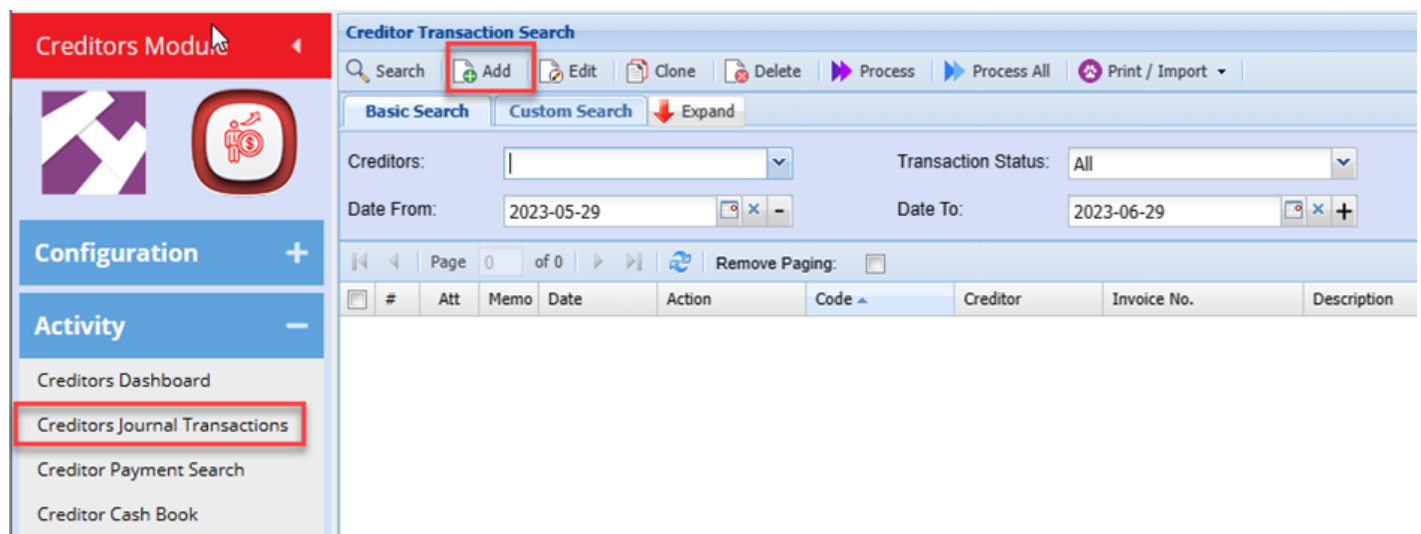


Creditors Journal Transaction Search

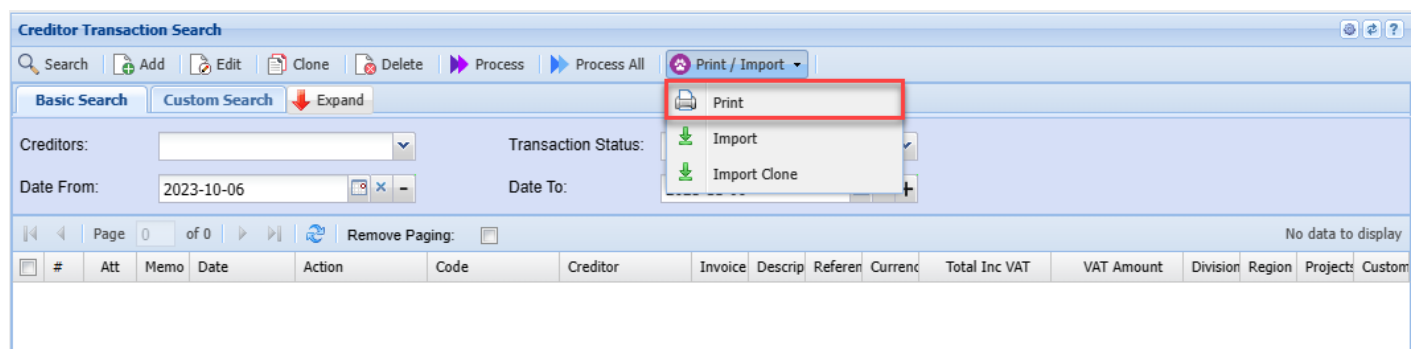
Click on **Creditors Module > Activity > Creditors Journal**

Always click on **search** to avoid duplication of transactions.

Click Add button to create a new Creditors Journal Transactions



Print



Processing Document Queue Status

Print Creditor Transaction.
To print the creditor transaction first select either Internal or Customer format then click Print or Click Close to close this window.

☒ Internal Format☐ Customer Format

Refresh Status

Print

Close

Import

Creditor Transaction Search

SearchAddEditCloneDeleteProcessProcess AllPrint / Import

Basic SearchCustom SearchExpand

Creditors:Transaction Status:

Date From:2023-10-06Date To:

PrintImportImport Clone

Page 0 of 0Remove Paging:

No data to display

#	Att	Memo	Date	Action	Code	Creditor	Invoice	Descrip	Referen	Currenc	Total Inc VAT	VAT Amount	Division	Region	Projects	Custom
---	-----	------	------	--------	------	----------	---------	---------	---------	---------	---------------	------------	----------	--------	----------	--------

Import Creditors Transaction

Import Journal

File:

Select File...

Upload

Import

Close

Print Clone

Creditor Transaction Search

Search

Add

Edit

Clone

Delete

Process

Process All

Print / Import

Basic Search

Custom Search

Expand

Creditors:

Transaction Status:

Date From:

2023-10-06

Date To:

Print

Import

Import Clone

Page 0 of 0

Remove Paging:

No data to display

#	Att	Memo	Date	Action	Code	Creditor	Invoice	Descrip	Referen	Currenc	Total Inc VAT	VAT Amount	Division	Region	Projects	Custom
---	-----	------	------	--------	------	----------	---------	---------	---------	---------	---------------	------------	----------	--------	----------	--------

Import Creditor Transaction Clone

Clone List

Search

View Clone

Delete Clone

Import

Code:

Description:

Page 0 of 0

No data to display

#	Code	Description
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Close

Search	
View Clone	
Delete Clone	
Import	

Revision #5
Created 21 July 2023 09:28:34 by Paige
Updated 23 January 2024 18:04:54 by Paige