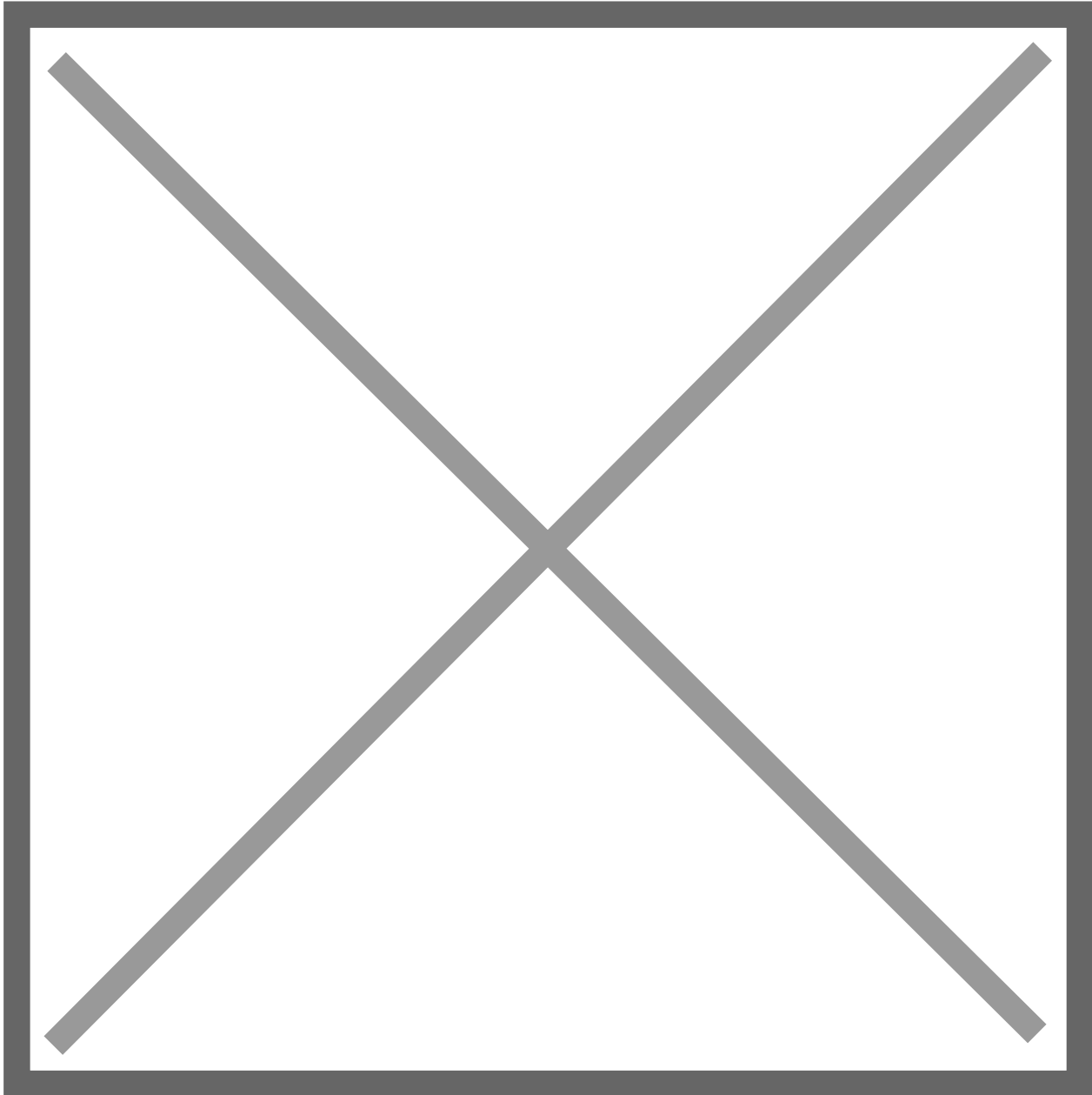


Fixed Asset Audit Menu

- [Fixed Audit Trail](#)
- [Upload Fixed Audit asset](#)

Fixed Audit Trail

Fixed assets represent all tangible assets owned or held under finance that are used



Search Tab allows the user to search by selecting from the following:

Fixed Asset Audit No – search by entering asses audit number

Debtor – search by selecting the debtor

Operator/Employee – search by selecting operator from the drop down arrow

Date From – search by selecting the date from which the audit search will run from

Warehouse – search by selecting the warehouse

Audit Status – search by selecting an audit status

Date To – search by selecting the date to, in order to limit the

Standard Tab

Audit Assets button –

Cancel –

Manual Import FAA Files –

Extras Tab

Upload – Upload a fixed asset of your choice.

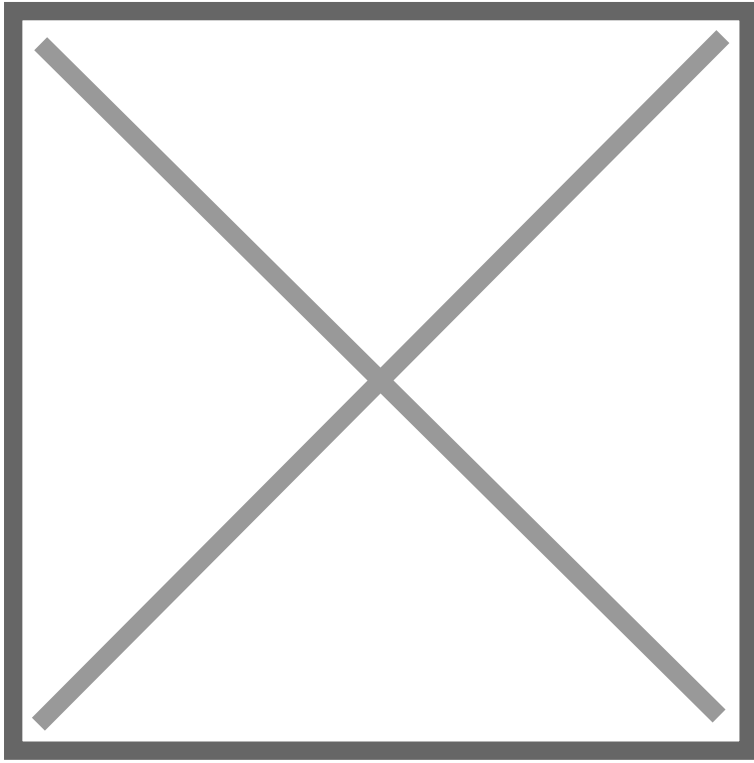
Import – Import an already created Fixed Asset.

Print Tab

Print – The print button will print the currently selected Fixed Asset.

Upload Fixed Audit asset





Fixed Asset Audit Import

It allows the user to import fixed asset audit.

Browse button - browse through the documents to find a file in a csv format to be uploaded

Upload button - to upload the file

Close button - to close the form