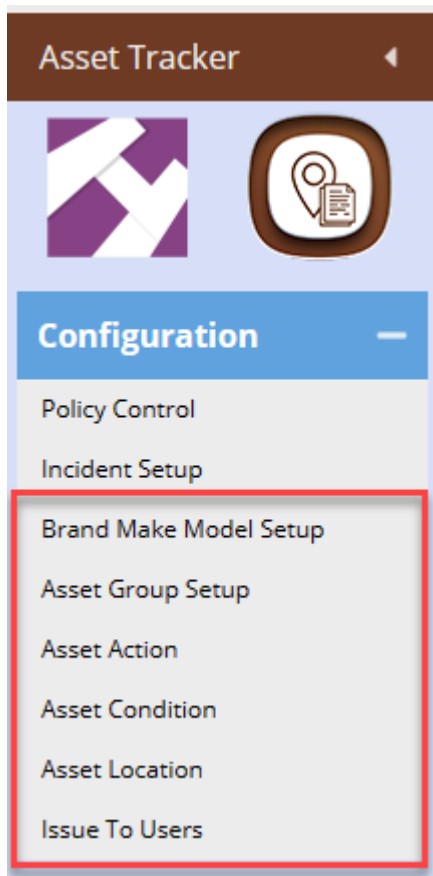


Preparing for Asset Management

There are a few setups that are required before working with the assets

Training Video 202402 - [Asset_Intro.mp4](#)

The main system needs to be setup for the following



Brand Make Model setup	Brand make and model to allow easy searches and categories
Asset Group Setup	Setup an Asset group for depreciation journal grouping
Action Actions	Setup various actions for assets
Asset Condition	Setup the condition of assets
Asset Location	Setup the various locations for assets

Issue To Users	Setup Isse to users where assets are assigned to
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Have the list of assets ready for importing into the system as a first-time setup.

Ask your consultant for assistance

Asset Tracker




Configuration +

Activity -

Asset Tracker

Asset Maintenance Schedule

Vehicle Register

Fixed Asset Audit

Mobile Asset Audit

Document Management

Incident Log Search

Asset Tracker Search

Search

Add

Edit

Clone

Action

Imports

Print / Export

Basic Search

Custom Search

Expand

Asset No.:

Customer:

Location:

Status:

Asset Name:

Employee:

Condition:

Stock Item:

Total Count 52

Total Assets 52

Checked Out 14

Asset Utilization 27 %

Fixed Assets 10

Vehicles 3

Asset

Activity Data

Tree View

Page 0 of 0

Remove Paging:

#	Att	Memo	Status	A-Statu	Asset No.	Asset Name	Reference	Asset Category	Asset Location
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