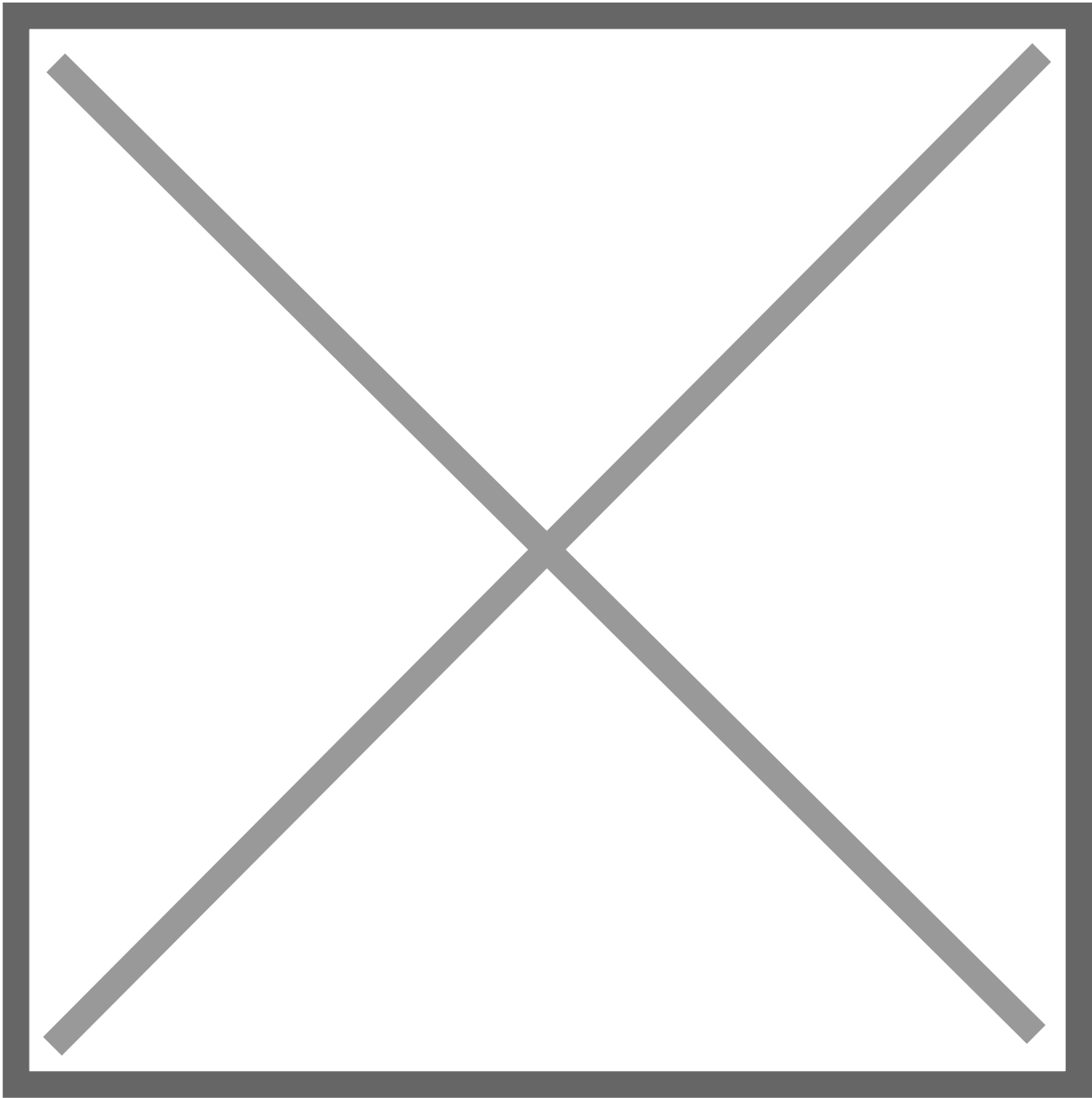


Stock Return Note Search

Creditors >Activity >Stock Return Note

This record is used to confirm all goods that have been received and being returned



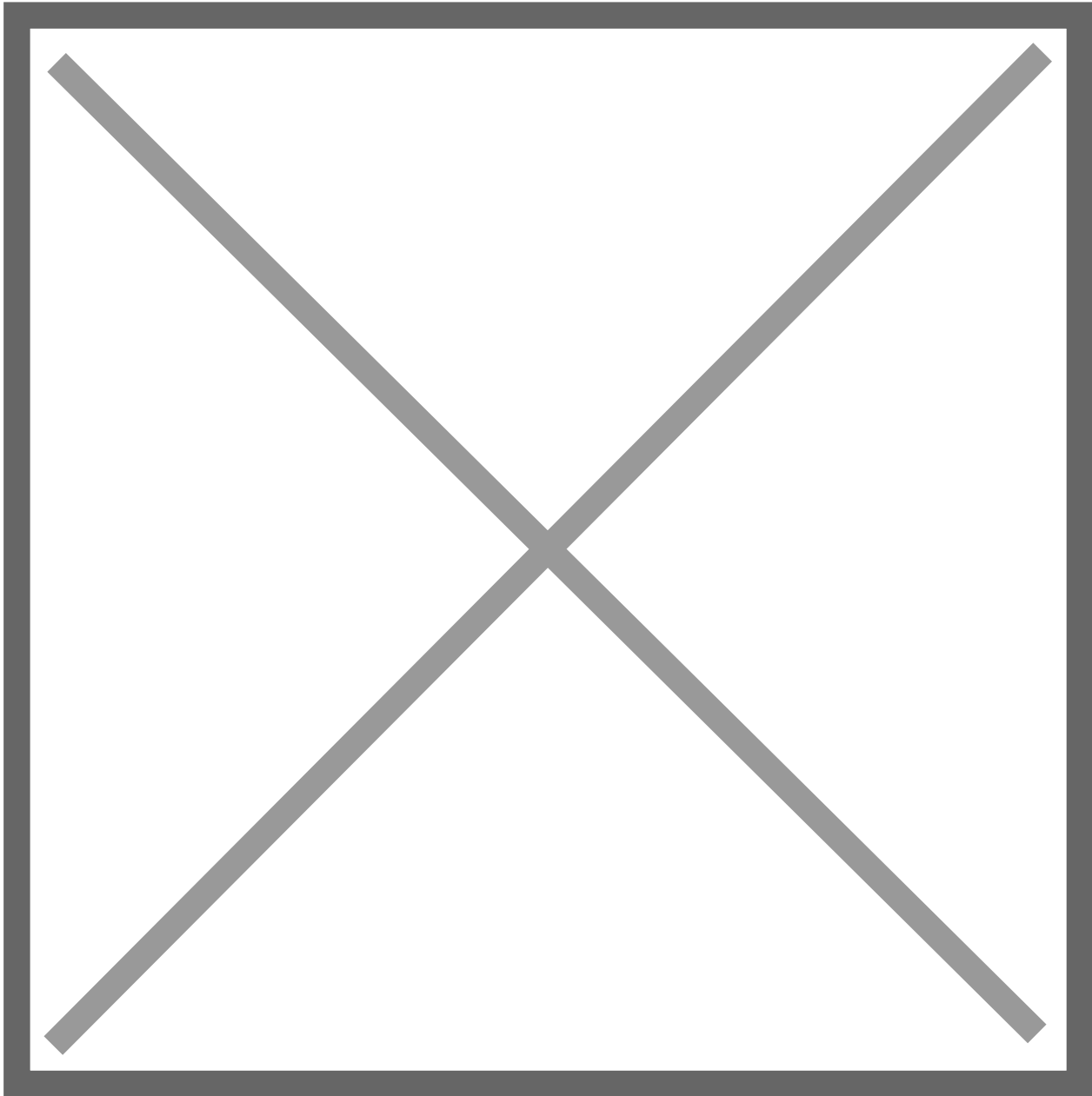
Advanced Search Tab	
Supplier invoice Number	search by selecting the supplier invoice number
Date	search by selecting the date From and the date To

Custom Fields Tab	searches according to the category selection
Standard Tab	
Add button	to create a new Stock Return
Edit button	allows the user to view or make some changes on an existing Stock Return
Delete button	to delete the Stock Return
Process button	to process the selected Stock Return
Import	Import GRV
Print button	to print the Stock Return

Import GRV to Stock Return

Return goods back to the supplier or reverse GRV

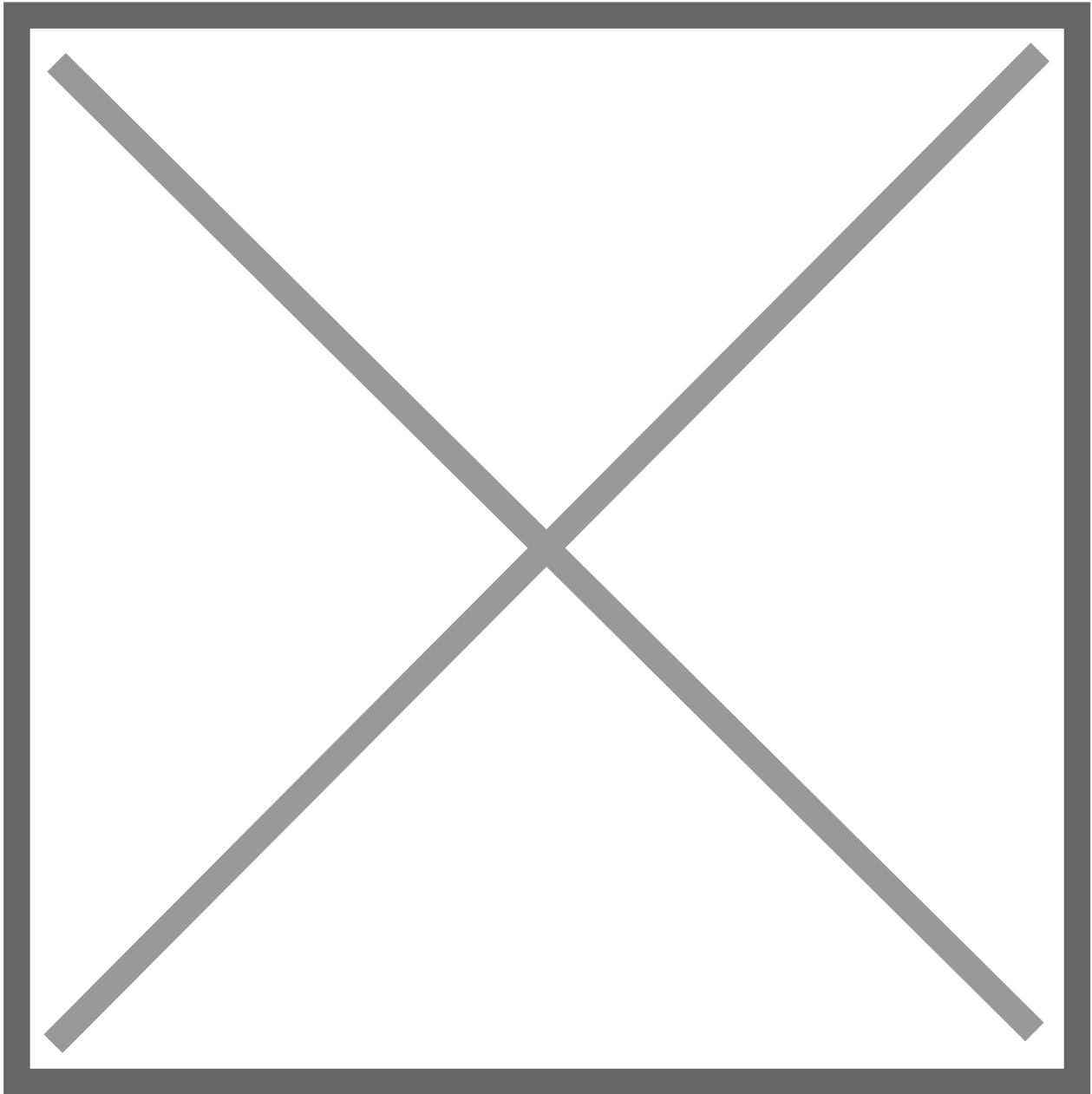
Click on Import Doc



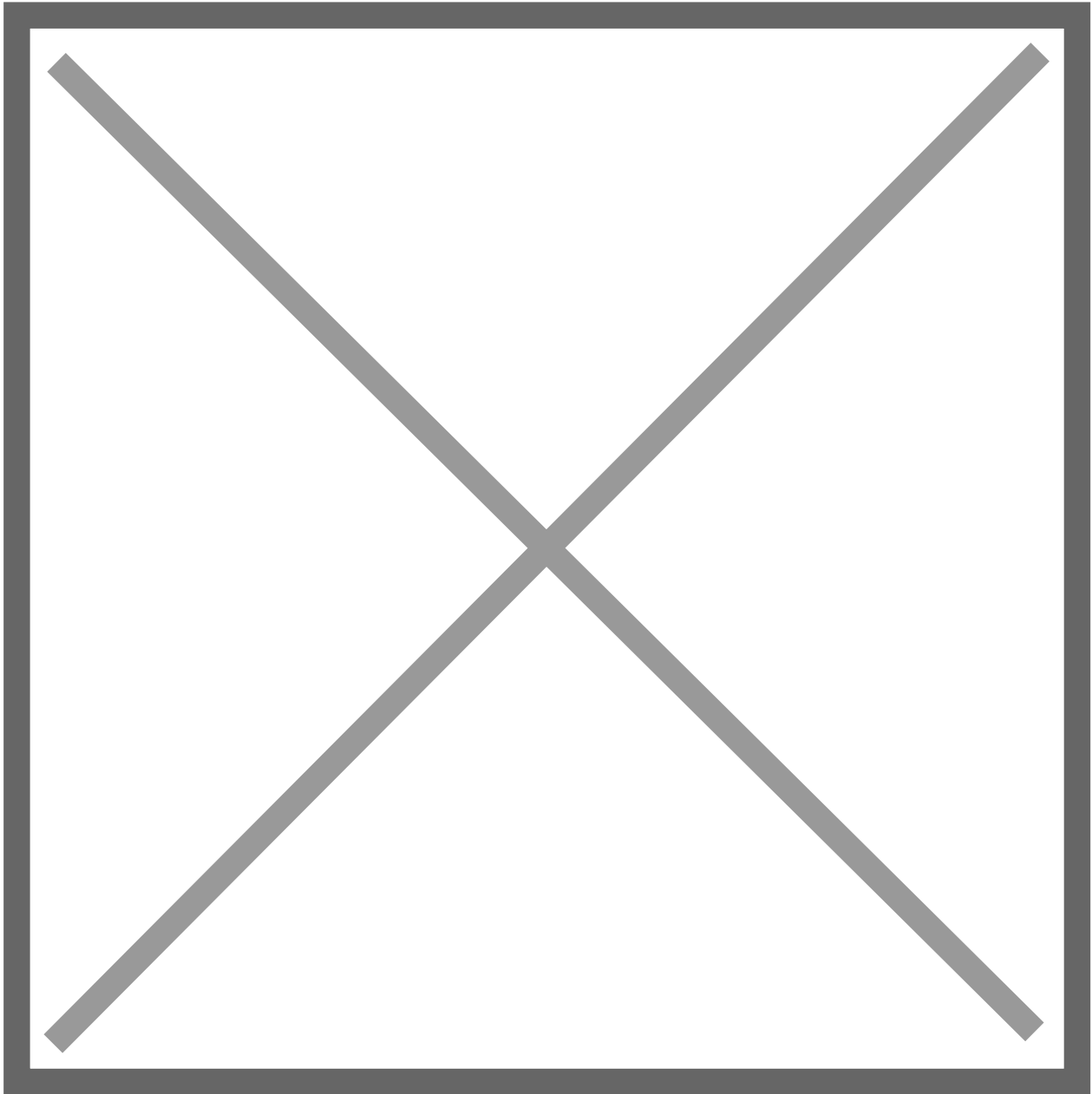
the window opens that allows you to search for a posted GRV that you need to return

Search by the supplier or GRV Number

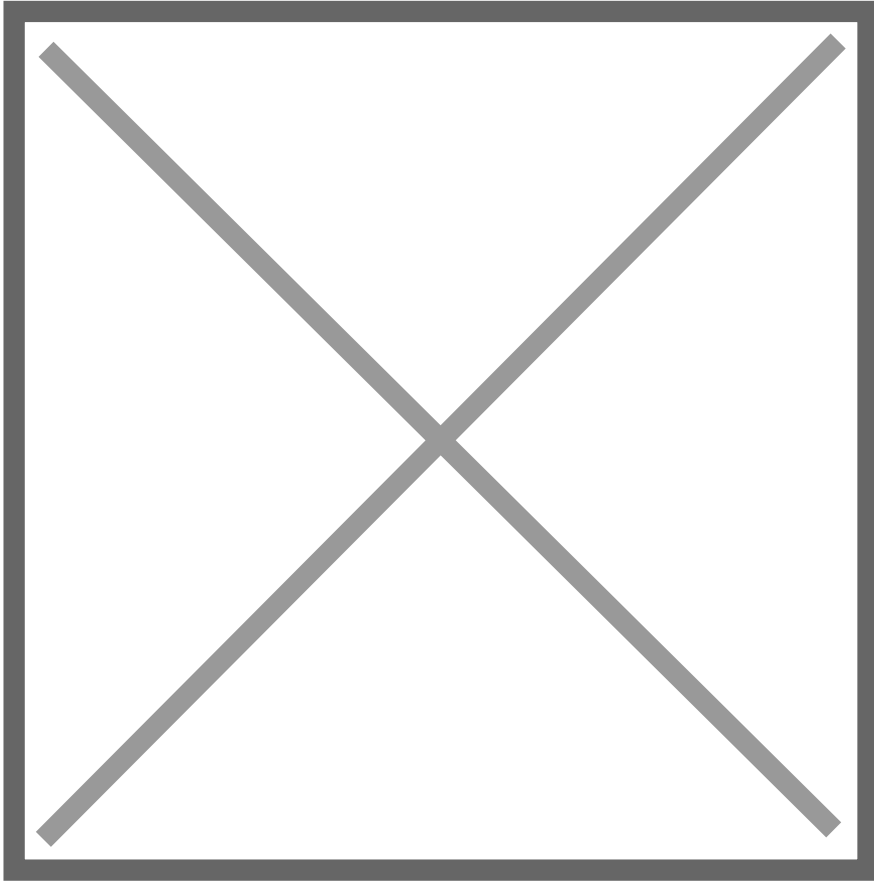
Select the GRV from the list and click on Import button



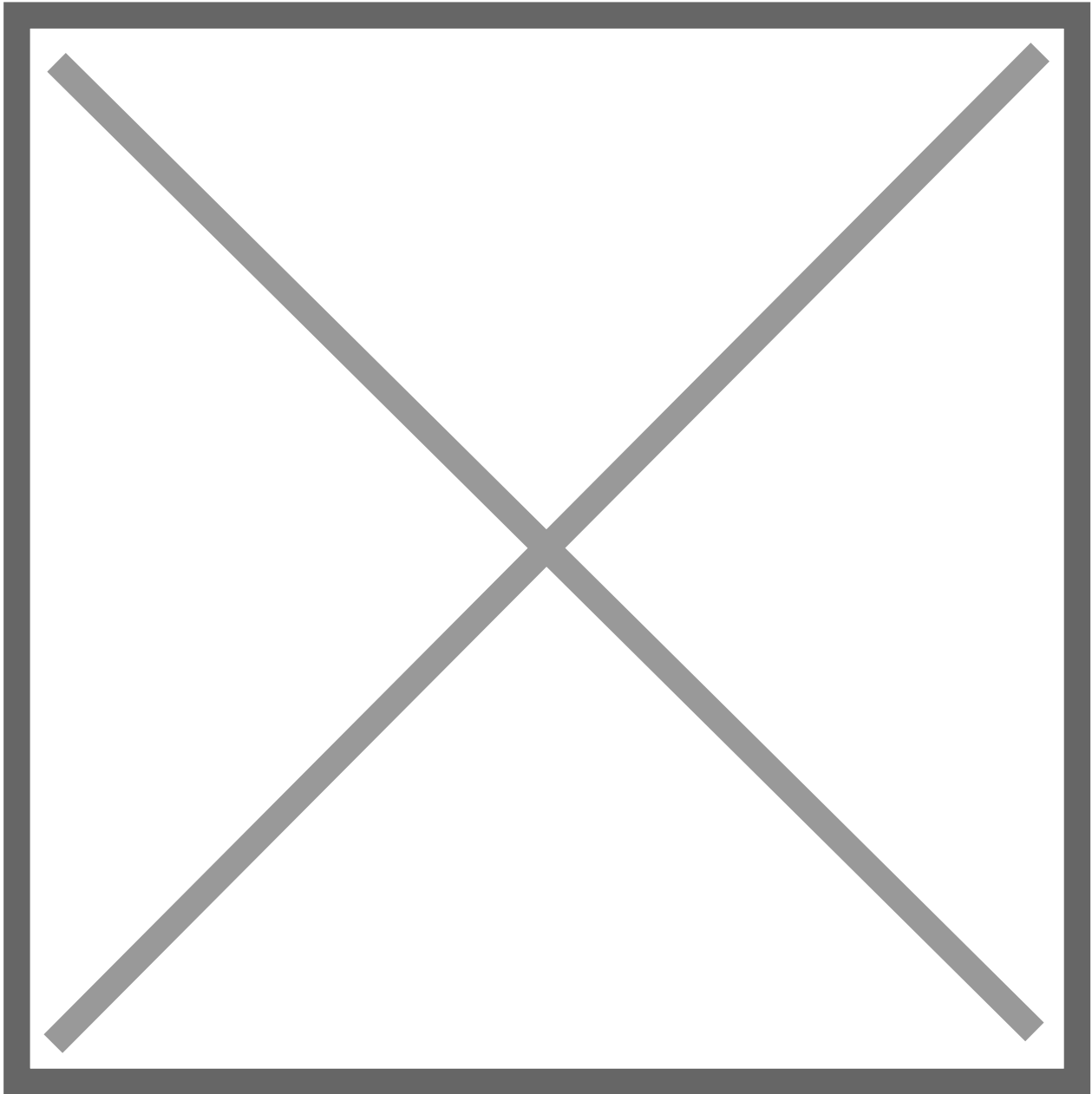
New Window appears so that one is required to enter GRV Tax and reference



Click On select



The Stock return note can now be processed.



Revision #3

Created 21 July 2023 10:40:22 by Paige

Updated 21 January 2024 06:48:50 by Malcolm