

Two Factor Authentication

How Two-Factor Authentication Works

Two-factor authentication adds an extra layer of security by requiring not just your password, but also a unique code generated by an authentication app.

Time-Based One-Time Passwords

- The code you see in your authenticator app is **time-based**.
- It refreshes automatically every **30 seconds**.
- You don't need to request a new code manually, your app generates it continuously.
- Each code is valid for a short window and can only be used once.

Frequency of Use

Depending on how your Huge ERP account is configured, you may be prompted to enter a new code:

- Once per day/week/month
- Only when logging in from a new device or location

What You Need to Know

- Keep your authenticator app installed and accessible on your device.
- If you lose access to your app or device, you'll need to contact support to reset your **Two-Factor Authentication** setup.
- The code is tied to your device and account, no one else can use it.

To activate the Two Factor Authentication on a user's login:

System configuration > General > User Setup

1. Double-click on the user profile you wish to update.
2. Navigate to the **"Details 2"** tab within the user profile.
3. Select the checkbox labeled **"Enable Two Factor Auth."**
4. Click **"Save"** to apply the updated security settings.

Edit Employee Info

Employee Management

Attachments

Restrict Access

Set Password

Incident

Functions

Close

Details 1

Details 2

Module Access

Address

Account Details

Email

Print

Primary Branch:

HSOF - Huge ERP DEMO

Sales Rep Link:

DEALER

Theme:

Classic

Language:

English

Timeout Mins:

180

Hide Costs:

Disable Debtors Search After First Save:

Reminder User Prefix:

ACCK

Reminder Counter:

2

Disable Pricing Structure:

Disable Sales Rep Pricing:

Contract Default:

LES CONTRACT 2018 - LES CONF

Line Discount Disabled:

Disable Sales Rep Mark-up:

Time Log Group:

Other

Line Discount Range:

-

Over All Discount Disabled:

Over All Discount Range:

-

Activate Messages:

Enable Two Factor auth:

Clear Two Factor

GPS Device No:

Two Factor Renew Period:

Daily

Creditors Process:

Interface User:

Browser Tabs:

Save

Close

The user must close any active Huge ERP sessions and log in again. The following screen will be displayed.

Setup 2FA

Please scan code to setup 2FA.



Continue

Close



HUGE ERP

Please sign into Huge ERP DEMO

Pamela

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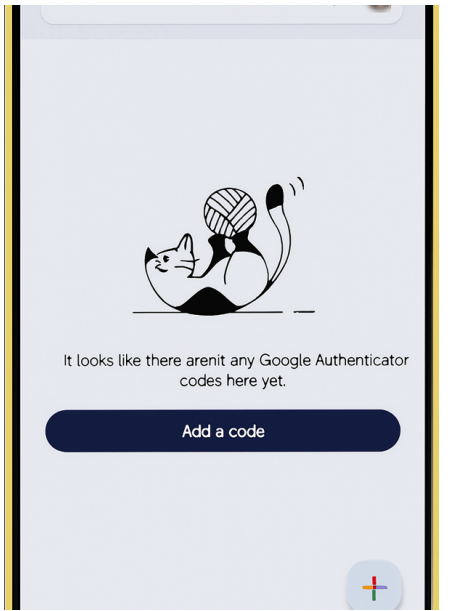
Sign in

NZ1000100

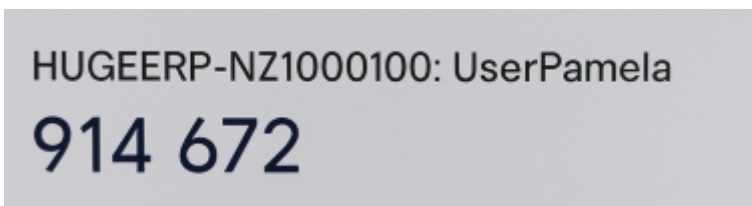
Clock In

Clock Out

On your phone, open the Authenticator app. Tap 'Add a code' or the '+' icon in the bottom-right corner, then scan the QR code displayed on



Once set up, you'll receive a code similar to the one shown below which you will then add to the OTP block when you log in again.



Apon logging in you will need to insert your Password as well as the OTP number from the Authentication App.



HUGE ERP

Please sign into
Huge ERP DEMO

Sign in

NZ1000100

Clock In

Clock Out

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