

Role Permissions on User

Setup Role permissions for Production Tracking

Role permissions are managed per user.

System Configuration > General > User Setup

- Search for the user, then double-click the user to open the user settings.

System Configuration - User Search

Search Add Edit Delete Employee Clone User User Leave Lock Users Print Import / Export

Basic Search Custom Field Search

Login ID: Pamela Session Status: All
Employee Name: Active: ☒
Time Log Group: No Of Active Users: 1

Staff 6 Consultant 0 Subcontractor 0 External 4

#	Att	Incid	Status	Status	Date + Time	Train Level	Login ID	Employee Code	First Name	Last Name	Email Address	Session Active
				CheckIn	2026-05-06 09:43:50		Pamela	Pamela	Pamela	Dean	service@barcod...	Yes

- Go to the "**Module Access**" tab
- **Tick** the "**Mobile Access**" box to activate the mobile access
- At the mobile Role Settings, click "**Edit**"

Edit Employee Info

Employee Management

Attachments Restrict Access Set Password Incident Functions Close

Details 1 Details 2 **Module Access** Address Account Details User Fields Email

System Configuration Module:	Full Access System Config	Reports And Security Role:	Administrator
General Ledger Module:	Full Access General Ledger	Favourite Role:	Basic Shortcut Role
Debtors Module:	Full Access Debtors Modul	Form Security:	Full Security Role
Creditors Module:	Full Access Creditors Modu	CRM:	Webatar Basic Security Ac
Inventory Module:	Full Access Inventory Mod	Asset:	Asset Tracker Role Access
Job costing Module:	Full Access Job Costing	Lab Module:	No Access
Energy Module:	No Access	Production Module:	Production Tracking Full Ac

Allow Multiple Module Windows:	☒	Job Supervisor:	☐	Mobile Access:	☒
Show Column Selector:	☒	Financial Supervisor:	☒	Mobile Role:	Mobile Full Access Security
View Security Button:	☒	Change Control Supervisor:	☐		Add Edit Delete
Allow Statement Export:	☐	Password Supervisor:	☐	Exclude CRM:	☐
Storeman:	☐	Purchase Supervisor:	☒	Preferred Users:	Preferred Users
Change Control Manager:	☐	Messages Supervisor:	☐	Warehouse Access:	Warehouses
Creditors Bank Acct. Change:	☐	Sales Margin Supervisor:	☐	Default Warehouse:	MAST - Master WHS
Sales Order Status:	Preparation			Default Storeman:	Malcolm Granville
Default Favourites Report:	☒	Hide Slider Menu:	☐	Process by Internal User:	☐
Module Dashboard:	☐	Internal User Popup:	☐		

Save Close

Here under the "**Items**" Tab you will be able to define the access each user will have

- Click "**Save & Close**"

Edit Mobile Role

Mobile Security

Items

Menus

Role Name: Mobile Full Access Security

Group Menus: ☒

Select AllSelect None

Asset Tracker:

Asset:☒

Asset Actions:☒

Asset Scan Print:☐

Asset Audit:☒

Client:

Client Info:☒

Client Visit:☒

New Client:☒

Purchase Order:☒

Sales:

Statistics:☒

Brand Activity Report:☐

Activity Report:☒

Quotes:☒

Invoice:☒

Reminders:☒

Sales Leads:☒

Quick Sales:☒

Account Payment:☐

Stock:

Book In:☒

Inventory:☒

Barcode Count:☒

Stock Count:☒

Stock Transfer:☒

Location Transfer:☐

Stock Request:☒

Pick Sales Order:☒

Receive Purchase Order:☒

Weight Change:☒

Stock Level Adjust:☒

Job Costing:

Staff Schedule:☐

Job Lines:☐

Job List:☐

Support:

Checklist:☒

Problem Log:☒

Time Tracker:

Time Tracker:☒

Set Quick Time Bill Qty only:☐

Production Tracking:

Job Item Tracking:☒

Production Tracking Actions:☒

Job Item Location Audit:☒

Job Item Scan Print:☐

History:

Stock Count History:☐

Financial:

Approvals:☒

Expenses:☒

Max Image Size KB:0

Quote Action:Invoice

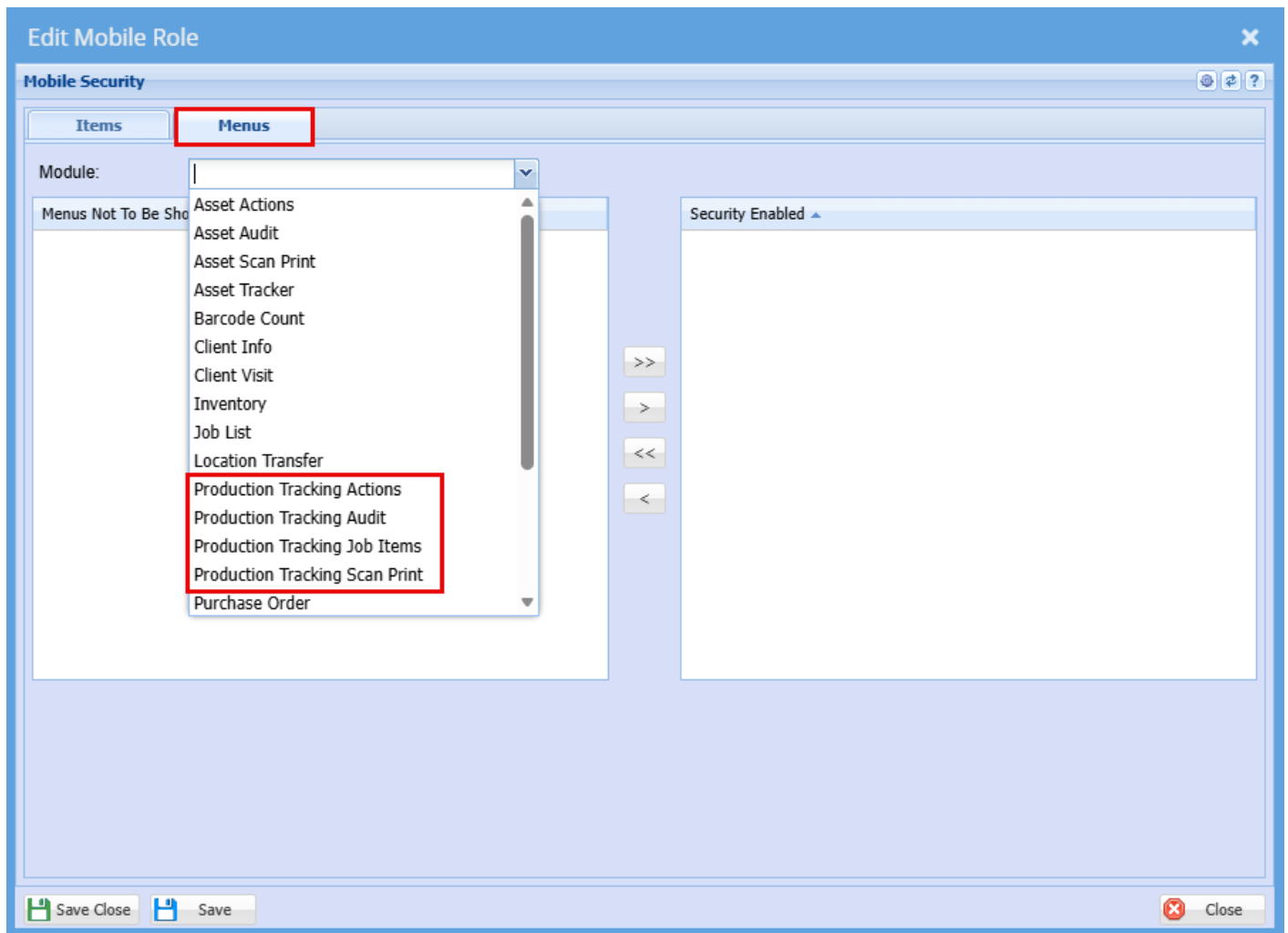
Asset Return Days:7

Save CloseSave

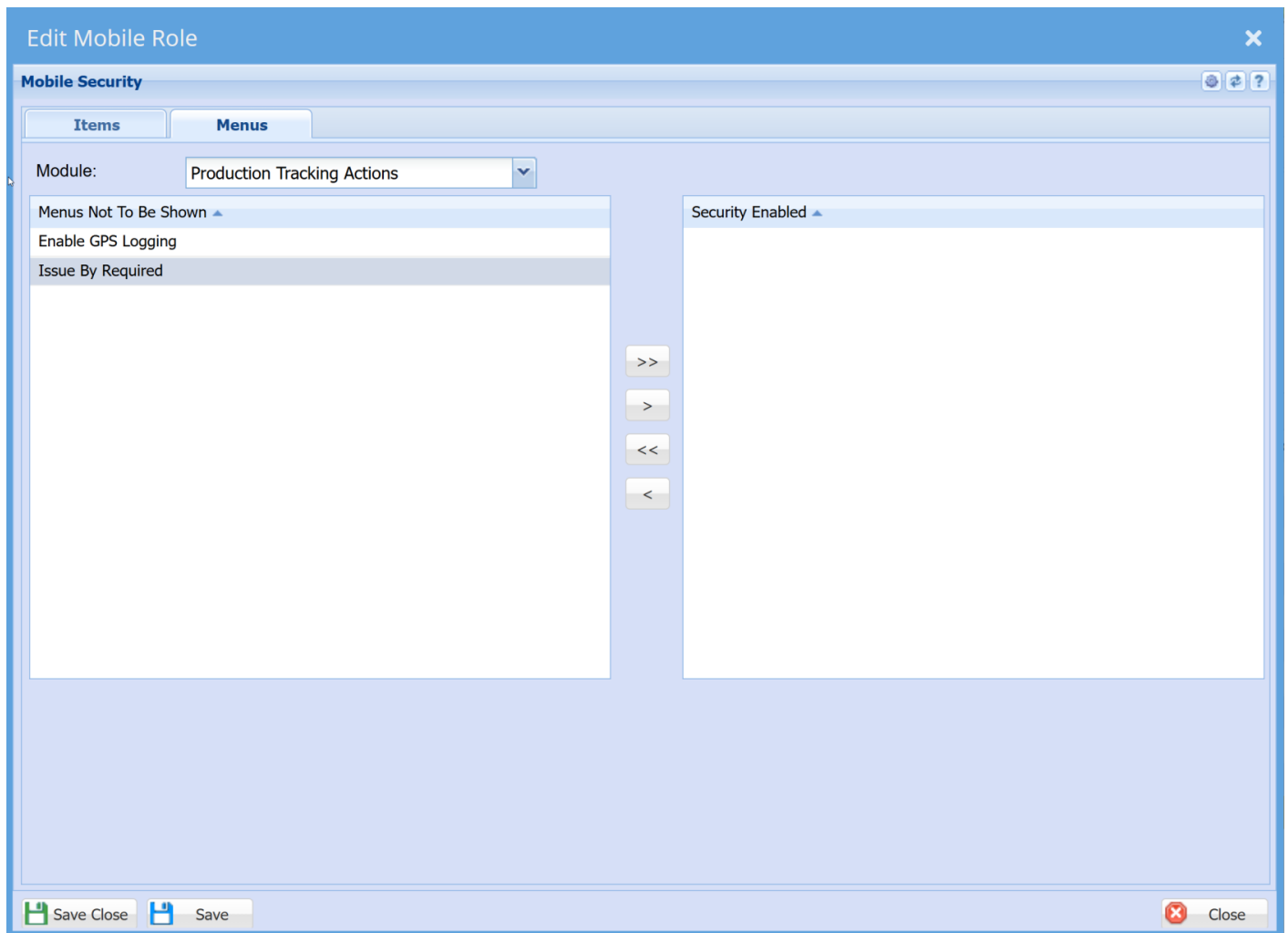
Close

Additional Role Permissions

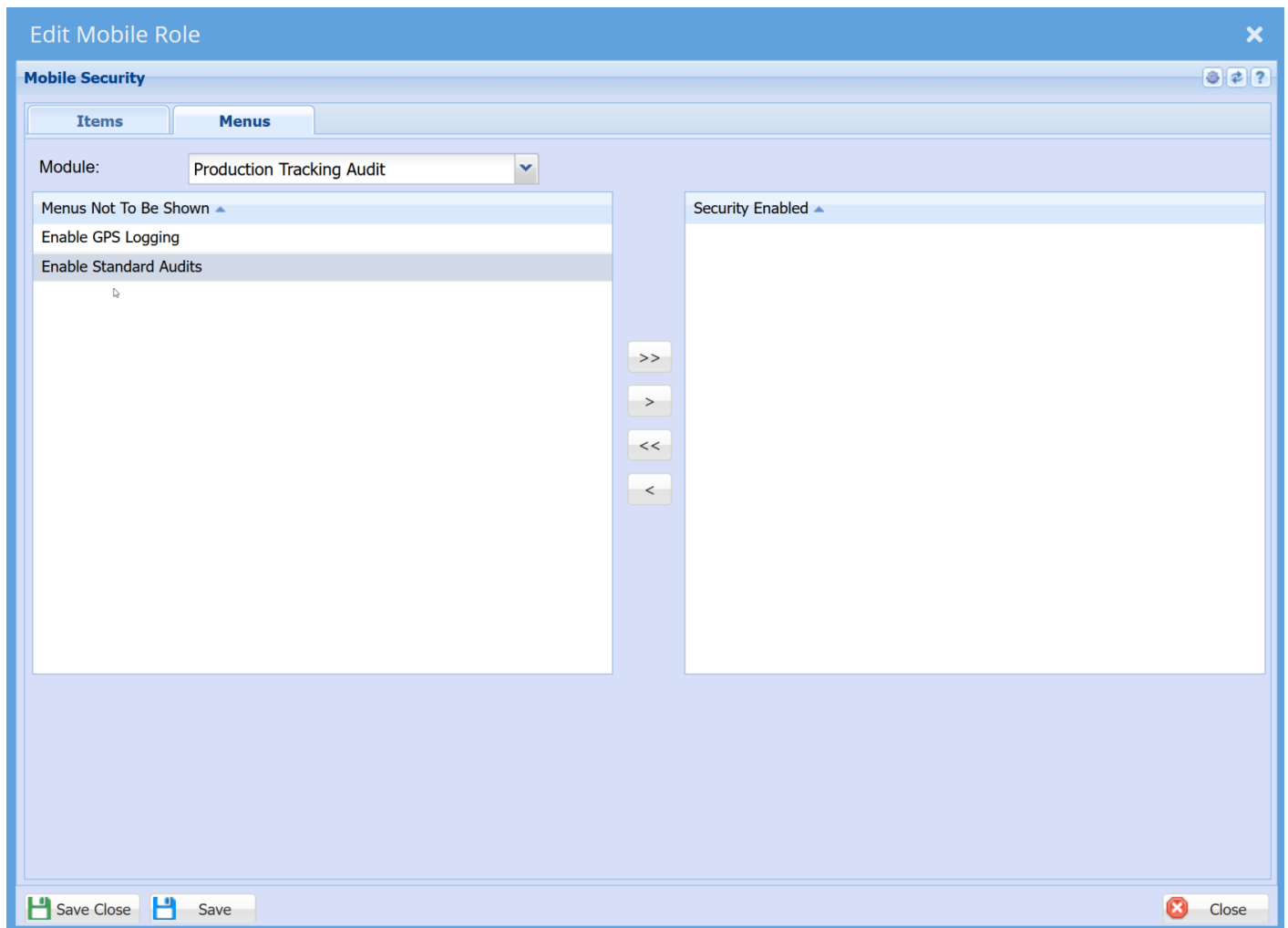
Under the "**Menus**" tab you will find additional security settings for each action.



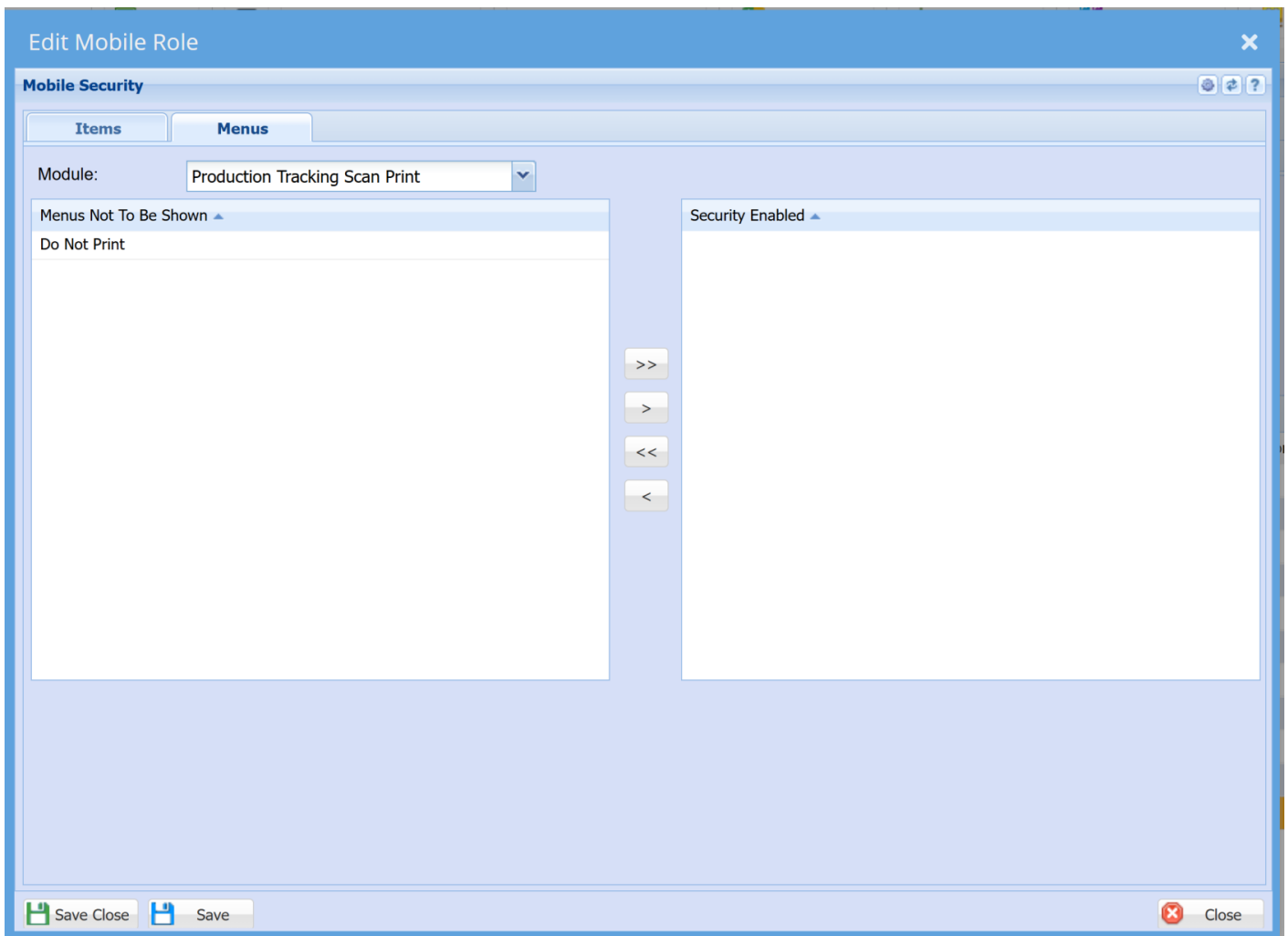
Production Tracking Actions



Production Tracking Audit



Production Tracking Scan Print



Webatar Profiles setup

- **Open** the **Webatar** App



- **Click** on the Profile Icon  at the top right of the app.
- **Scroll** down to Production Tracking
- **Toggle** the access as needed.

☰

←

Profiles

+

Barcode Demo ★

Barcode Demo ★

Production Tracking:

Select AllSelect None

PT Job Item Search:Show-

PT Actions:Show-

PT Scan Print:Show-

PT Audit:Show-

History:

Stock Count History:-Hide

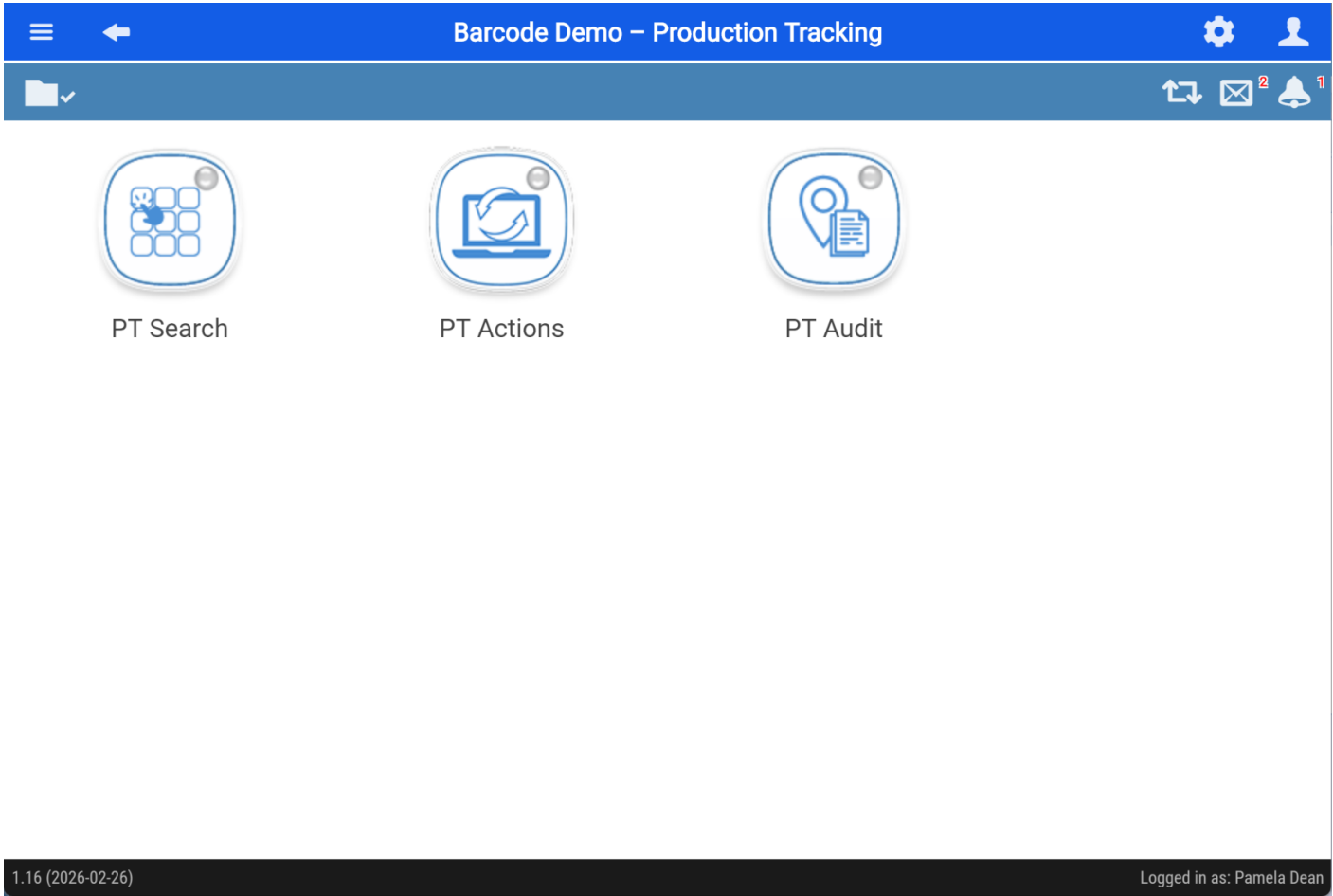
Other:

Clocking Buttons:-Hide

Auto sync:-Off

1.16 (2026-02-26)Logged in as: Pamela Dean

Modules



Revision #8

Created 15 July 2024 19:15:55 by Malcolm

Updated 5 May 2026 23:10:49 by Pamela