

Creditors Cashbook History

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This is a journal in which all cash receipts and payments including bank deposits and withdrawals were recorded first, in chronological order, for posting to general ledger

Basic Search Tab	
Cashbook Number	search by entering the cashbook number

Date From	search by entering the date from which the cashbook history will run from
Order By	search by selecting the order from the drop down arrow
Date To	enter the date to, in order to limit cashbook history run
Advanced Search Tab	
Cashbook Name	search by entering the cashbook name
Date	search by entering the date
Order By	search by selecting the order from the drop down arrow
Bank Account	search by selecting bank account from the drop down arrow
Custom Search Tab	
Search	by selecting the category from the drop down arrow
Standard Tab	
View Cashbook button	to view the cashbook details
Print button	to print the cashbook
Related Transactions button	to view accounts of selected transaction

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