

Pre-Inspection Check List Menu

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Pre-Inspection Check List Search

Allows the user to search, add, edit and delete pre-inspection checksheets

CRM Module> Activity> Pre Inspection Check List

Preinspection Check List

Search

Add

Edit

Cancel

Check List

Quote

Complete

Print

Overview

Activate

Document Number:

Job Number:

Description:

Status:

Created and Activated

Customer:

Assigned To:

Support Log No:

Time Log No:

Page 1 of 1

Remove Paging:

#	Att	Chc	Status	Document Number	Date Created	Description	Customer	Assigned To
1			Activated	PIC1	2021-02-16	Bookkeeping	Landmark Homes Centra...	Chris Stone
2			Created	PIC2	2021-05-03	Bookkeeping Checklist	Sound And Security	Gerrit van Rooyen
3			Created	PIC3	2021-05-03	Ford Ranger	Sound And Security	Gerrit van Rooyen
4			Activated	PIC4	2021-05-18	Ford Ranger	Sound And Security	Peter Smit
5			Created	PIC5	2021-05-21	Ford Ranger	Stonewood Homes	Chris Stone

Document Number	Enter a document number you wish to search for
Description	Enter a description specific to the document you need to search for
Customer	Select the customer relating to the checksheet you wish to search for
Support Loh No	
Job Number	
Status	Search by status
Assigned To	If you know who the checksheet was assigned to. Enter it to narrow down search results
Time Log No	

Add Pre Inspection Check List

Check List Group

This help document describes how to create and maintain a Pre Inspection Checksheet.

Check List Group

AddEditDelete

Close

Code: Ranger JBL

Template Task:

Description: Sound Upgrade

Sequence No: 1

Import Task

Page 1 of 1

Displaying 1 - 2 of 2

#	Att	Sequence No	Description	Code	Type	Estimated Qty	Quantity
1		1	JBL Stage 112B (12" Subwoofer)	JBL112B	Stock	2	2
2		2	JBL 6.5 inch split (Pair)	JBL6.5SP065	Stock	6	6

Save

Close

Code	
Description	
Sequence No	
Template Task	
Import	

Check List Item

Check List Item

Standard

Questions

Item:

JBL112B - JBL Stage 112B (12" Subwoofer)

Checked:

☐

Description:

JBL Stage 112B (12" Subwoofer)

Working:

☐

Department:

Quote:

☐

Employee:

Gerrit van Rooyen

Repaired:

☐

Estimated Qty:

2

Qty:

2

Notes:

Add behind rear seats

Sequence No:

1

Save

Close

Item	
Description	
Department	
Employee	
Estimate Qty	
Qty	
Notes	This tab allows you to link notes to the Pre Inspection Checksheet
Sequence No	

Checked	
Working	
Quote	
Repaired	

Check List Item Questions

this tab allows you to link questions to the Pre Inspection Checksheet

Check List Item Question

Question:

Task_01 - Task Completion

Code:

Task_01

Description:

Task Completion

Sequence No:

1

Selected Field:

Save

Close

Question	
Code	
Description	
Sequence No	
Selected Field	