

Change customer on Job

System Configuration > Security > System Utilities

The system provides a utility that allows you to **change the customer on an existing job**, provided certain conditions are met.

- The customer can **only be changed if NO invoices have been created or processed** against the job.
- If invoices exist, this utility will not be applicable.

How to:

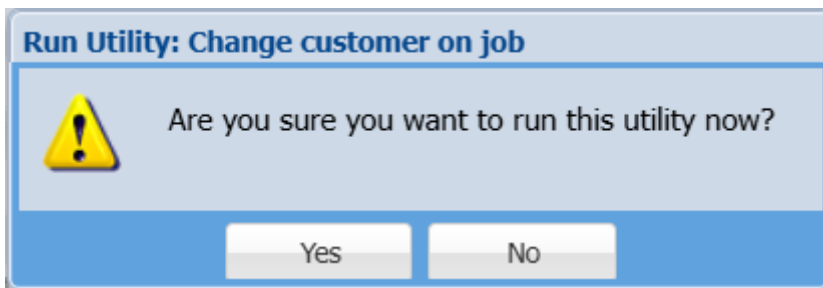
- Double click on the "**Change Customer on Job**" utility

The screenshot shows the 'System Utilities' window. On the left is a sidebar with a tree view containing 'Administration', 'General', 'General Ledger Lin...', 'Security', and 'System Utilities'. The 'Security' and 'System Utilities' items are highlighted with red boxes. The main area displays a table of utilities. The first row, '1 Change customer on job', is highlighted with a red border. Above the table is a 'Run Utility' button and a 'Page 1 of 1' indicator.

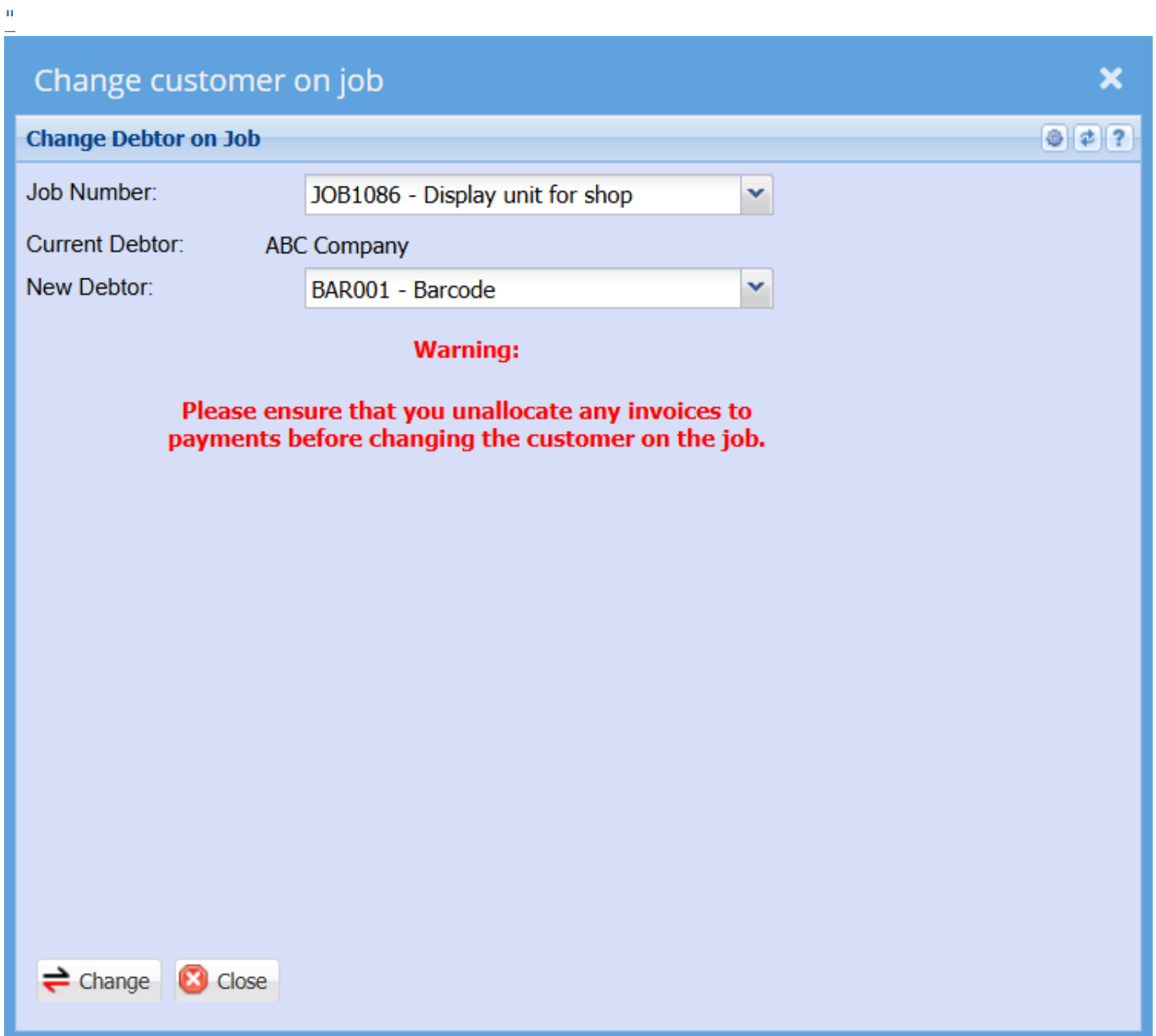
#	Name	Short Description
1	Change customer on job	Change customer on job
2	Delete unused items	Delete unused items
3	Document line sales rep	Update sales reps on document lines
4	Document transactions check	Check for posted documents without transactions
5	Due Date	Update transaction due dates
6	Invoice open	Invoice open
7	Last Payment	Update Last Payment
8	Merge customers	Merge customers
9	Recalculate Balance Sheet	Recalculate Balance Sheet totals
10	Recalculate Creditor Balance	Recalculate Creditor Balance
11	Recalculate Debtor Balance	Recalculate Debtor Balance
12	Recalculate Pricing Levels	Recalculate Pricing Levels for items
13	Recalculate Summary Income	Recalculate Summary Income Report
14	Transaction Date Edit	Transaction Date Edit
15	Unallocate/Allocate Debtors	Unallocate/Allocate all transactions for debtors
16	Update Account Balances	Updates Account/Period/Project Balances
17	Update inventory - Set item to true if it is a BOM	Set Item status to True if the item is a BOM compo
18	Update inventory valuation	Update the warehouse instance and warehouse items
19	Update Invoice/Credit Note item Group Code Posting	Update Group Codes on Posted Invoice/Credit Notes
20	Update Invoice/Credit Note item Stock Category Pos	Update Stock Category on Posted Invoice/Credit Not
21	Update Recurring Transaction Status	Update Recurring Transaction Status
22	Update Single Stock Valuation	Recalc Single Stock Valuation

You will get a prompt that to confirm you want to change the customer.

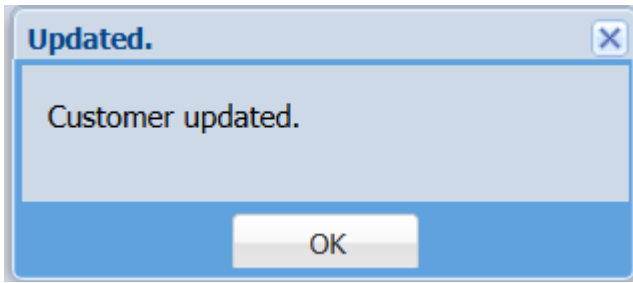
- Click "**Yes**"



- Select the **job number** you want to change
- Select the **New Customer**
- Click "**Change**"



you will then get a pop up to say that the customer has been updated



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