

Job Expense Supplier Journal

Job expenses are directly linked to the **Supplier Journal (Creditors Journal)**, allowing costs entered through supplier invoices or journals to be allocated to specific jobs.

For this functionality to work correctly, the appropriate setup must be completed in **Links Maintenance**.

System Configuration > General Ledger Links > Links Maintenance > Groups tab

Within the **Edit GL Group Link** window, the following options must be configured:

Allow Journal To Job

- This must be **ticked** to enable supplier journals to be allocated to jobs.
- If not enabled, job costing from supplier journals will not be available.

Purchases

- This should be **ticked** to indicate that the group is used for purchase-related transactions.

System Configurati...

Administration +

General +

General Ledger Lin... -

Links Maintenance

Security +

Reports +

Links Maintenance

Search Add Edit Delete

Links Groups Group Links

Group Code: CMINVGLGroup Name:

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#	Group Code	Group Name	Document Type
1	CMINVGL	Creditors Invoice	Creditors Journal Action

Edit GL Group Link

Group Maintenance

Branch

Group Code: CMINVGL

Group Name: Creditors Invoice

Document Type: Creditors Journal Action

Default GST Type: No Tax Type

Require Creditors Invoice No: ☒

Payment: ☐

Enforce Division: ☐

Allow Job Allocation: ☐

Item:

InvoiceCredit Note

Allow Journal To Job: ☐

Purchases: ☒

Enforce Region: ☐

Save & NewSaveClose

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