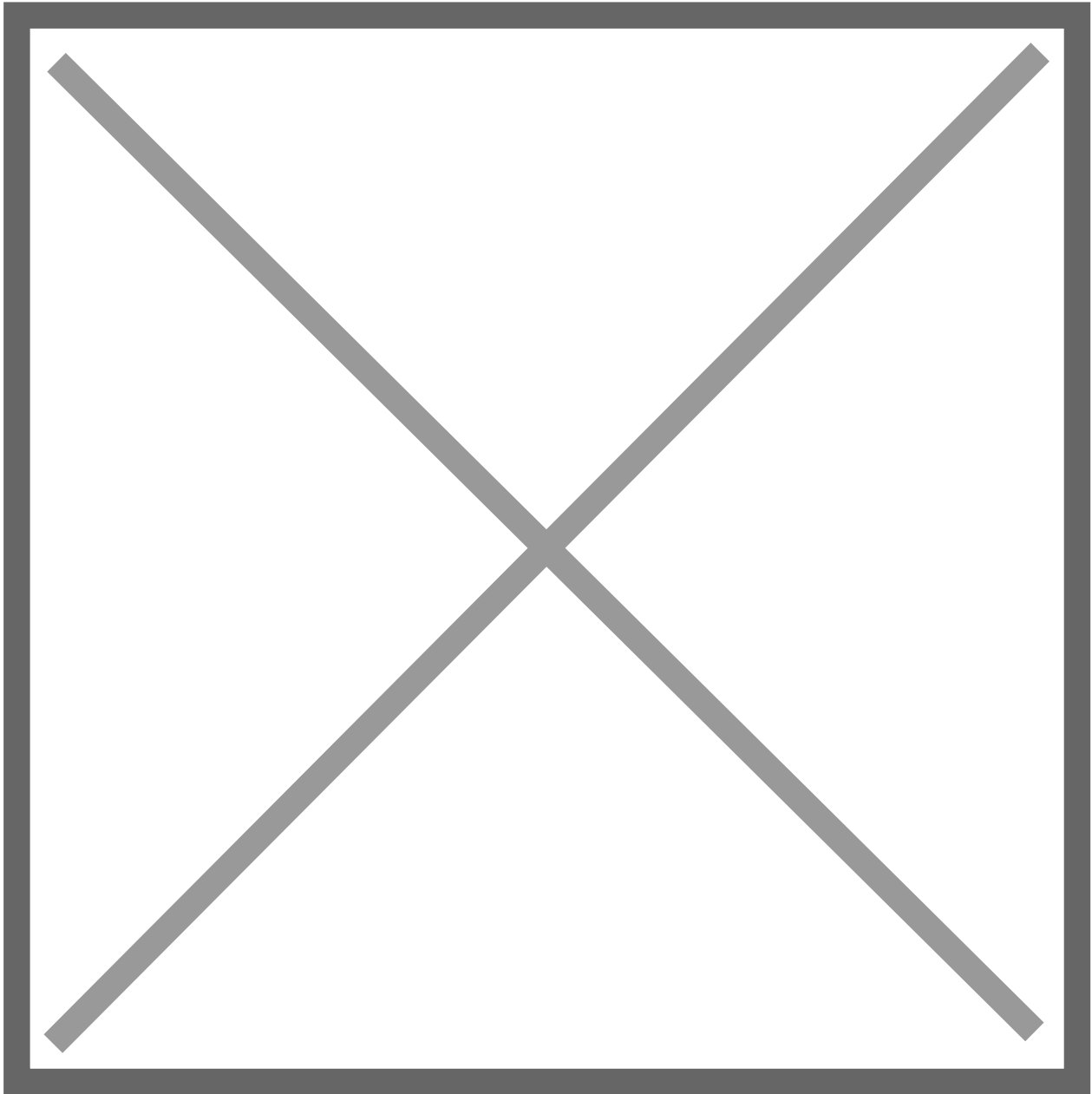
Create a GL Link rule



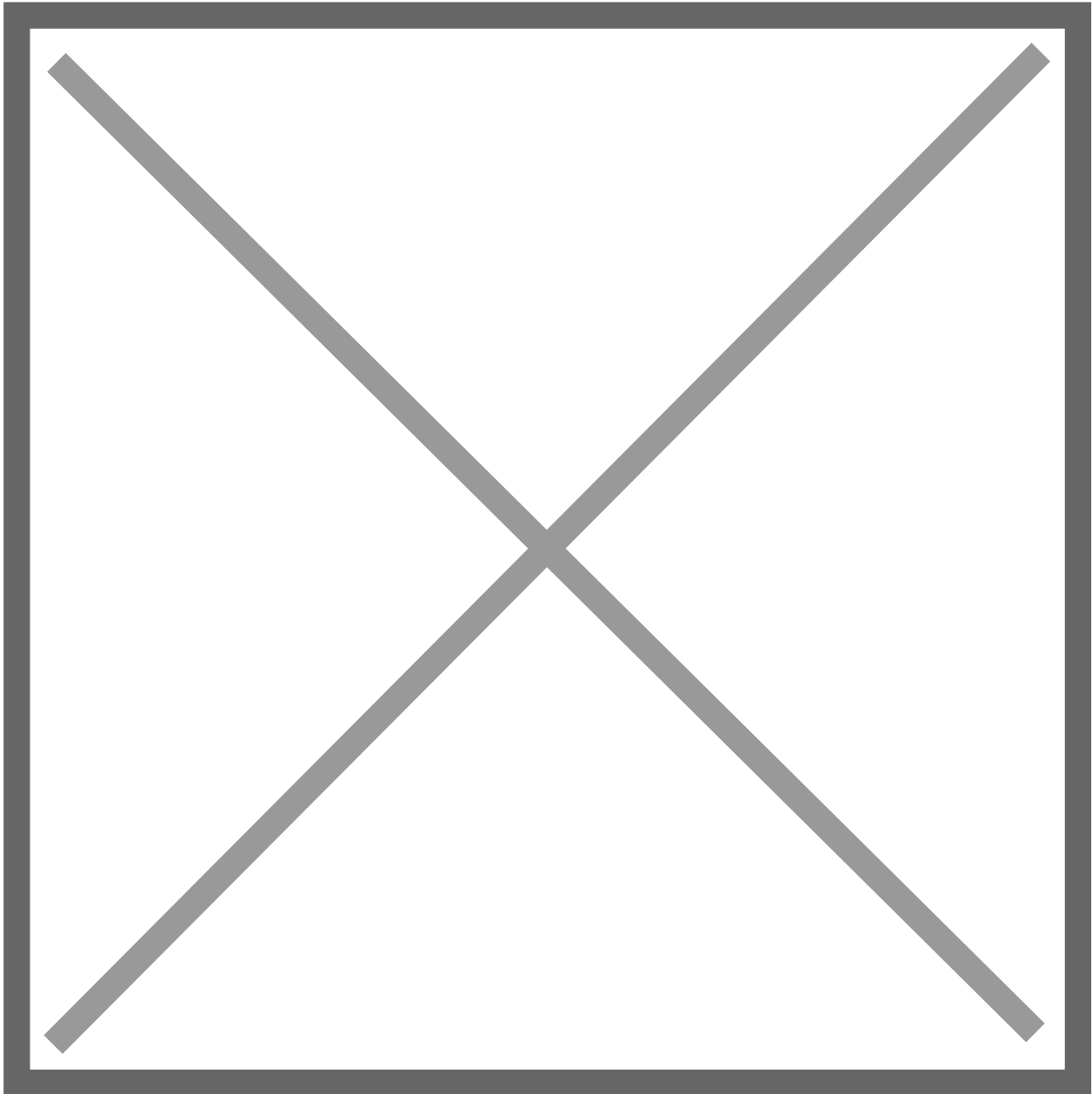
Create a GL Link Group rule



Link the Group and Link together



Setup the default custom item to be used in the stock request return to job



Link the rule to the branch

