

System Defaults tab

System Config > Defaults > System Defaults

System Defaults tab have multiple sub functions

Leave Allocation: Time log Defaults

When a person turns leave into a time sheet, the system will use this as the default.

System Defaults

 Save

Please Note: Remember to save your default setting before le

← System Defaults

General Ledger

Debtors

Creditors

Leave Allocation: Time Log Defaults

Debtors:

New Company

▼

Contract:

General Contract

▼

Task:

Administration

▼

Service Item:

Administration

▼

Billing Rate:

Non Charge

▼

Time From:

08:00

▼

 Start Time

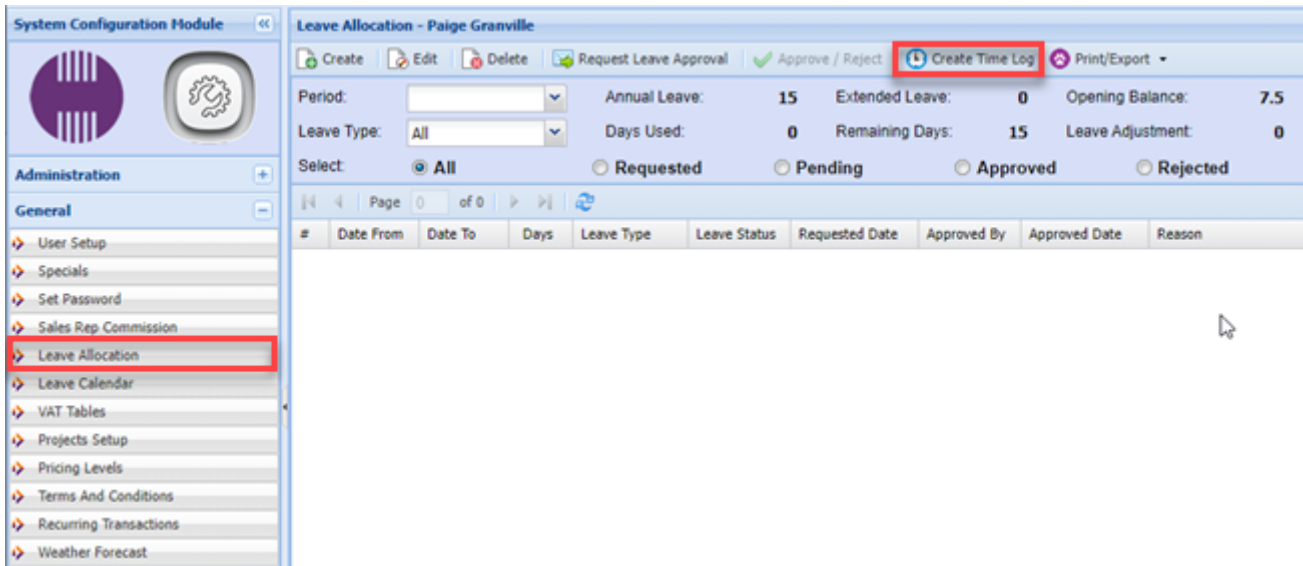
Time To:

17:00

▼

 End Time

It works with Leave Allocations, when you go to create time log it uses the time log defaults.



Link Button on Modules

This allows you to change the button name and URL

Create own manual for company

Link button on Modules works with the Link button on the top of menu.
Generally used to create internal specific manuals for a customer.
Usually the name is called company manuals



System Configuration Module

Administration

- Company Profiles
- Defaults
- Financial Periods Setup
- Backups
- Multi Currency
- Multilingual
- Custom Fields
- Reference Value
- Custom Period Setup
- Imports
- Emailing Schedule Setup
- Export Schedule

System Defaults

Save Please Note: Remember to save your default setting before leaving

System Defaults General Ledger Debtors Creditors In

Leave Allocation: Time Log Defaults

Debtors: New Company

Contract: General Contract

Task: Administration

Service Item: Administration

Billing Rate: Non Charge

Time From: 08:00 Start Time

Time To: 17:00 End Time

Link Button on Modules.

Button Name: Link

URL: <https://hugesoftware.co.za>

Enforce Invoice Order No.

Enforce Invoice Order No: ☐

The button appears on each header page

Link Unread Messages : 0 Reminders Due : 1|0 Calculator

Enforce Invoice Order No

When creating a customer invoice, if the setting is on then it will ask you for an order number on invoice documents.

Link | Unread Messages : 3 | Remir

System Defaults

Save | Please Note: Remember to save your default setting before leaving this window.

System Defaults | General Ledger | Debtors | Supplier | Inventory | Webatar

Leave Allocation: Time Log Defaults

Debtor: New Company

Contract: General Contract

Task: Administration

Service Item: Administration

Billing Rate: Non Charge

Time From: 08:00 Start Time

Time To: 17:00 End Time

Link Button on Modules.

Button Name: Link

URL: https://stormtradersolutions.com

Enforce Invoice Order No.

Enforce Invoice Order No: ☐

Credit Card Surcharge Setup

Credit card surcharge is used in the debtors / customer transaction journal.

When a customer makes a payment with a credit card, the system will work out the surcharge on top of the payment.

This will create an additional debtors transaction journal.

System Defaults

Save

Please Note: Remember to save your default setting before

System Defaults
General Ledger
Debtors
Supplier

Leave Allocation: Time Log Defaults

Debtor:

New Company

Contract:

General Contract

Task:

Administration

Service Item:

Administration

Billing Rate:

Non Charge

Time From:

08:00

Start Time

Time To:

17:00

End Time

Link Button on Modules.

Button Name:

Link

URL:

https://stormtradersolutions.com

Enforce Invoice Order No.

Enforce Invoice Order No:

☐

Credit Card Surcharge Setup

Surcharge %:

2.5

Debtor Trans. Link:

CMCCPAY - Customer Credit Card Charges

Creditor Trans.Link:

After you have saved the journal transaction, proceed to the next screen to view the credit card surcharge.



The screenshot shows the 'Debtors Module' interface. On the left, the 'Activity' pane lists various transactions, with 'Debtors Journal Transactions' highlighted. The main window is titled 'Debtors Transaction Search' and contains an 'Edit Transaction' form. The form has several sections: 'Cost Centres' with 'Region' set to 'Gauteng' and 'Division' set to 'Installation'; 'Contra Journal' with 'Contrast Journal' set to 'Debtor'; 'Branch' set to 'Web - Dev HSO & Co'; and 'Credit Card Surcharge' which is highlighted with a red box. In the 'Credit Card Surcharge' section, 'Credit Card' is checked, 'Surcharge %' is 0, and 'Surcharge Value' is 0. The bottom of the window has navigation buttons: Previous, Next, Save, Save & Close, Save & New, and Process.

Credit Card Encryption Setup

This is used to set in encryption key to encrypt credit card numbers.

If you lose the key, ask support consultant to reset the key, all previous credit card details will be wiped out.

This is a security feature to ensure their client credit card details are not compromised.

System Defaults

 Save **Please Note: Remember to save your default setting before le**

Contract:

General Contract

Task:

Administration

Service Item:

Administration

Billing Rate:

Non Charge

Time From:

08:00

Start Time

Time To:

17:00

End Time

Link Button on Modules.

Button Name:

Link

URL:

https://stormtradersolutions.com

Enforce Invoice Order No.

Enforce Invoice Order No: ☐

Credit Card Surcharge Setup

Surcharge %:

2.5

Debtor Trans. Link:

CMCCPAY - Customer Credit Card Charges

Creditor Trans.Link:

Credit Card Encryption Setup

Set Key

Reset Key

Fixed Asset Minimum Balance For Transactions

Minimum Balance On Asset For Transactions:

100

Export Schedule Date Delay Setup

Set the days to be delayed until the scheduled reports for the new month.

Example: Setting the days at 10, means that up to the 10th of a month (using November)

The reports will still report on October month end, after this date it will start to report for November end month

System Defaults

Save Please Note: Remember to save your default setting before

System Defaults General Ledger Debtors Supplier

Enforce Invoice Order No: ☒

Credit Card Surcharge Setup

Surcharge %:

CC Surcharge on Link: ☒

Debtor Trans. Link:

Creditor Trans.Link:

Credit Card Encryption Setup

Set Key Reset Key

Export Schedule Date Delay Setup

Scheduled Report Delayed Days:

Used for Export schedule automatic reports

System Configurati...

Administration

- Company Profiles
- Defaults
- Financial Periods Setup
- Backups
- Multicurrency
- Multilingual
- Custom Fields
- Reference Values
- Custom Period Setup
- Imports
- Emailing Schedule Setup
- Export Schedule**
- POS Setup

Export Schedule Search

Search Add Edit Delete Print Grid Download File Delete

Schedule Down Load List

Modules: Functions:

Schedule Frequency: All Active: ☒

Page 1 of 1

#	Active	Type	Module	Function
1	Yes	Export	Debtors	Debtors Age Analysis
2	Yes	Export	Debtors	Debtors Age Analysis Weekly
3	Yes	Export	Debtors	Debtors Age Analysis
4	Yes	Export	GL Ledger	GL Transactions
5	Yes	Report	GL Ledger	GL Transactions
6	Yes	Report	Income Statement 2 Months	Income Statement 2 Months
7	Yes	Report	Month End Reports	Month end reports

Fixed Asset Minimum Balance for Transactions

This is a value that you can set is the minimum value for fixed assets.

Once a fixed asset reaches this minimum value, it will **NOT** create a Depreciation journal.

The value used here is used as the default value when setting up a new fixed asset item.

The screenshot displays the 'System Configuration Module' interface. On the left is a navigation pane with a tree view under the 'Administration' section, including items like 'Company Profiles', 'Defaults', 'Financial Periods Setup', 'Backups', 'Multicurrency', 'Multilingual', 'Custom Fields', 'Reference Values', 'Custom Period Setup', 'Imports', and 'POS Setup'. The main area is titled 'System Defaults' and contains several configuration sections. A 'Save' button and a warning message are at the top. The 'Contract' section includes dropdowns for 'Contract' (General Contract), 'Task' (Administration), 'Service Item' (Administration), and 'Billing Rate' (Non Charge), along with 'Time From' (08:00) and 'Time To' (17:00) fields. The 'Link Button on Modules' section has a 'Button Name' (Link) and a 'URL' (https://stormtradersolutions.com). The 'Enforce Invoice Order No.' section has an unchecked checkbox. The 'Credit Card Surcharge Setup' section includes a 'Surcharge %' (2.5), 'Debtor Trans. Link' (CMCCPAY - Customer Credit Card Charges), and 'Creditor Trans.Link'. The 'Credit Card Encryption Setup' section has 'Set Key' and 'Reset Key' buttons. At the bottom, the 'Fixed Asset Minimum Balance For Transactions' section is highlighted with a red box, showing 'Minimum Balance On Asset For Transactions' set to 100.

System Defaults	
Save Please Note: Remember to save your default setting before leaving this window.	
Contract:	General Contract
Task:	Administration
Service Item:	Administration
Billing Rate:	Non Charge
Time From:	08:00
Time To:	17:00
Link Button on Modules.	
Button Name:	Link
URL:	https://stormtradersolutions.com
Enforce Invoice Order No.	
Enforce Invoice Order No:	☐
Credit Card Surcharge Setup	
Surcharge %:	2.5
Debtor Trans. Link:	CMCCPAY - Customer Credit Card Charges
Creditor Trans.Link:	
Credit Card Encryption Setup	
Set Key	Reset Key
Fixed Asset Minimum Balance For Transactions	
Minimum Balance On Asset For Transactions:	100

The value is populated in the TrackIT Module for fixed asset.

The screenshot displays the 'Add Trackit Item' window in the Trackit software. The 'Fixed Assets' tab is selected, and the 'Min. Balance Value' field is highlighted with a red box, showing a value of 100. The interface includes a sidebar with 'Trackit Search' highlighted, a 'Trackit Search' panel, and a main form area with various input fields for asset details.

Field	Value
Trackit No.	
Purchase Date	
Brought Into Use	
Asset Value	0
Residual Value	0
New Carrying Value	0
Years Remaining	0
Months Remaining	0
Days Remaining	0
Min. Balance Value	100
Trackit Name	
Supplier Purchased	
Supplier Inv. No.	
GRV No.	
Fixed Asset Type	Straight Line
GL Account	
Number Of Years	0
Number Of Months	0
Number Of Days	0
Percentage Rate	0

Default User

Used to set the user when it is blank

System Defaults

Save

Please Note: Remember to save your default setting before

System Defaults

General Ledger

Debtors

Supplier

Enforce Invoice Order No.

Enforce Invoice Order No: ☒

Credit Card Surcharge Setup

Surcharge %:

CC Surcharge on Link: ☒

Debtor Trans. Link:

Creditor Trans.Link:

Credit Card Encryption Setup

Set Key

Reset Key

Export Schedule Date Delay Setup

Scheduled Report Delayed Days:

Default User

Default User:

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