

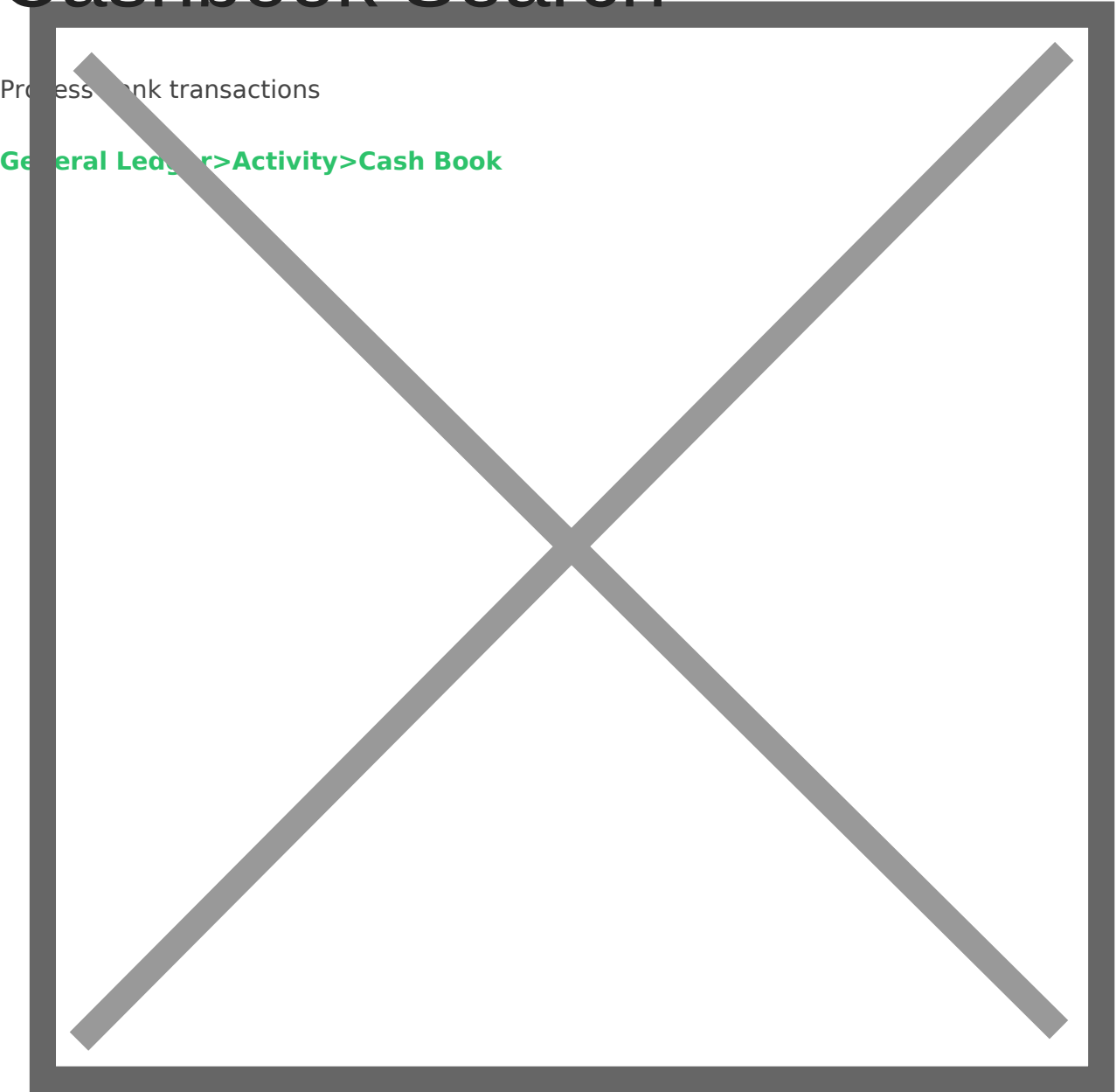
GL Cashbook Menu

- [Cashbook Search](#)
- [Add GL Cashbook](#)
- [Cashbook Branch Lines](#)
- [Cashbook Split Line](#)
- [Cashbook Line Allocations](#)
- [Print/Import Drop Down](#)
- [Cashbook Receipt - Foreign Debtor](#)

Cashbook Search

Process bank transactions

General Ledger>Activity>Cash Book



Buttons

Search	This Button will allow the user to find information relating to the cashbook
Add	Is used to add a new Cash book

Edit	Allows The user to edit the Cashbook lines.
Cancel	This button will allow the user to cancel a cashbook
Verify Cash Book	when a user needs to eliminate errors, she or he can first verify the cashbook by using this button, and the report generated will show if there are any existing errors that requires rectifying before processing.
Authorise	Cashbook needs to be Authorised before processing.
Process Cash Book	when this button is selected the cashbook will be Processed and a GL number will be generated.
Post Status	The Post status will let the user know if the Cashbook was successfully processed
Print/Import	The Drop down has three functions

The User Can Print the general ledger cash book report or upload a cashbook saved in A CSV format and then import the uploaded file into the system.

Basic Search tab:

Cash Book Name	Search using Cash Book name
Date	Search using date Criteria
GL Bank Accounts	Search using GL Bank Account
Cash Book Status	Search Using Cash Book status
Cash Book Type	Search using Cash Book type
Custom Search	This will be a customised search according to how the company has set up their custom fields.
Expand	Allows the user to see more available search criteria's.

Cashbook status

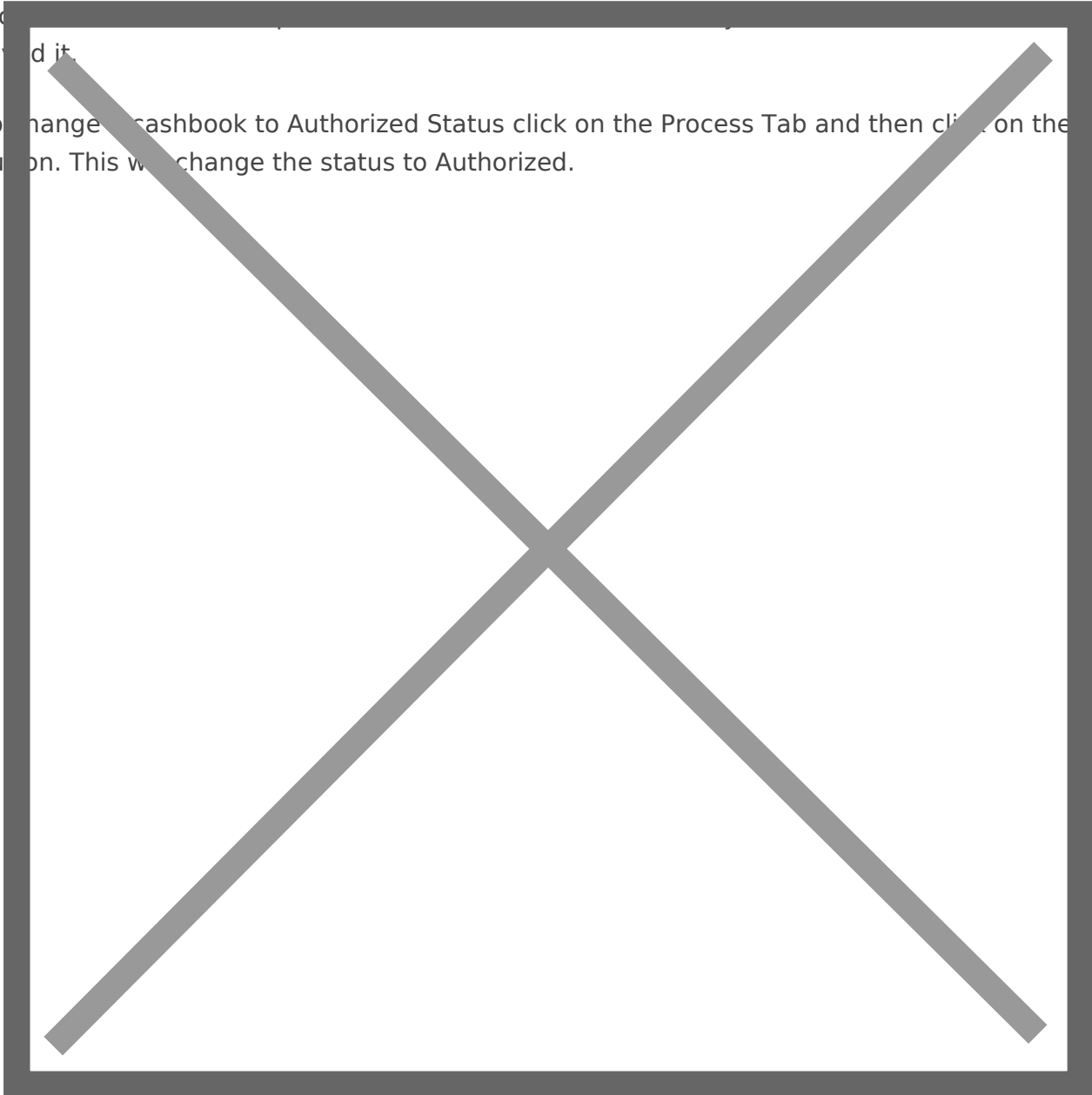
There are a couple of statuses a General Ledger Cashbook goes through.

1	Preparation
2	Authorized
3	Post Status – Processing section
4	Posted or completed

Preparation

Cashbooks that are in Preparation and Authorized exist under the **General Ledger Module> Activity> Cashbooks**

A cashbook is created in Preparation Status. To change the status of a cashbook to Authorized, click on the Process Tab and then click on the Authorize button. This will change the status to Authorized.



Authorized

Cashbooks that are Authorized exist under the **General Ledger Module> Activity> Cashbooks**

A cashbook that is in Authorized Status is in this state just before processing into the books.

To change a cashbook to Processing Status click on the Process Tab and then click on the Process button. This will change the status to Processing Status.

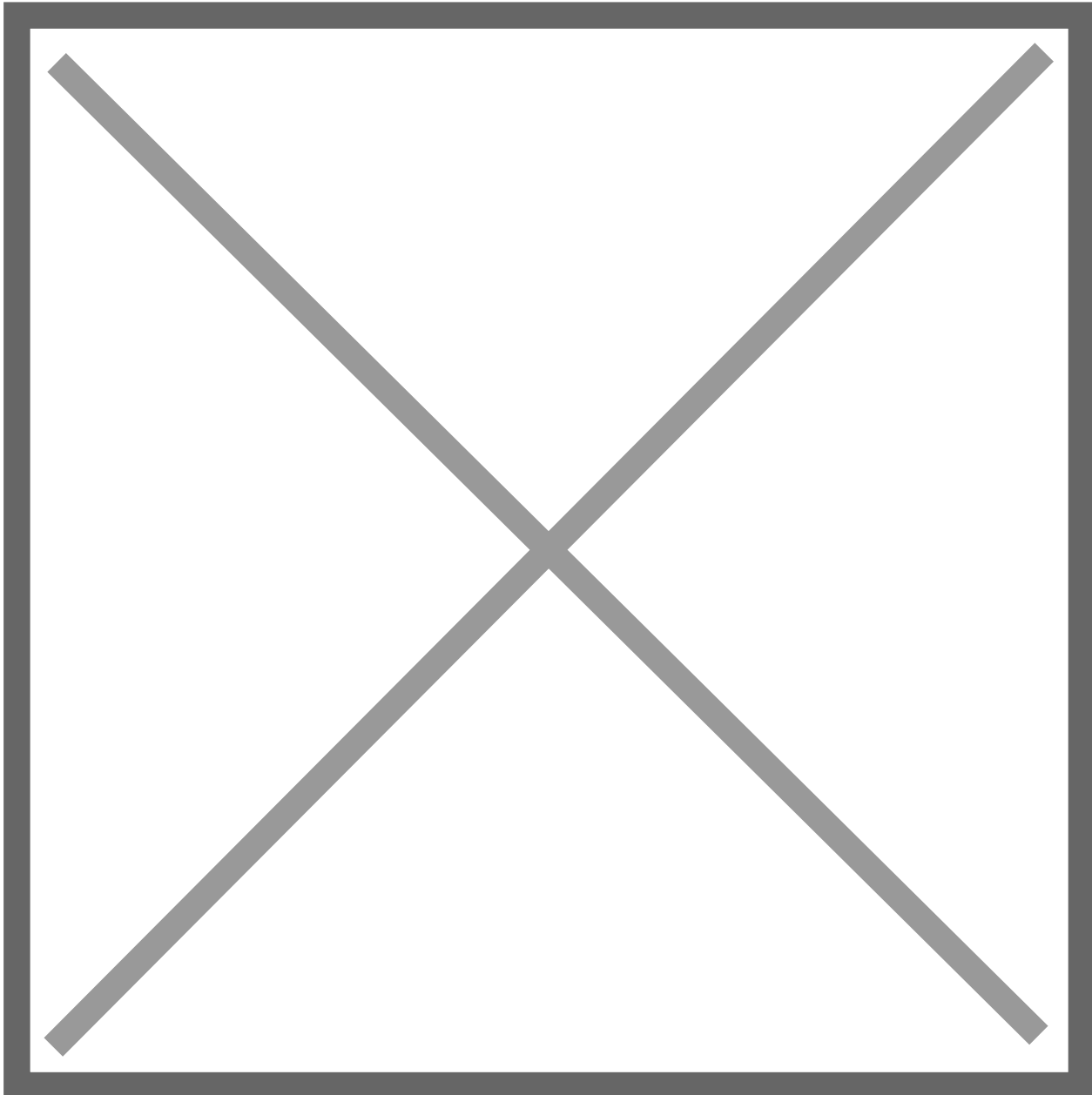
Processing Status

To check whether a Cashbook has been successful posted to the books one will click on the Post Status button under the

General Ledger Module> Activity> Cashbooks> Process Tab.

This will open a new window to check whether the Cashbook has been successfully posted. Check the column that says "Posted", if there is a Yes then the Cashbook was successfully posted into the books. However, if there is a No, check the button with the three dots "..." as to why it was not posted.

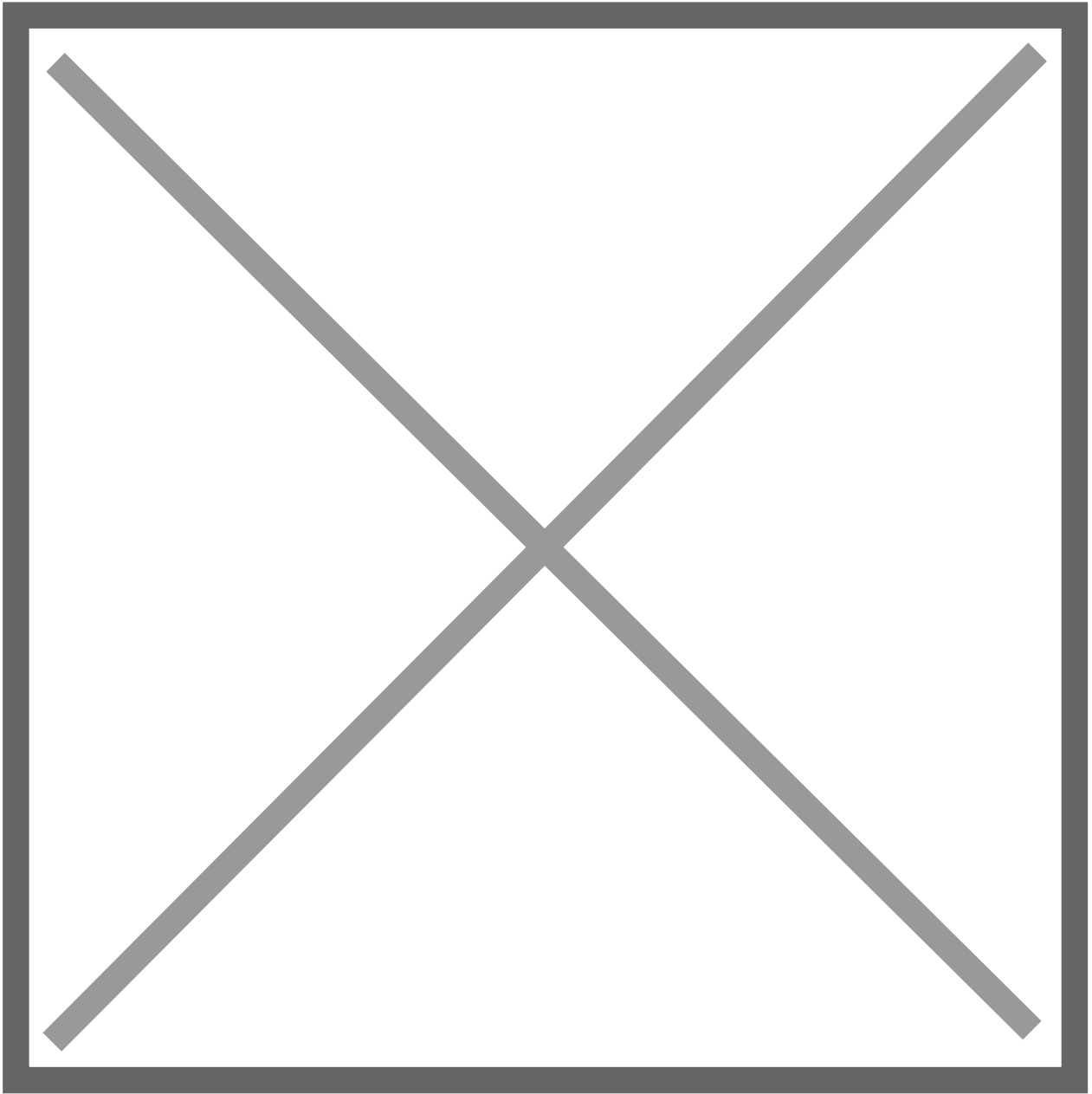
You can then "Reset the Item" under the tab called Queued and a button called Reset Item. This will remove the Cashbook book from this status and put it back into authorized status. You can then correct the problem and try and repost.



Posted or Completed Status

To check whether a Cashbook has been successful posted to the books one will click on the Post Status button under the

General Ledger Module> Analysis> Cashbooks History.



Post Status

Queue Status

Search

Reset Item

Reset All Queued

Remove Item

Remove Completed Items

View

Print

Close

Document Type:
All
Process:
All
Login ID:
All
Prompt For:
All

Page 1 of 5

Remove Paging:

Displaying 1 - 100 of 417

#	Reason	Queued At	Completed At	Duration	User	Doc. Type	Doc No	Posted	Prompt For
1		2024-05-23 09:34...	2024-05-23 09:34...	2	Paige	GL Cashbook	GLCB1086	Yes	No
2		2024-05-23 09:42...			Paige	GL Cashbook		No	No
3		2024-05-15 07:51...	2024-05-15 07:51...	0	Andrew	GL Journal	GLJRN1644	Yes	No
4		2024-05-15 07:58...	2024-05-15 07:58...	1	Andrew	GL Journal	GLJRN1645	Yes	No
5		2024-05-14 00:00...	2024-05-14 00:00...	0	su	GL Journal	GLJRN1643	Yes	No
6		2024-05-14 10:07...	2024-05-14 10:07...	1	Imraan	Stock Level Adjustm...	STJRN1344	Yes	No
7		2024-05-14 23:37...			Paige	CM Cashbook	Error gettin...	No	No
8		2024-05-13 06:00...	2024-05-13 06:00...	1	Imraan	GL Journal	GLJRN1642	Yes	No
9		2024-05-10 08:18...	2024-05-10 08:18...	1	su	GL Journal	GLJRN1629	Yes	No
10		2024-05-10 09:24...	2024-05-10 09:24...	0	su	GL Journal	GLJRN1630	Yes	No
11		2024-05-10 09:25...	2024-05-10 09:25...	0	su	GL Journal	GLJRN1631	Yes	No
12		2024-05-10 09:25...	2024-05-10 09:25...	0	su	GL Journal	GLJRN1632	Yes	No
13		2024-05-10 09:25...	2024-05-10 09:25...	0	su	GL Journal	GLJRN1633	Yes	No
14		2024-05-10 09:26...	2024-05-10 09:26...	1	su	GL Journal	GLJRN1634	Yes	No
15		2024-05-10 09:28...	2024-05-10 09:28...	1	su	GL Journal	GLJRN1635	Yes	No
16		2024-05-10 09:33...	2024-05-10 09:33...	0	su	GL Journal	GLJRN1636	Yes	No
17		2024-05-10 09:33...	2024-05-10 09:33...	0	su	GL Journal	GLJRN1637	Yes	No
18		2024-05-10 09:34...	2024-05-10 09:34...	0	su	GL Journal	GLJRN1638	Yes	No
19		2024-05-10 09:34...	2024-05-10 09:34...	0	su	GL Journal	GLJRN1639	Yes	No
20		2024-05-10 09:35...	2024-05-10 09:35...	0	su	GL Journal	GLJRN1640	Yes	No

Add GL Cashbook

Go to **General Ledger Module > Activity > Cashbooks**

Click on the Search button to check for any open cashbooks

GL Cash Book Search

Search

Add

Edit

Cancel

Verify Cash Book

Authorize

Process Cash Book

Post Status

Print / Import

Basic Search

Custom Search

Expand

Cash Book Name:

GL Bank Accounts:

Date:

Cash Book Status:

All

Cash Book Type:

All

Total Debit:

2 561 287.3400

Total Credit:

2 057 121.2400

Page 1 of 1

Remove Paging:

Displaying 1 - 45 of 45

#	Att	Cash Book Date	Bank Account Name	Cash Book Name	Reference	Description	Cash Book Type	Total Debit	Total Credit	Approval Status
1		2024-05-22	Bank Account Main	Test vat from bankit	Test	Test vat from bankit	Monthly Cashbo...	2 241 355.1500	1 937 487.0100	Preparation
2		2024-05-01	Euro Mercantile Bank	test foreign acc pay...	test foreign acc pay...		Monthly Cashbo...			Preparation
3		2024-04-12	Bank Account Main	new bank			Monthly Cashbo...	11 020.0000	3 170.0000	Preparation
4		2024-04-09	Savings Account &	tst	test		Monthly Cashbo...		500.0000	Preparation
5		2024-04-08	Bank Account Main	Testing Fror Split Er...	Testing Fror Split Er...	Testing Fror Split Er...	Monthly Cashbo...		1 000.0000	Preparation
6		2024-04-02	Bank Account Main	Testing Branch Pay...	Testing Branch Pay...	Testing Branch Pay...	Monthly Cashbo...		7 000.0000	Preparation
7		2024-04-02	Bank Account Main	Testing Split Lines		Testing Split Lines	Monthly Cashbo...		1 000.0000	Preparation

Creating a new cashbook, click on the Add button.

Select the bank account which is going to affect this batch.

Enter a Cashbook Name	As per your company preference
Enter Reference field	As per your company preference

Click on Save-to-save changes to your header batch details. These details filled in are only relevant to search and find the actual cashbook.

GL Cash Book

Attachments

Create Reminder

Allocate

Insert Template

Save As Template

Print

Close

Cash Book Details

Custom Fields

Cash Book Number:

Cash Book Date: 2024-05-22

Cash Book Name: Test vat from bankit

Reference: Test

Branch: Web - Dev HSOF & Co

Copy Reference: ☒

Increment Reference: ☐

Copy Previous Line Description: ☐

Bank Accounts: 1-1000 - Bank Account Main (R)

Cash Book Type: Monthly Cashbooks

Short Description: Test vat from bankit

Long Description: Test vat from bankit

Page 1 of 1

Add

Add Split

Edit

Delete

Convert To Split

Displaying 1 - 148 of 148

#	Att	Allocated	Status	Line Date	Account Code	Account Name	Line Type	Company Name	Acct. Type
1				2023-07-03	2-9999	Suspense Account	GL		Current I
2				2023-07-03	2-9999	Suspense Account	GL		Current I
3				2023-07-01	2-9999	Suspense Account	GL		Current I
4				2023-07-01	2-9999	Suspense Account	GL		Current I
5				2023-07-01	6-2300	Entertainment	GL		Expense:
6				2023-07-01	4770/2000	Motor Vehicles Expenses - Insurance	GL		Expense:
7				2023-07-01	2-9999	Suspense Account	GL		Current I
8				2023-07-01	2-1600	Trade Suppliers	CM	DHL delivery	Current I
9				2023-07-01	2-9999	Suspense Account	GL		Current I
10				2023-07-01	2-9999	Suspense Account	GL		Current I
11				2023-06-30	2-9999	Suspense Account	GL		Current I
12				2023-06-30	2-9999	Suspense Account	GL		Current I

Total Debit: 2 241 355.1500

Total Credit: 1 937 487.0100

Total VAT: 955.2700

Save

Save And Close

Close

Your cashbook lines contain the actual data seen on documents.

After saving one will notice the Insert, Amend and Delete buttons become available.

Click on the Add button to, Add cashbook transaction line.

There are three ways to enter a line – General Ledger is the default.

General Ledger	This searches ledger accounts and affects the bank and ledger account selected.
Debtors	This searches customer accounts and affects the bank and the customer account selected.
Creditors	This searches supplier accounts and affects the bank and the supplier account selected.

Cashbook Type: General Ledger type selected

Select the date of the transaction that is per the bank statement date.

One will notice the reference is copied from your batch header, you can change it if you want.

(to increment reference put a tick on Increment Reference on the Batch header).

Select the account.

There are three ways to search for an account:

a.	Short Search	just type in part of the code or name and hit enter on the keyboard and select the account.
b.	Tree Search	Clicking on the square with three dots allows you to find the account via the Tree view.
c.	Long Search	Clicking on the Arrow button opens a new window where you can search on the code or name.

Select the entry type:

a. Payment / Credit

GL Cash Book

Attachments | Create Reminder | Allocate | Insert Template | Save As Template | Print | Close

Cash Book Details | Custom Fields

Cash Book Line

GL Cash Book Line

Attachments | Search | Allocate All | Unallocated Amnt | Save Allocations | Close

Master: Bank : 1-1000 - Bank Account Main (R)

Cash Book Type: GL Cash Book

Line Date: 2023-07-03 | Reference: Test

GL Account: 2-9999 - Suspense Account

Entry Type: Payment / Credit Bank | Amount (R): 2000

VAT Account: No Tax | VAT Type: No Tax Type

Description: SALARY

Additional Comment: SALARY

Debtor Link: | Branch: Web - Dev HSOF & Co

Previous | Next | Save | Save And Close | Save And New

This is when one is paying money out of the bank account

Debit - Bank and Credit - Ledger account

b. Deposit / Debit

This is when one is depositing money into the bank account

Credit - Bank and Debit - Ledger account

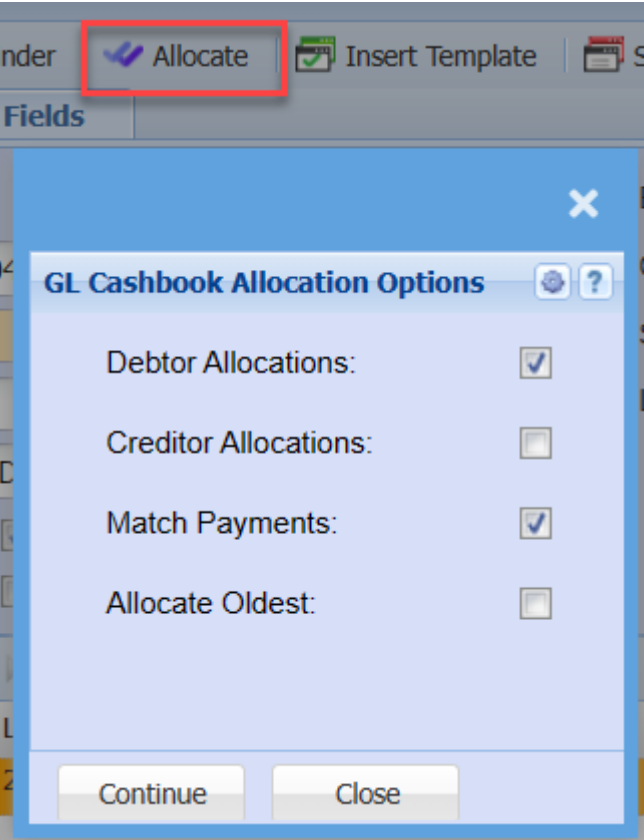
Entry Amount	enter the amount including VAT that affects the bank.
Tax Account	you will notice that if one selects the Payment entry type the VAT control ledger account comes up with the Tax Type being 4 Cashbook VAT. If one selects the Deposit entry type the VAT control ledger comes up with No Tax, therefore not allocating to the VAT control account.

Description	Enter the name of the company you are paying or deposited from.
Additional Comments	Enter comments for later information needed.
Job	assign this cost to a Job
Projects	assign this cost to a Project

Click on Save and Close

OR Click on Save and New to enter another entry.

Allocate



Debtor Allocations	
Creditor Allocations	
Match Payments	
Allocate Oldest	

Template tab

Templates are good to use when one has the same transactions every month eg. Monthly debit orders or monthly salary payments.

There are two options

a.	Insert Template
b.	Save as Template

Insert Template

Once you have saved a template from a previously captured cashbook, you can insert this into the cashbook.

Save as Template

Allows you to save this cashbook lines as a template for further use.

Insert Template

GL Cash Book

 Attachments  Create Reminder  Allocate  Insert Template  Save As Template  Print

Cash Book Details Custom

Cash Book Number:
Cash Book Date: 2024
Cash Book Name: tst
Reference: test
Branch: Web
Copy Reference:
Copy Previous Line Description:

Page 1 of 1

#	Att	Allocated	Status
1			

Total Debit: 0

 Save  Save As

Insert Template

 Search  Import  Delete Template  Close

Name:

New Date And Reference:

☐

New Date:

New Reference:

Swap Debit / Credit:

☐

Keep Template Date:

☒

Page 0 of 0

No data to display

#	Template Name	Captured Date
---	---------------	---------------

Search	
Import	
Delete Template	
Name	
New Date and Reference Tick	
New Date	
New Reference	
Swap Debit / Credit Tick	

Keep Template Date Tick	
-------------------------	--

Save As Template

GL Cash Book

Attachments

Create Reminder

Allocate

Insert Template

Save As Template

Print

Cash Book Details

Custom Fields

Cash Book Number:

Cash Book Date: 2024-04-09

Cash Book Name: tst

Reference: test

Branch: Web - Dev HS

Copy Reference: ☒ Inc

Copy Previous Line Description: ☐

Bank Accounts: 1-1400 -

Cash Book Type: Monthly

Sheet Description:

Page 1 of 1

#	Att	Allocated	Status	Line Da
1				2024-04-09 6-5800 Telephone

Save As Template

Template Name:

Save

Close

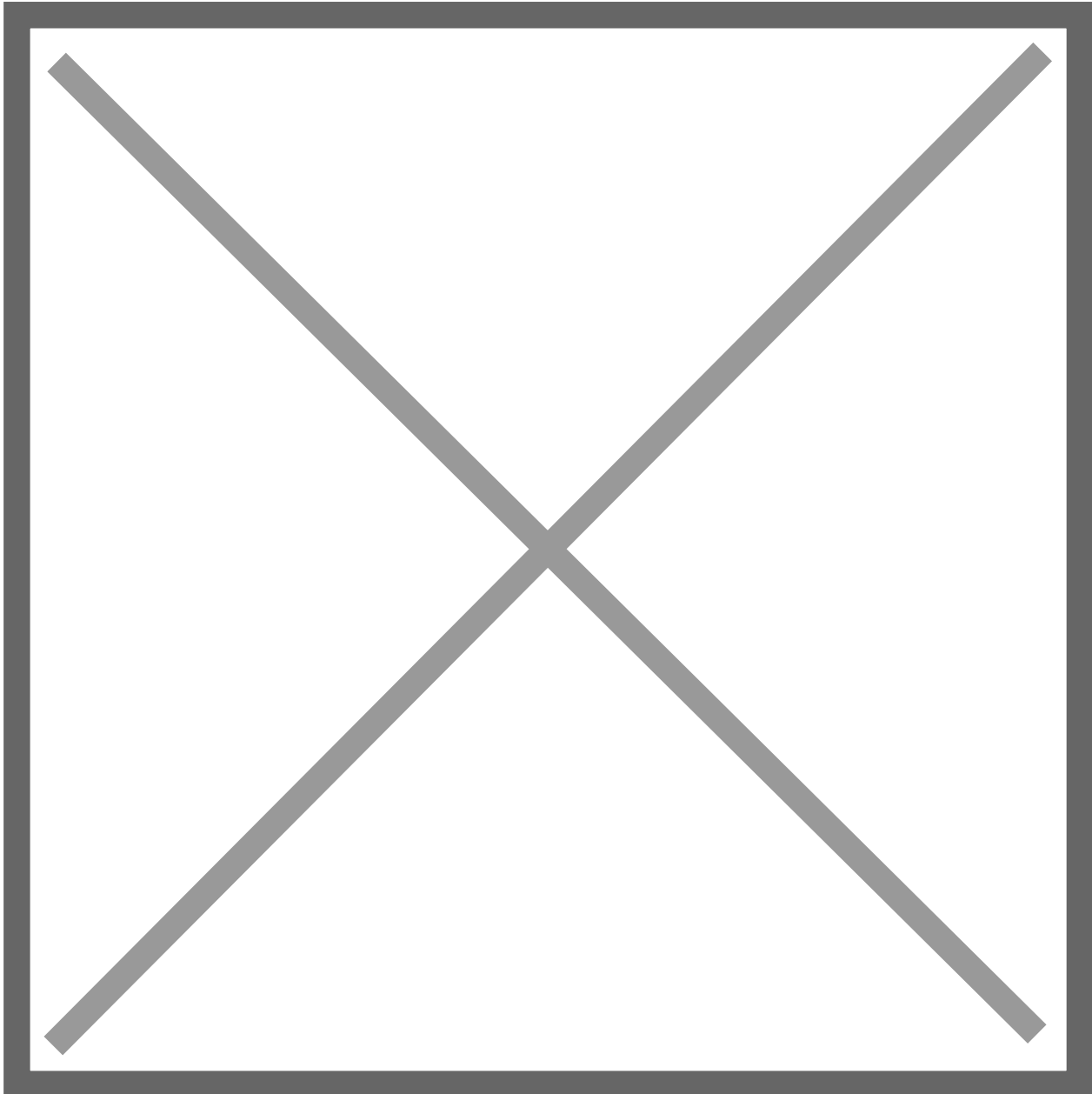
Template Name	
---------------	--

Cashbook Branch Lines

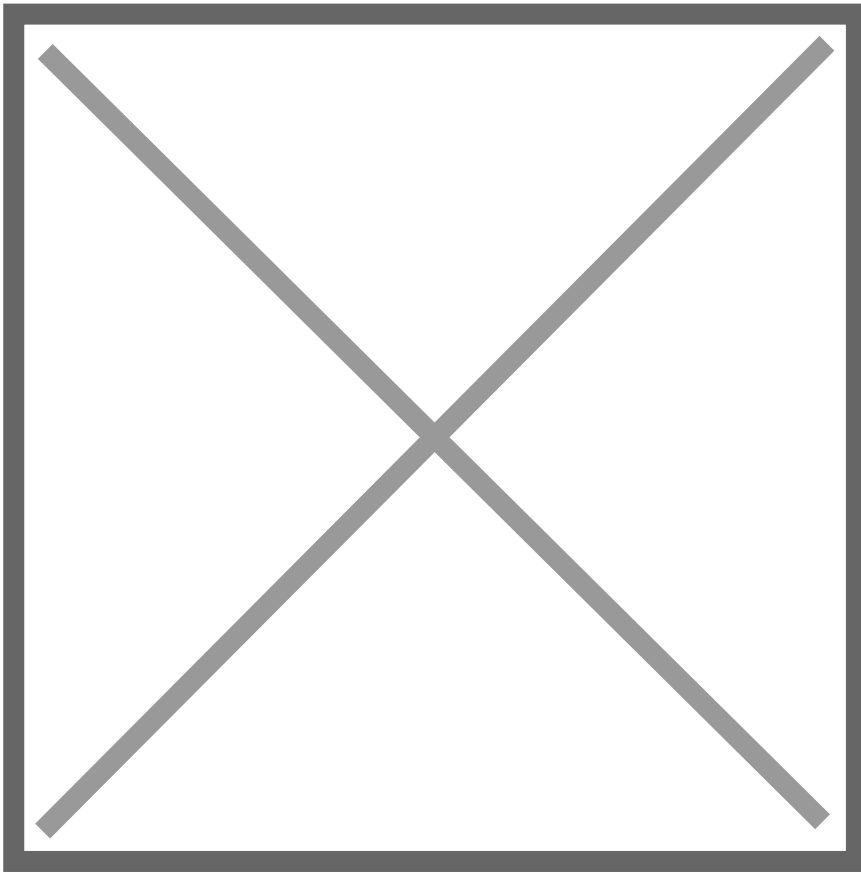
The cashbooks have been enhanced to include the branch per line.

The line will automatically takes the branch at the header, but the user can change this branch.

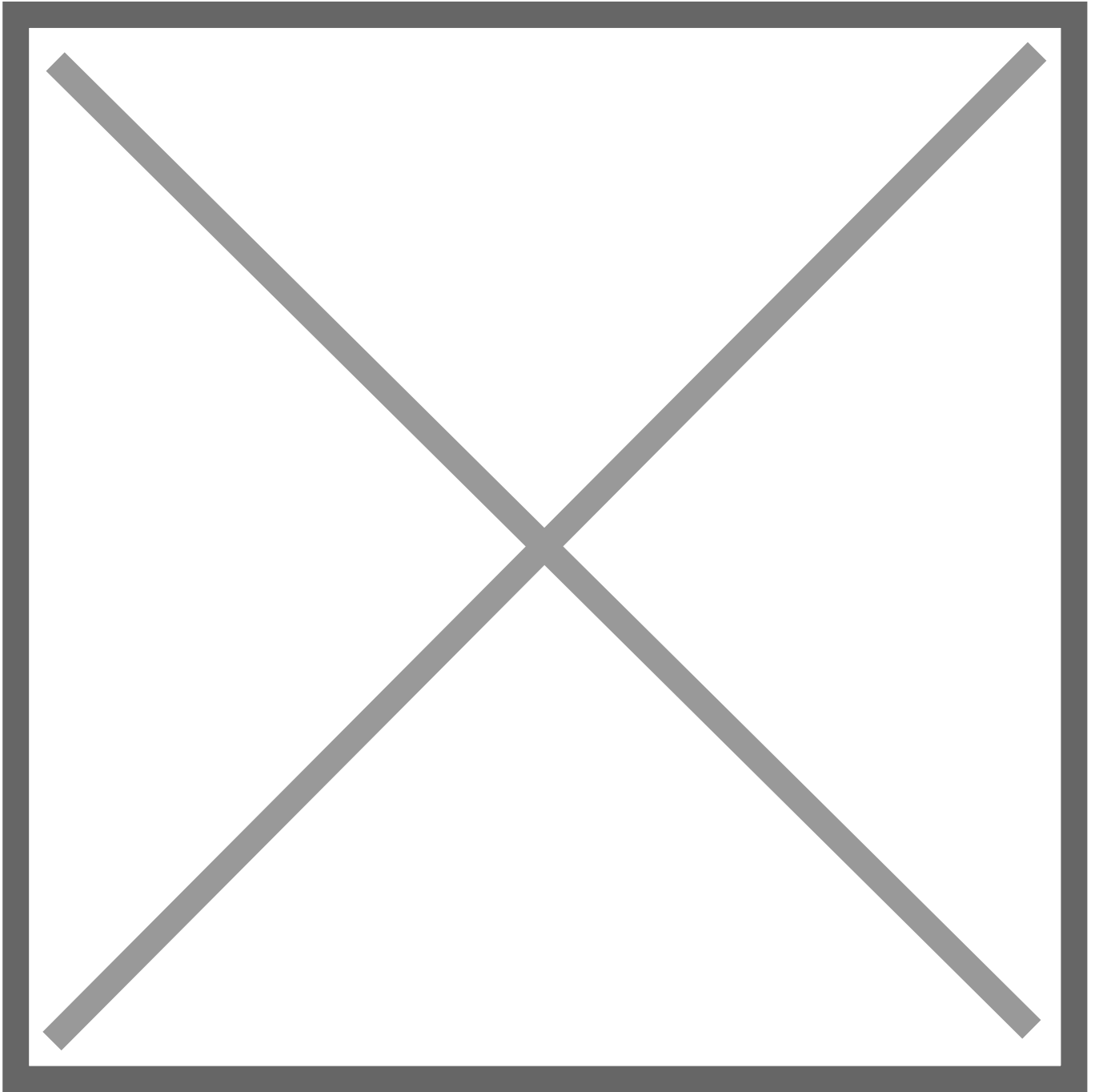
If you have an old cashbook that has not logged the branch, then one needs to update the lines.



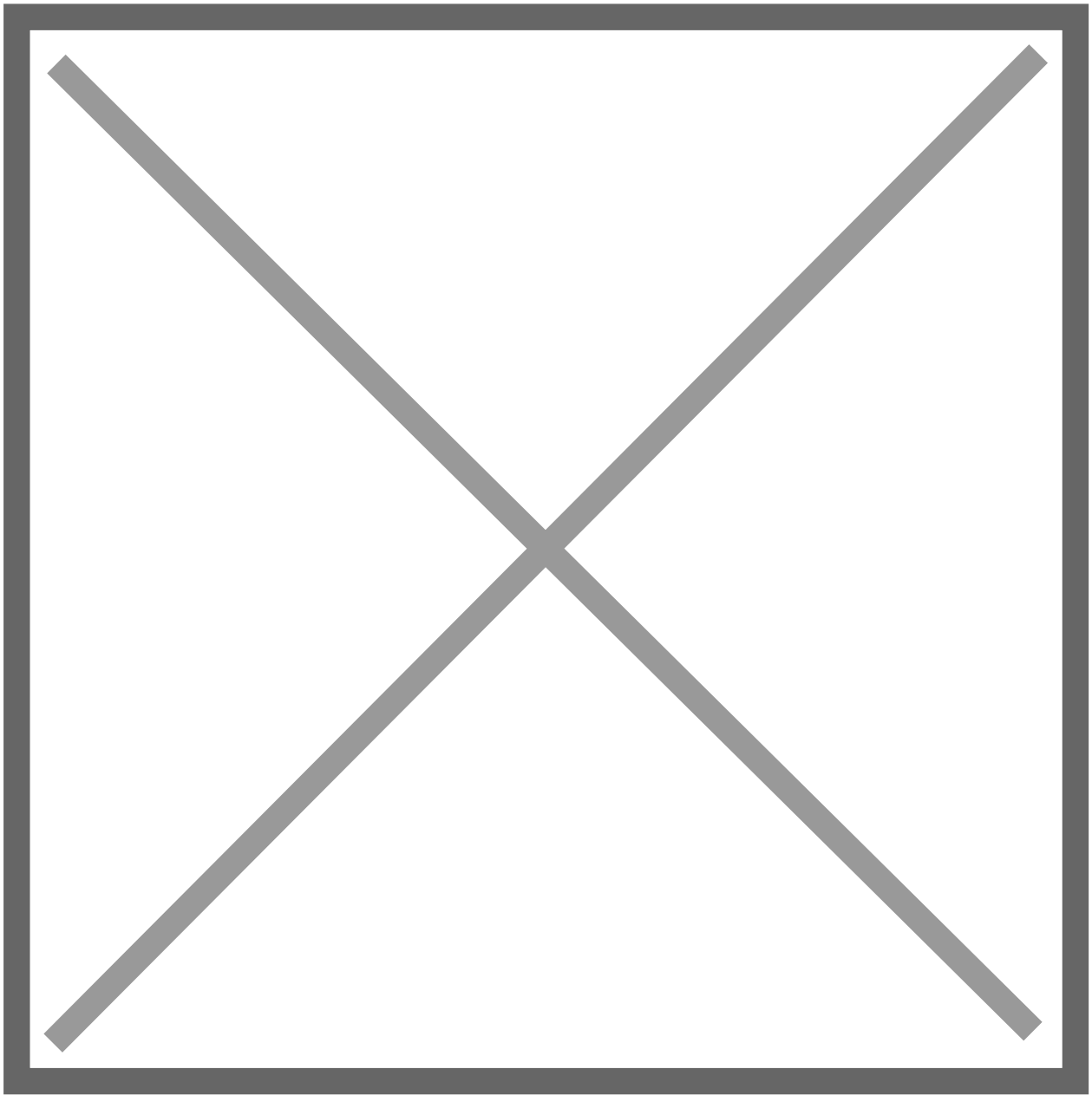
Error occurs when trying to process an old cashbook



Reset the cashbook out of the post status screen



Update all lines with the new branch.

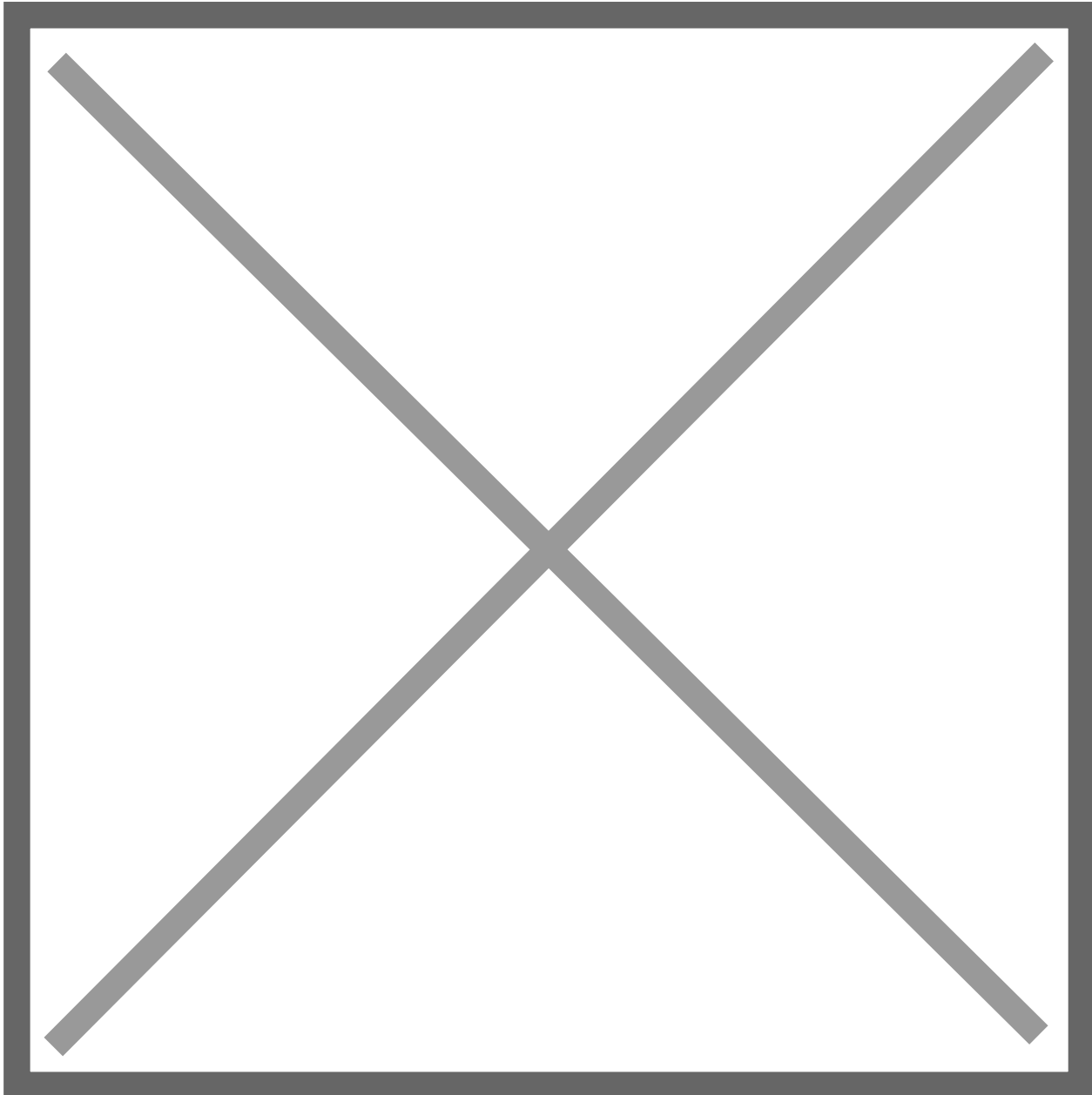


Cashbook Split Line

Inserting a split line

Split Transactions are used to show a series of costs as one entry in the cashbook

Click on the Add Split button as shown below



Enter a description for your split transaction and save

Cash Book Split

GL Cash Book Split

Create Reminder

Attachments

Branch Payments

Import Split Lines

Print

Close

Split Line

Custom Fields

Bank Account:

1-1000 - Bank Account Main (R)

Cash Book Date:

2024-10-11

Reference:

DM Cash Book Settlement Discount SPLIT

Copy Reference:

☒

Description:

DM Cash Book Settlement Discount SPLIT

Copy Description:

☒

Branch:

Web - Dev HSOF & Co

Total Debit:

0.00

Total Credit:

400.00

Total VAT:

0.00

Page 1 of 1

Add

Edit

Delete

Displaying 1 - 1 of 1

#	Att	Status	Line Date	Account Code	Account Name	Line Type	Company Name	Account Type
1			2024-10-11	1-1600	Trade Customers	DM	Stonewood Ho...	Current Assets

Save

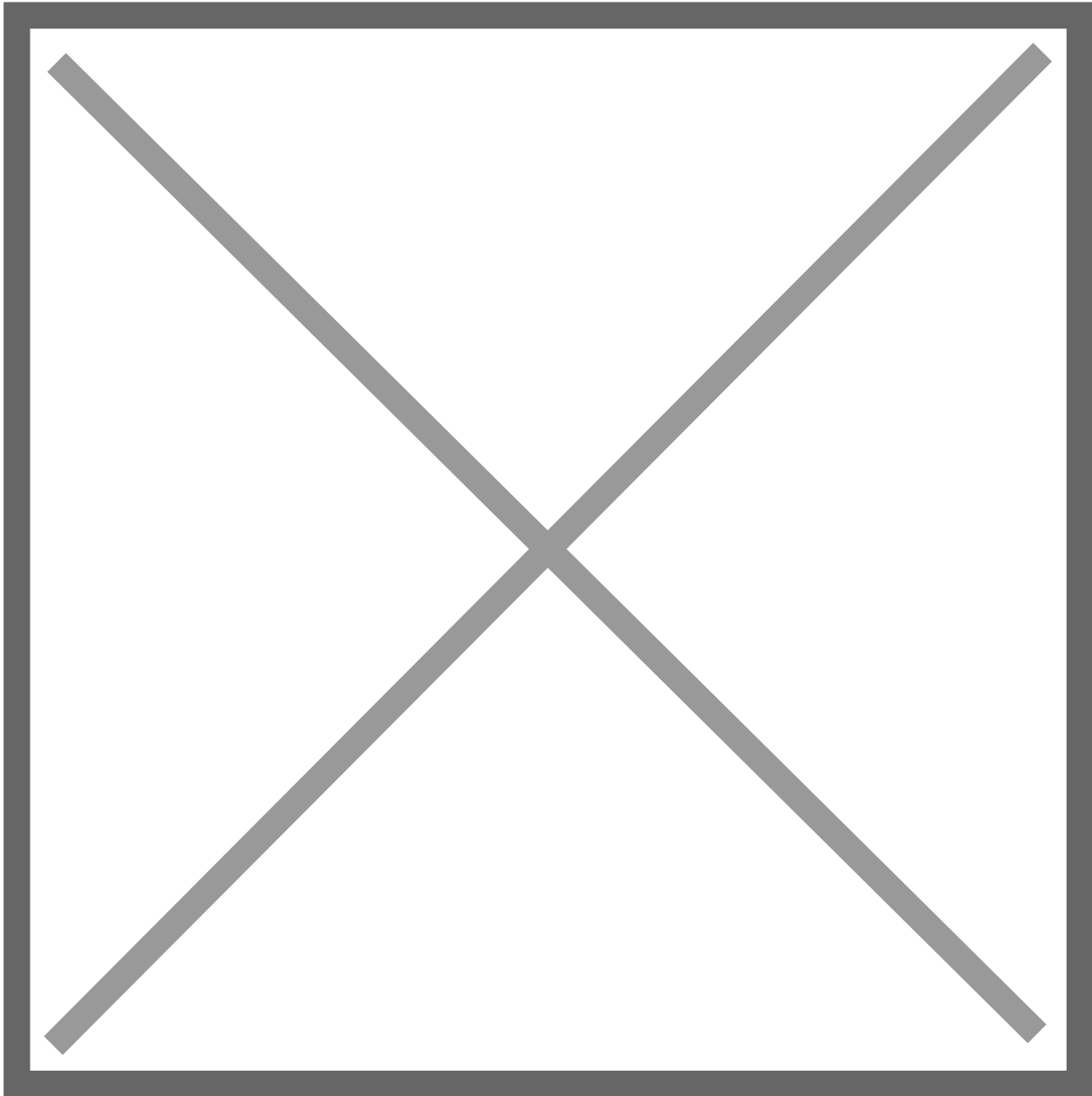
Save And Close

Close

You will now have access to add the split transaction lines

Enter all the transactions relating to this payment or deposit (see explanation of each type below)

when you close and save, the totals will be shown on the cashbook line.



Select the entry type:

a. Payment / Credit

This is when one is paying money out of the bank account

Debit - Bank and Credit - Ledger Account

b. Deposit / Debit

This is when one is depositing money into the bank account

Credit - Bank and Debit - Ledger account

Description	Enter the name of the company you are paying or deposited from.
--------------------	---

Click on save

After saving one will notice the Add, Amend and Delete buttons become available.

In the split line the Date, Entry Type is disabled as they need to match the full entry.

Select the Account

There are three ways to search for an account:

a.	Short Search	just type in part of the code or name and hit enter on the keyboard and select the account.
b.	Tree Search	Clicking on the square with three dots allows you to find the account via the Tree view.
c.	Long Search	Clicking on the Arrow button opens a new window where you can search on the code or name.

Entry Amount	enter the amount including VAT that affects the bank.
Tax Account	you will notice that if one selects the Payment entry type the VAT control ledger account comes up with the Tax Type being 4 Cashbook VAT. If one selects the Deposit entry type the VAT control ledger comes up with No Tax, therefore not allocating to Vat control account.
Description	Enter the name of the company you are paying or deposited from.
Additional Comments	Enter comments for later information needed.
Job	assign this cost to a Job
Projects	assign this cost to a Project

Click on Save and Close

OR Click on Save and New to enter another entry.

Click on Close and you will be brought back to the main batch

Branch Payments

Cash Book Split

GL Cash Book Split

Create Reminder

Attachments

Branch Payments

Import Split Lines

Print

Close

Split Line

Custom Fields

Bank Account: 1-1000 - Bank Account Main (R)

Create Branch Split Lines

Balance To: 2024-10-30

Amount To Allocate: 0

Amount Allocated: 0

Amount Balance: 0

Populate Outstanding Amounts

Amount Still To Allocate:

Auto Allocate: ☒

Show Zero Amounts Accts.: ☐

Page 0 of 0

Remove Paging: ☐

No data to display

#	Account Code	Account Name	O/S Amount	Allocated Amnt	Balance Amnt
---	--------------	--------------	------------	----------------	--------------

Update Split Lines

Close

Import Split Lines

Cash Book Split

GL Cash Book Split

 Create Reminder |  Attachments |  Branch Payments |  Import Split Lines |  Print

Split Line

Custom Fields

Bank Account: 1-1000 - Bank Account Main (R)

Cash Book Date: 2024-10-11 Reference: DM Cash Book Settlement Discount SPLIT

Copy R

Description: DM Cash Book Settlement Discount SPLIT

Copy D

Branch: Web - Dev H

Total Debit:

Page 1 of 1

#	Att	Status	Line Date
1			2024-10-

Import Cash Book Split Lines

File:

Select File...

Upload

Import

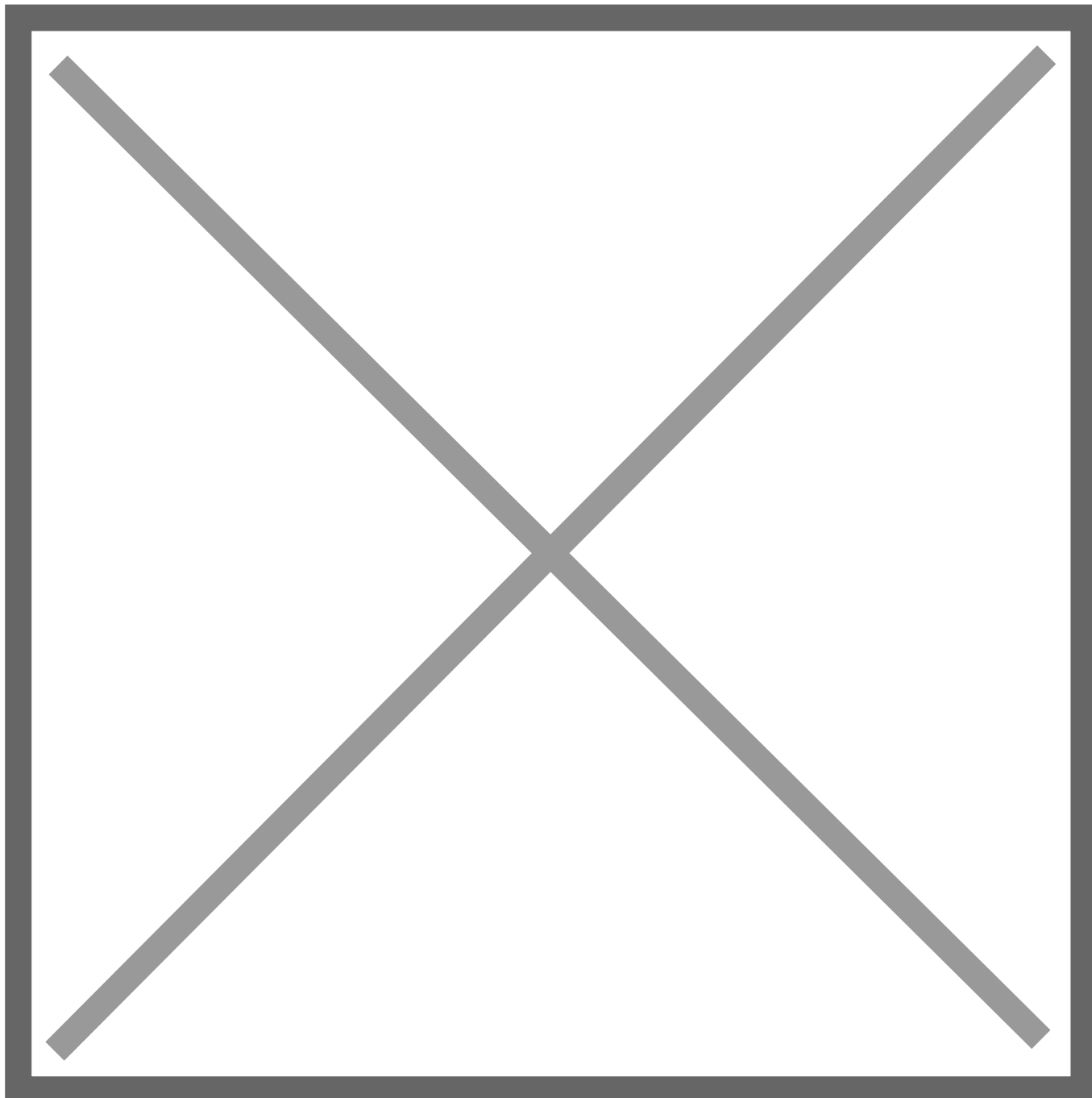
Close

Cashbook Line Allocations

A payment can be allocated as and when it's been captured on the cashbook

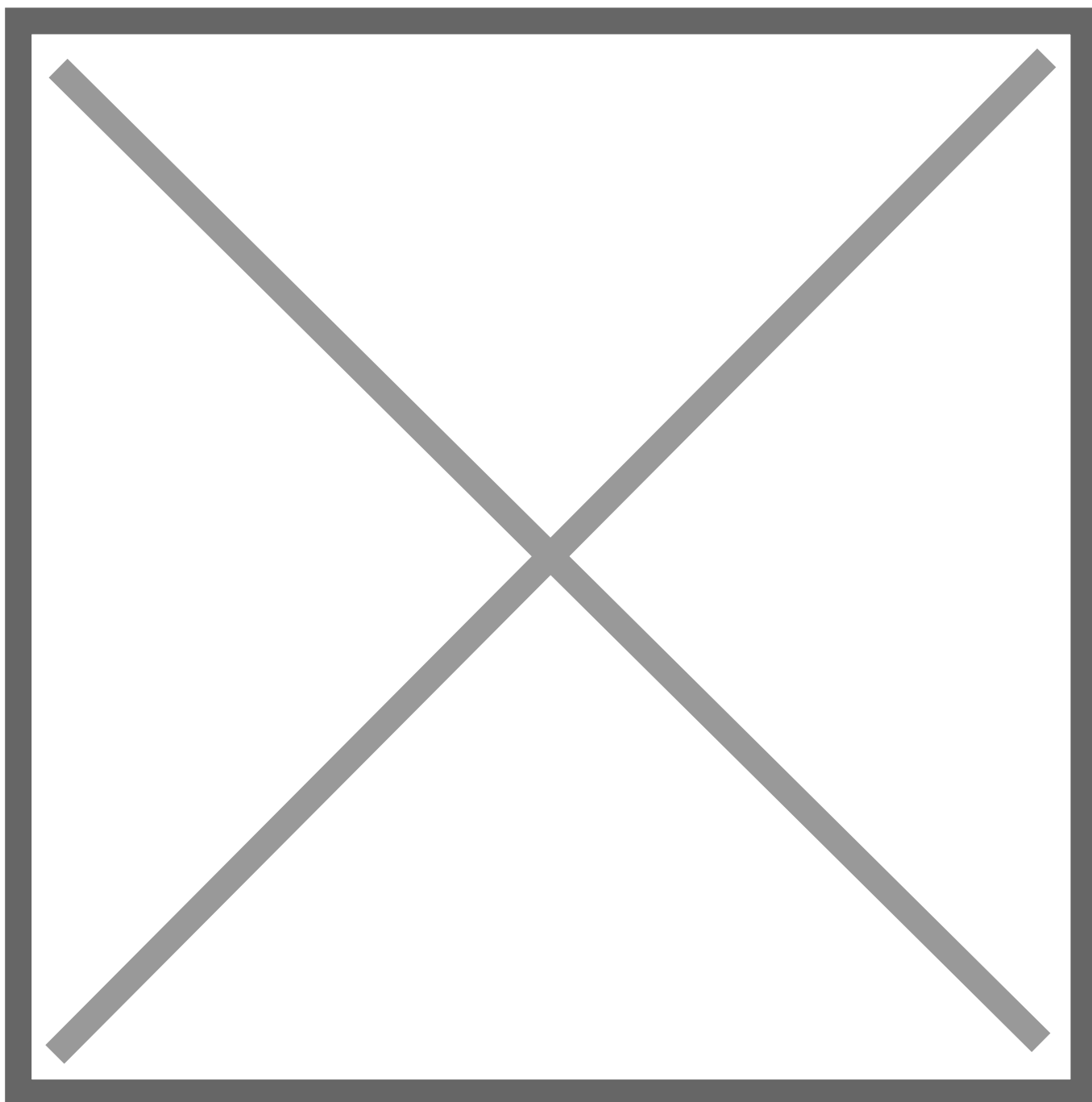
for example

A deposit from debtor Account has been captured as per below screen



click save and click next until you reach the allocations screen

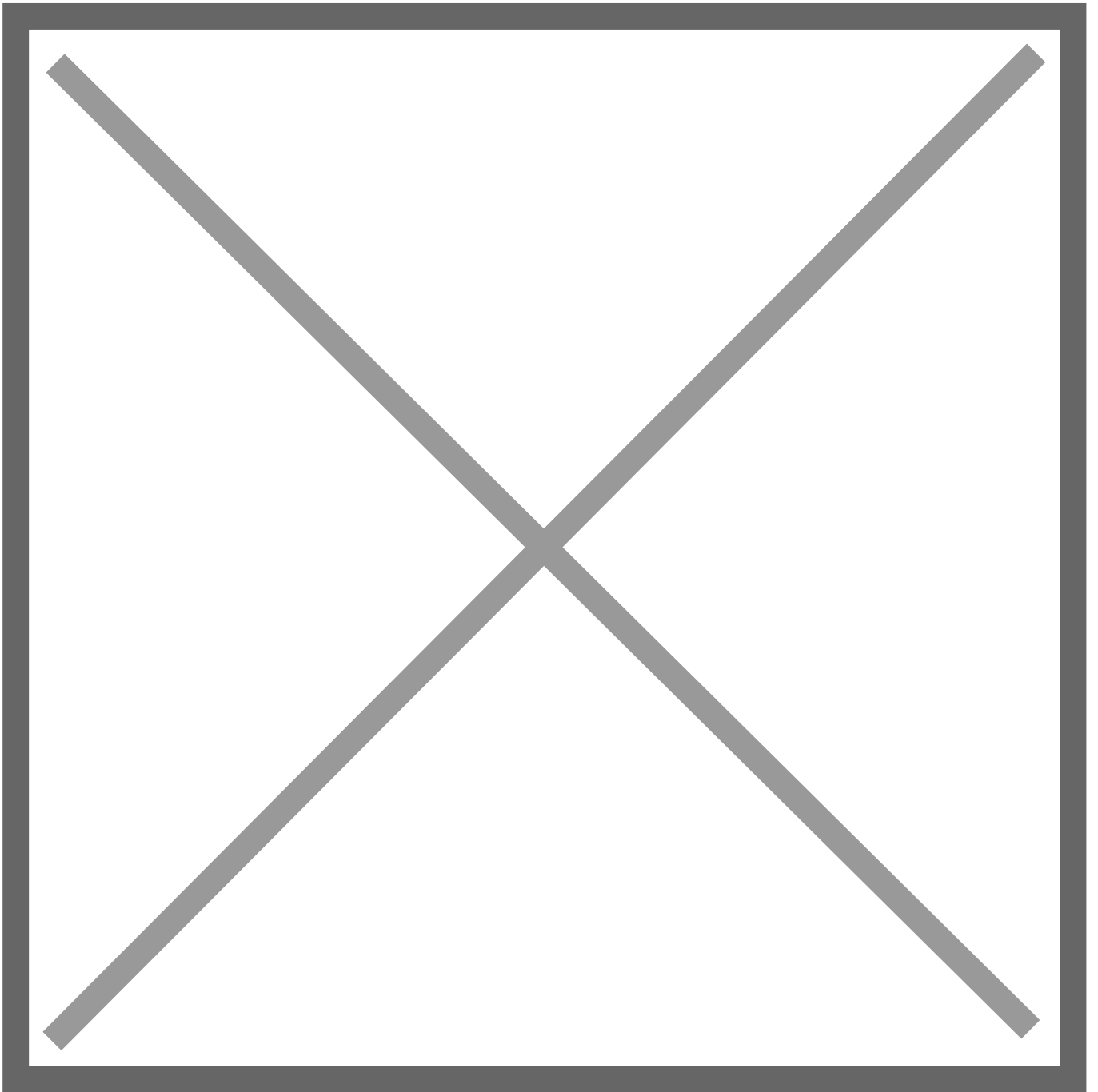
you will see in the allocations screen transaction list that has not been allocated against this debtor



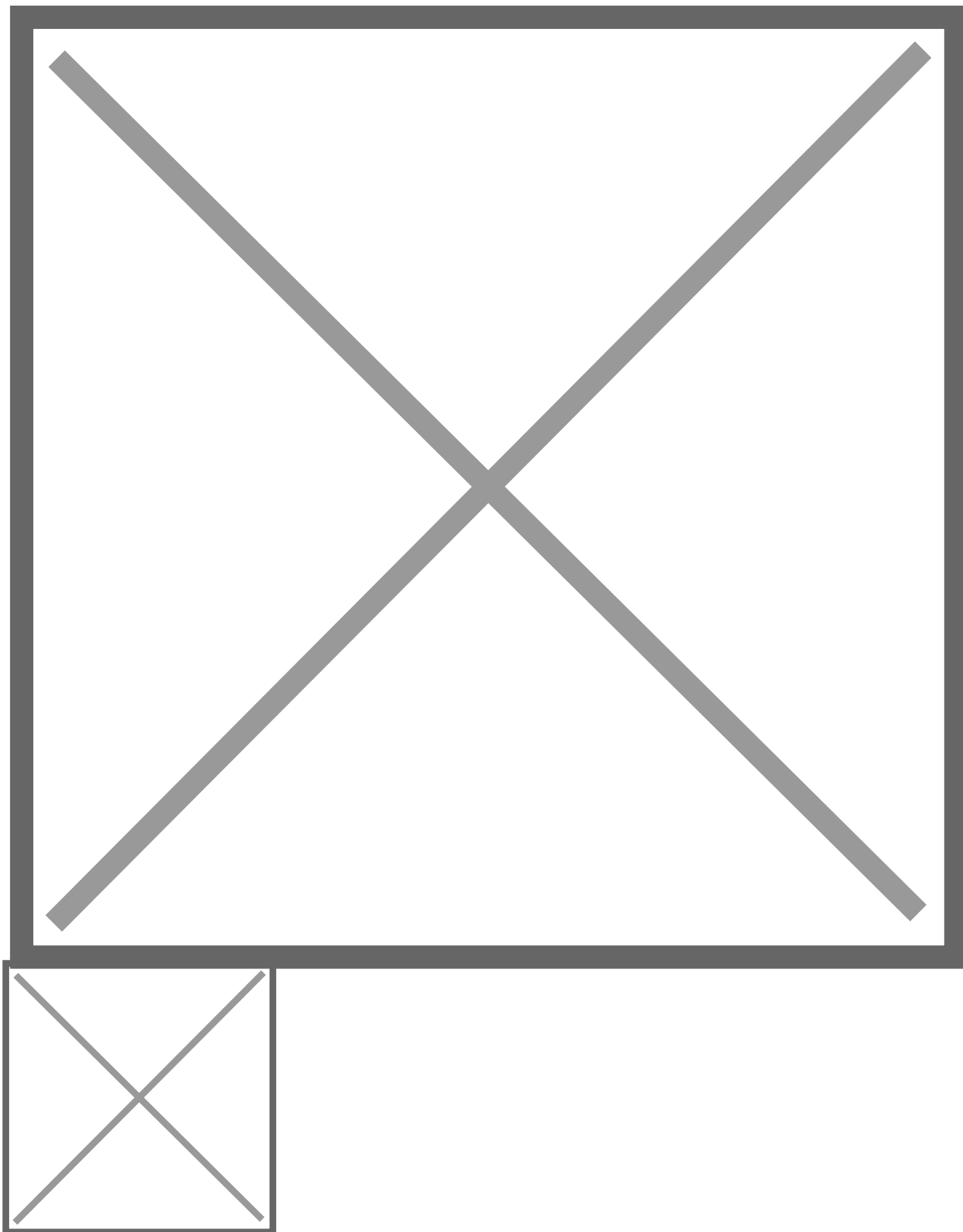
Allocate the amount by double clicking anywhere on the selected line except the allocate amount field

this only allows a user to enter the amount to be allocated manually .

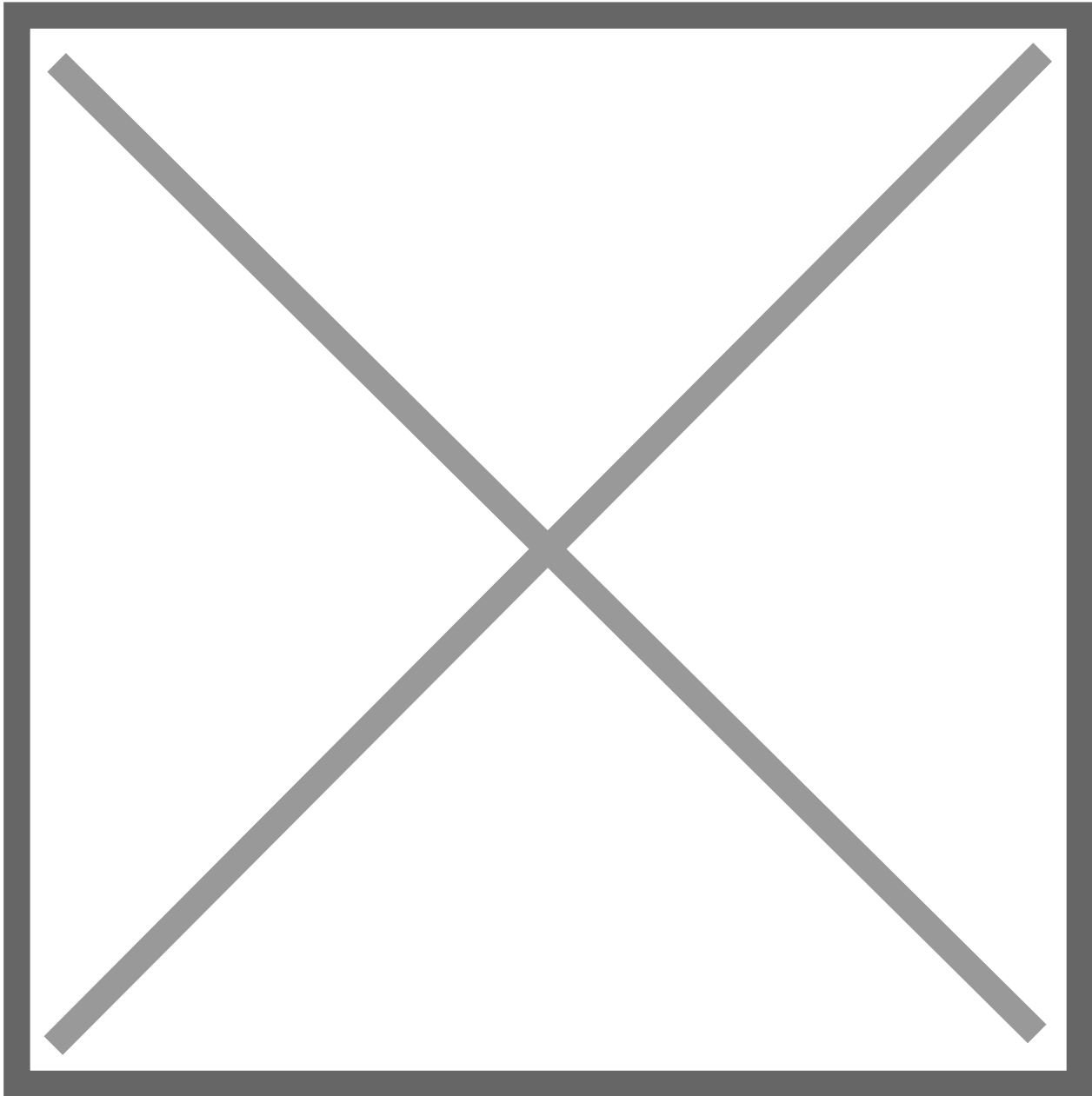
the line allocated will have the allocated status line showing in green and the total amount allocated will be shown on the grid



the user still needs to save the allocations

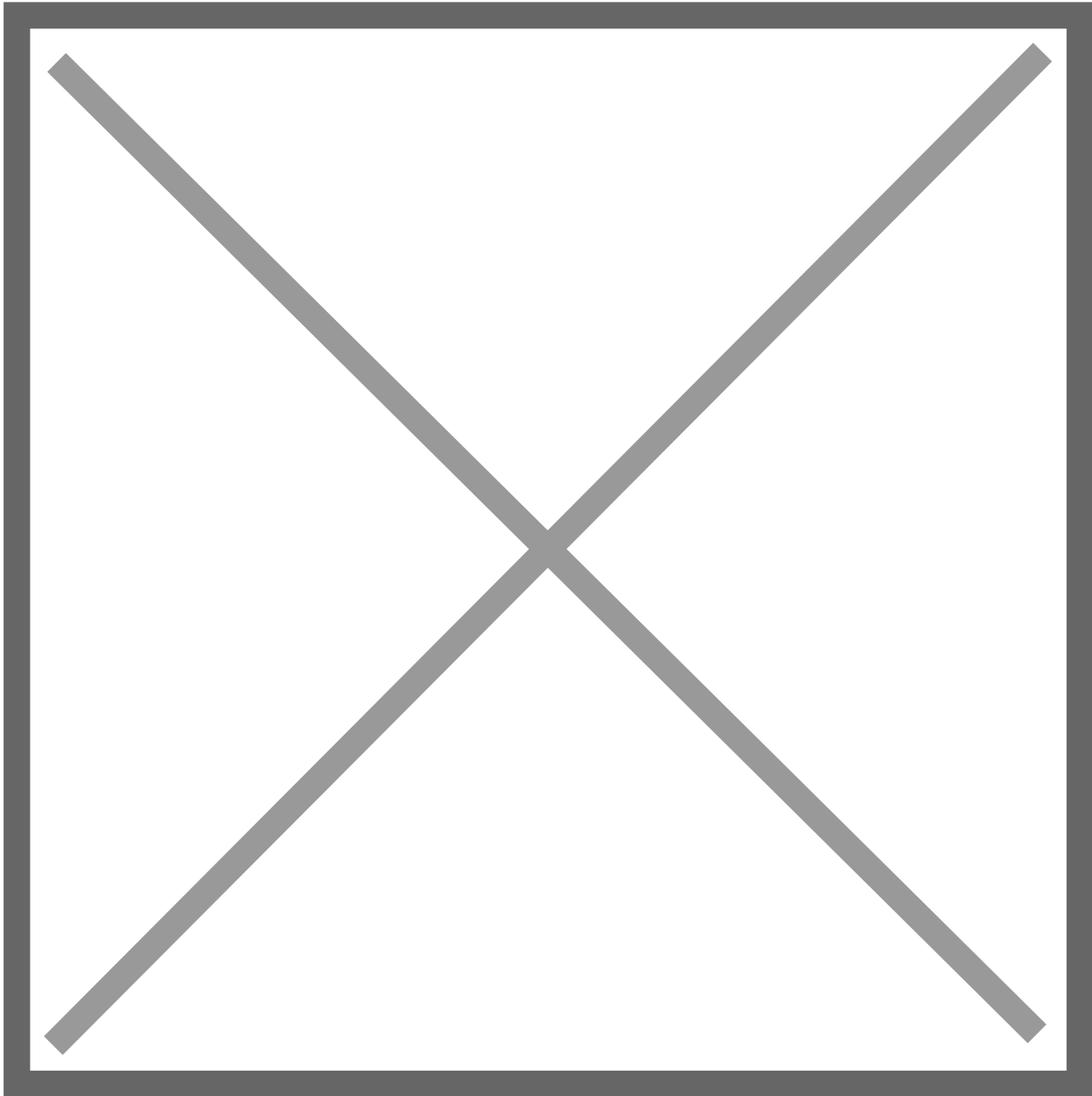


The allocated status will show on the cashbook line



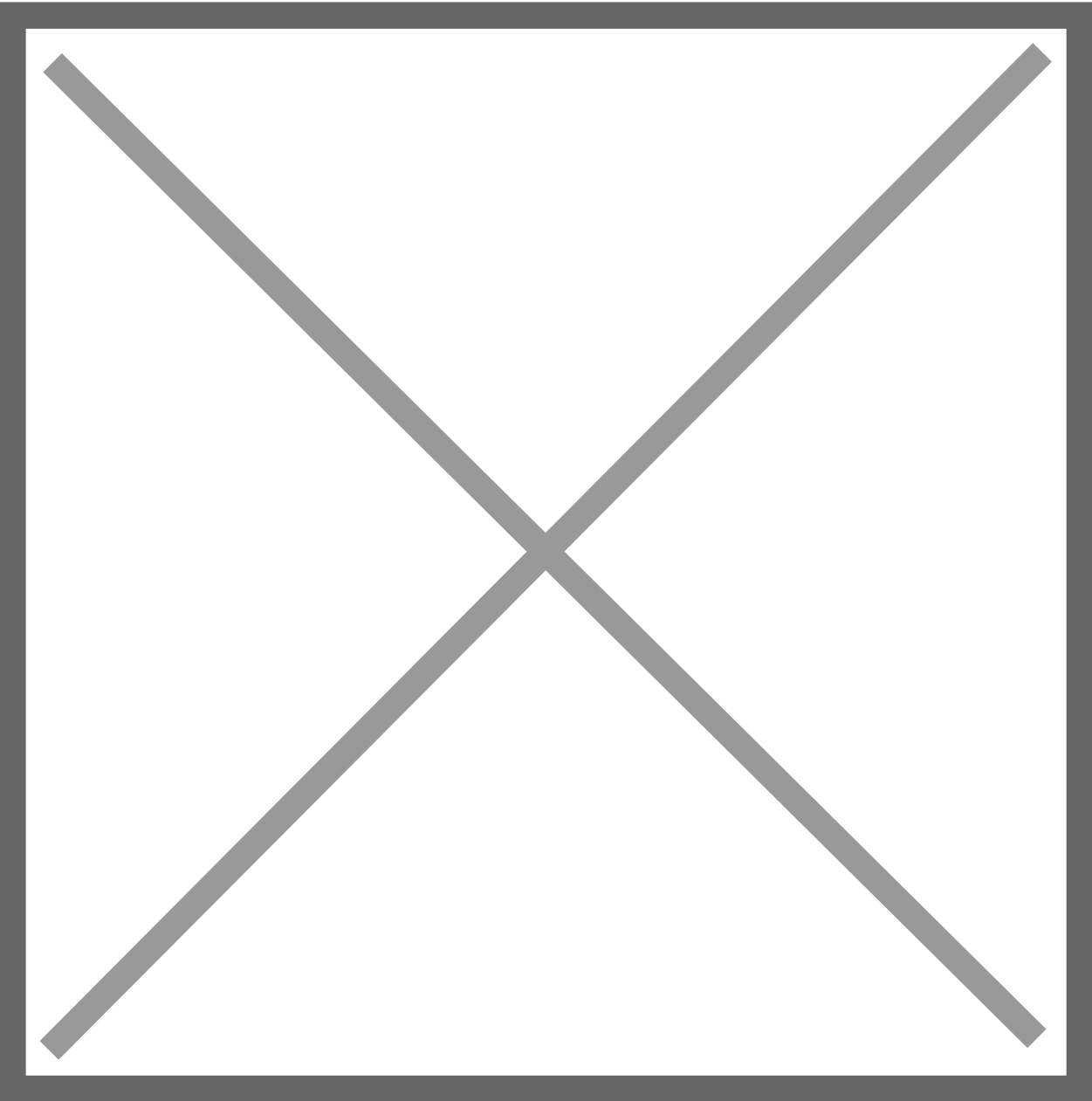
Attachments can be added against each line or overall cashbook

on the cashbook you can click on the attachment icon it will open an option to add it could be an invoice that was paid

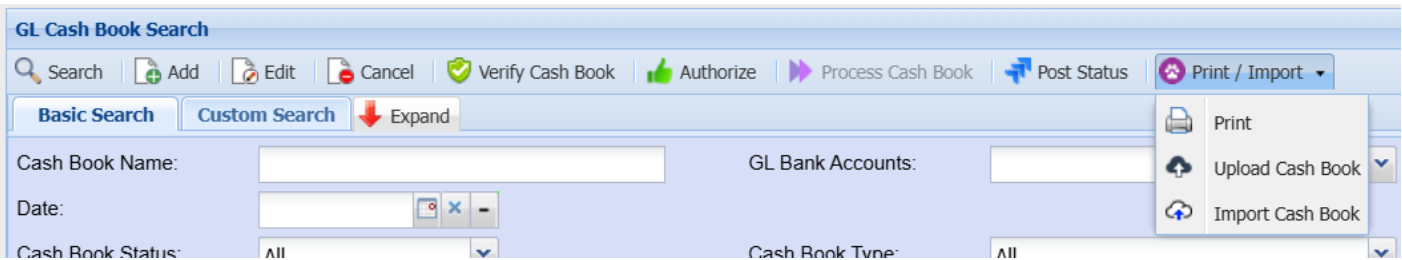


When there is an attachment added the icon will display in Red

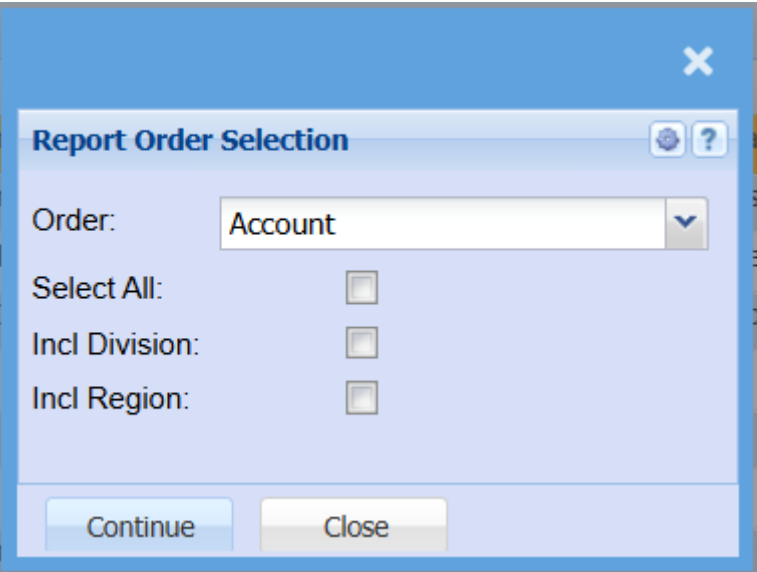
this is helpful in keeping all documents you might need later for audit purposes.



Print/Import Drop Down



Print Button



Order	
Select All	
Incl Division	
Incl Region	

Upload Cash Book

Select File you wish to upload then click upload

Upload Cash Book.

File:

Select File...

Upload

Close

Import Cash Book

Import Cashbook

Verify

Import

Delete

View Verify Report

Close

Import

Verify

Page 1 of 1

Displaying 1 - 5 of 5

#	File Name	Date Created
1	cashbook import test.xlsx	2023-03-31 15:15:00.733
2	CB Book1.xlsx	2023-04-12 15:02:18.931
3	Copy of CB Book1a.xlsx	2023-04-12 15:24:34.594
4	Cashbook import test2.xlsx	2023-04-19 09:48:36.26
5	CB Import test.xlsx	2024-04-03 15:10:37.681

Verify	
Import	
Delete	
View Verify Report	

Cashbook Receipt - Foreign Debtor

If you trade in multicurrency and have foreign debtors, these debtors will likely pay in the respective foreign currency.

Using multicurrency will typically imply that you may have debtors that are invoiced in the USD as an example

As such the debtor, when making payment will pay their account in USD. This receipt can be entered into a Foreign currency bank account or a ZAR bank account.

Receipts into a ZAR bank account:

Create a cashbook as normal for the local (ZAR) bank account the money was paid into

When entering the receipt, select the respective debtor

you will note the currency indicated will display USD

Enter the USD amount paid

Click Next

Enter the applicable exchange rate

note: The Rand equivalent value is populated

The screenshot shows the 'GL Cash Book Line' window with the following fields and values:

Cost Centres:	
Region:	
Division:	
Job Allocation:	
Job Type:	Expense
GL Group:	
Project:	
Job Service Item:	

Settlement Discount:	
Discount:	
Transaction Action:	
Settlement Amount:	0.00

Currency:	
Bank Exchange Rate:	1.00
Bank Currency:	
Exchange Rate:	18.564140000
Local Currency:	18564.14
Doc. Currency:	USD
Document Amount:	1000

Proceed with the cashbook as normal

Save and Close

Process the cashbook

Allocation of the receipt

Allocation of receipts from foreign debtors must be done in both the foreign currency as well as Rand

go to: Activity>Allocation

search the debtor as normal

Change the currency

Click search

Debtors Module

Debtors Allocations

Search Allocate All ☒ Hive Allocate ☐ Memo ☐ Functions ☐ Allocation Trail ☐ Print

Billing Group: All

Customer: 1144 - IS_USD Client

Currency: USA - US Dollar \$ (USD) ☒ US Dollar \$ (USD)

Amount: 0

Date From: 2024-11-01

Date To: 2025-01-22

Status: Partial and Unallocated

Grid View: Application

Select: ☒ Next With Credit Lines ☐ Next With Debit Lines ☐ Either Credit Or Debit Lines ☐ All Debtors

Credit Lines:

Page 1 of 1 Selected Credit Amount: 0.00

#	Att	Date	Doc. No.	Description	Reference	Credit	Allocated Amount	Status	Unallocated Amount	Entry Source
1		2024-11-27	GLCB1116	Receipt - 1144	test2	1,000.00		Unallocated	1,000.00	GL Cashbook

Debit Lines:

Page 1 of 1 Selected Debit Amount: 0.00

#	Allocate	Allocat	Att	Date	Doc. No.	Description	Reference	Debit	Allocated Amount	Status	Unallocated Amount	Co
1	☐			2024-11-01	INV808992	allocation	allocation	1,000.00		Unallocated	1,000.00	

note the values will be displayed in the foreign currency

The Invoice and receipt values will typically match. and you can allocate as normal

Change the currency to Rand and search

Note: the values may differ because the invoice would have been done at a different exchange rate to the receipt

Debtors Module

Debtors Allocations

Search Allocate All ☒ Hive Allocate ☐ Memo ☐ Functions ☐ Allocation Trail ☐ Print

Billing Group: All

Customer: 1144 - IS_USD Client

Currency: South Africa - Rand So ☒ Rand South Africa (R)

Amount: 0

Date From: 2024-11-01

Date To: 2025-01-22

Status: Partial and Unallocated

Grid View: Application

Select: ☒ Next With Credit Lines ☐ Next With Debit Lines ☐ Either Credit Or Debit Lines ☐ All Debtors

Credit Lines:

Page 1 of 1 Selected Credit Amount: 0.00

#	Att	Date	Doc. No.	Description	Reference	Credit	Allocated Amount	Status	Unallocated Amount	Entry :
1		2024-11-27	GLCB1116	Receipt - 1144	test2	18,564.14		Unallocated	18,564.14	GL Ca

Debit Lines:

Page 1 of 1 Selected Debit Amount: 0.00

#	Allocate	Allocat	Att	Date	Doc. No.	Description	Reference	Debit	Allocated Amount	Status	Unallocated
1	☐			2024-11-01	INV808992	allocation	allocation	18,150.00		Unallocated	

Invoice may have been processed at a different exchange rate. Hence Rand equivalent value between Invoice and Receipt may differ

You can allocate these entries and you will note an exchange gain / loss difference remaining on the allocations

Debtors Allocations

Search

Allocate All

Hive Allocate

Memo

Functions

Allocation Trail

Print

Billing Group:All

Customer:1144 - IS_ USD Client

Currency:South Africa - Rand SoRand South Africa (R)

Amount:0

Date From:2024-11-01

Date To:2025-01-22

Status:Partial and Unallocated

Grid View:Application

Select:

Next With Credit Lines

Next With Debit Lines

Either Credit Or Debit Lines

All Debtors

Credit Lines:

Page 1 of 1

Selected Credit Amount: 0.00

Line Allocate

Related Transactions

View Document

#	Att	Date	Doc. No.	Description	Reference	Credit	Allocated Amount	Status	Unallocated Amount	Entry Source
1		2024-11-27	GLCB1116	Receipt - 1144	test2	18,564.14	18,150.00	Partial	414.14	GL Cashbook

This amount will need to be cleared with a Rand debtors journal on the debtor account

refer to Debtors gain / loss journal manual to create the journal

Debtors Gain / Loss journal