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The purpose of Document Management is to help customers add attachments to the system that is not really linked to any document.

Some examples are as follows



- VAT / GST returns with all of its attachments
- Supplier monthly statements
- Customer contracts
- Customer payment advises
- Company document legal information which I would put under system configuration
- The general company contracts like insurance I would put under the General Ledger

For more information click [here](#)