Reference Values

Video training manual 2016 - [Click Here]

Reference Values screen is where all the document numbers are begun in order to run in sequential order. The prefix of the documents can be changed for General ledger, debtors, creditors, Inventory and job costing.

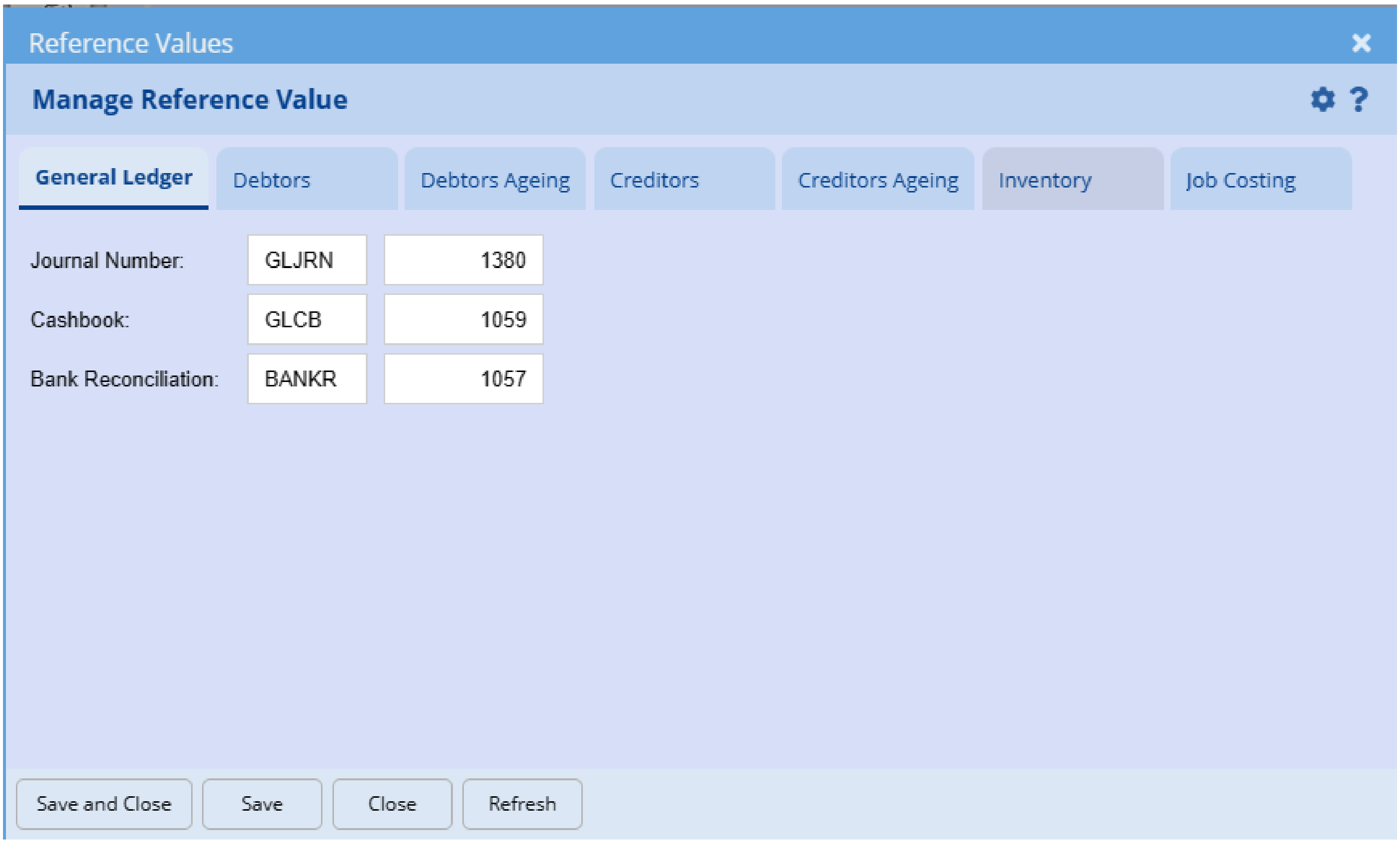
This area is very important for first time startup of books. The next invoice number from the old accounting system should be used in order for the system to run in sequence with the old system.

Refresh button, refreshes the current form to see if any of the numbers have changed.

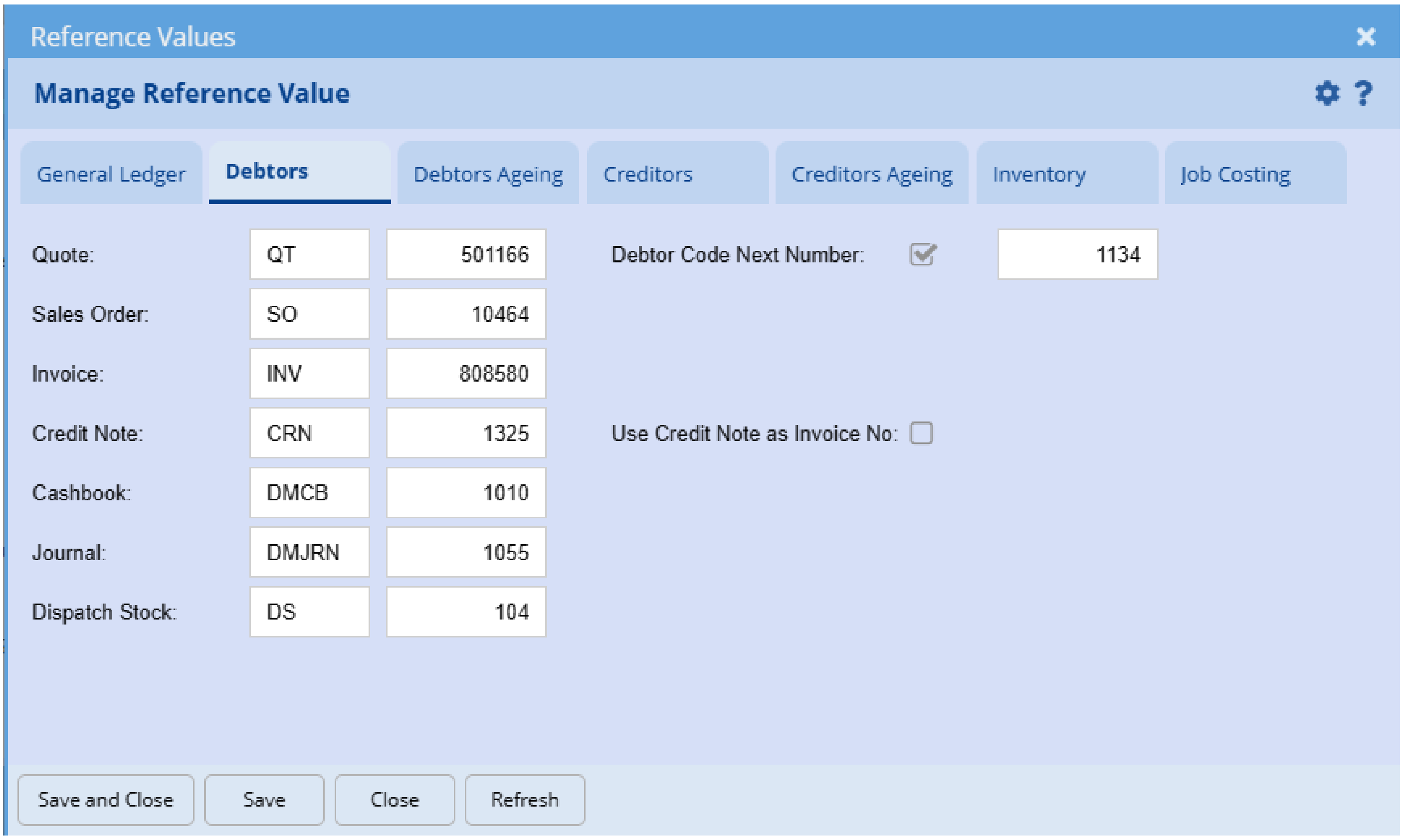
Useful when you are back dating some transactions with specific number sequences.

The Reference values for all the source documents in the system are set here

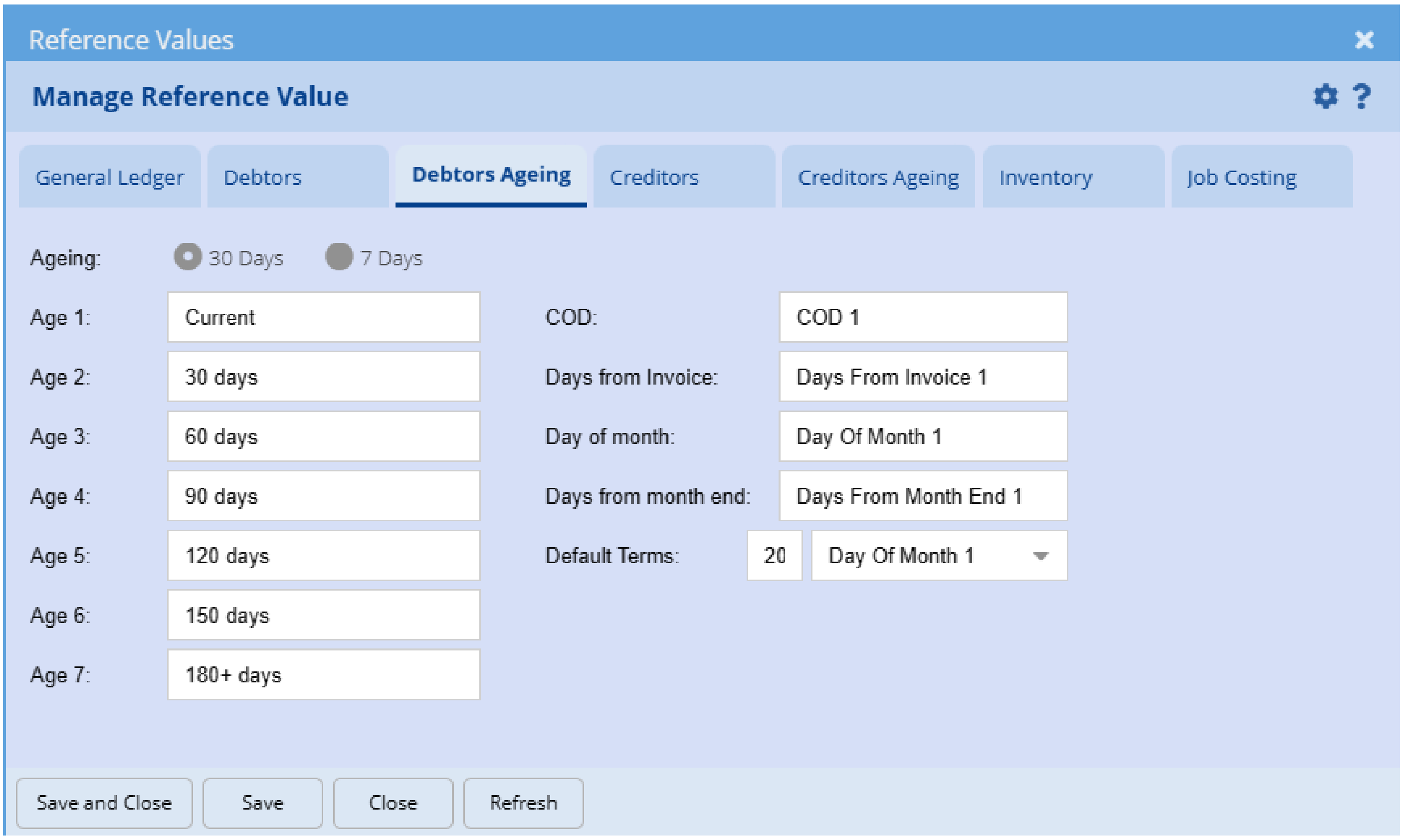
General Ledger tab



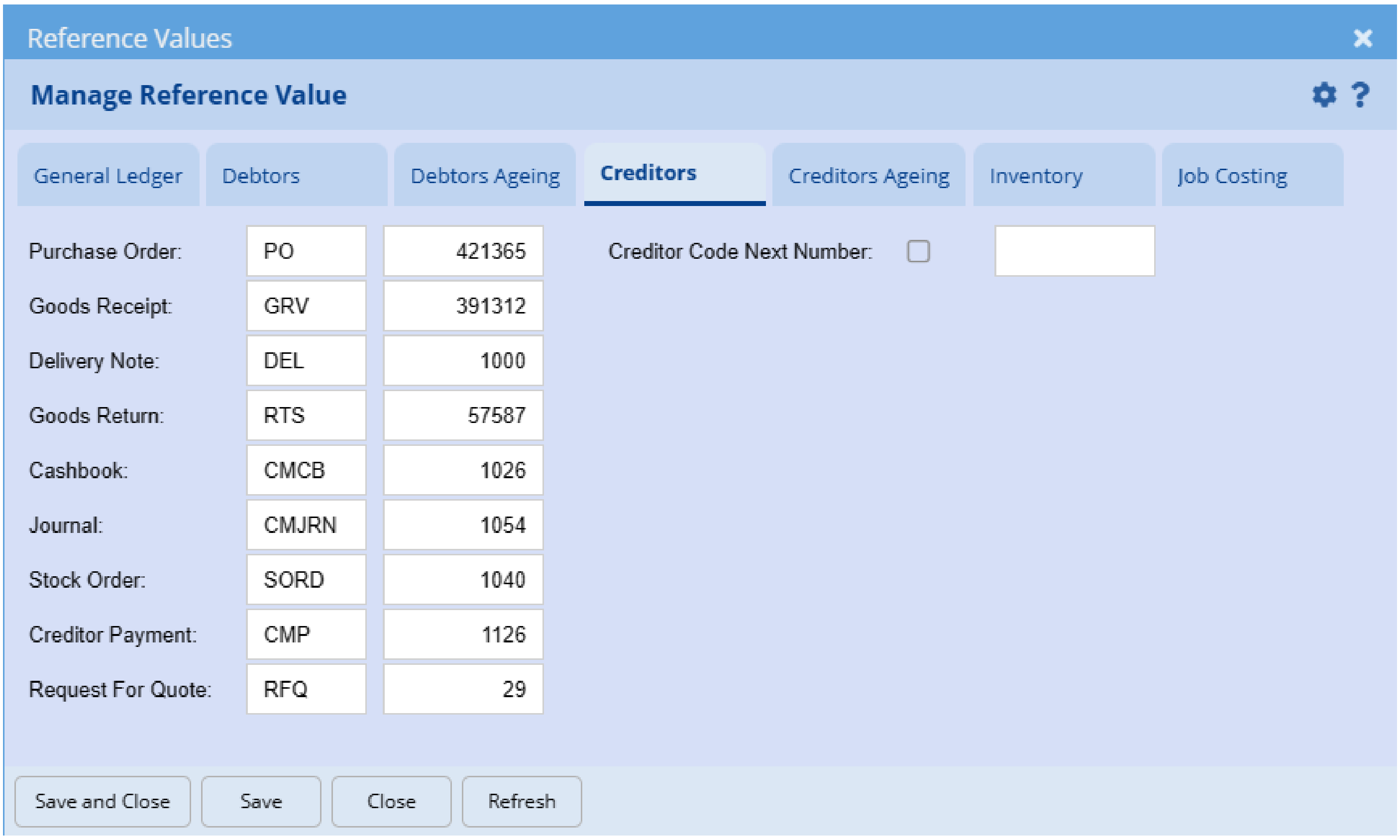
Debtors tab



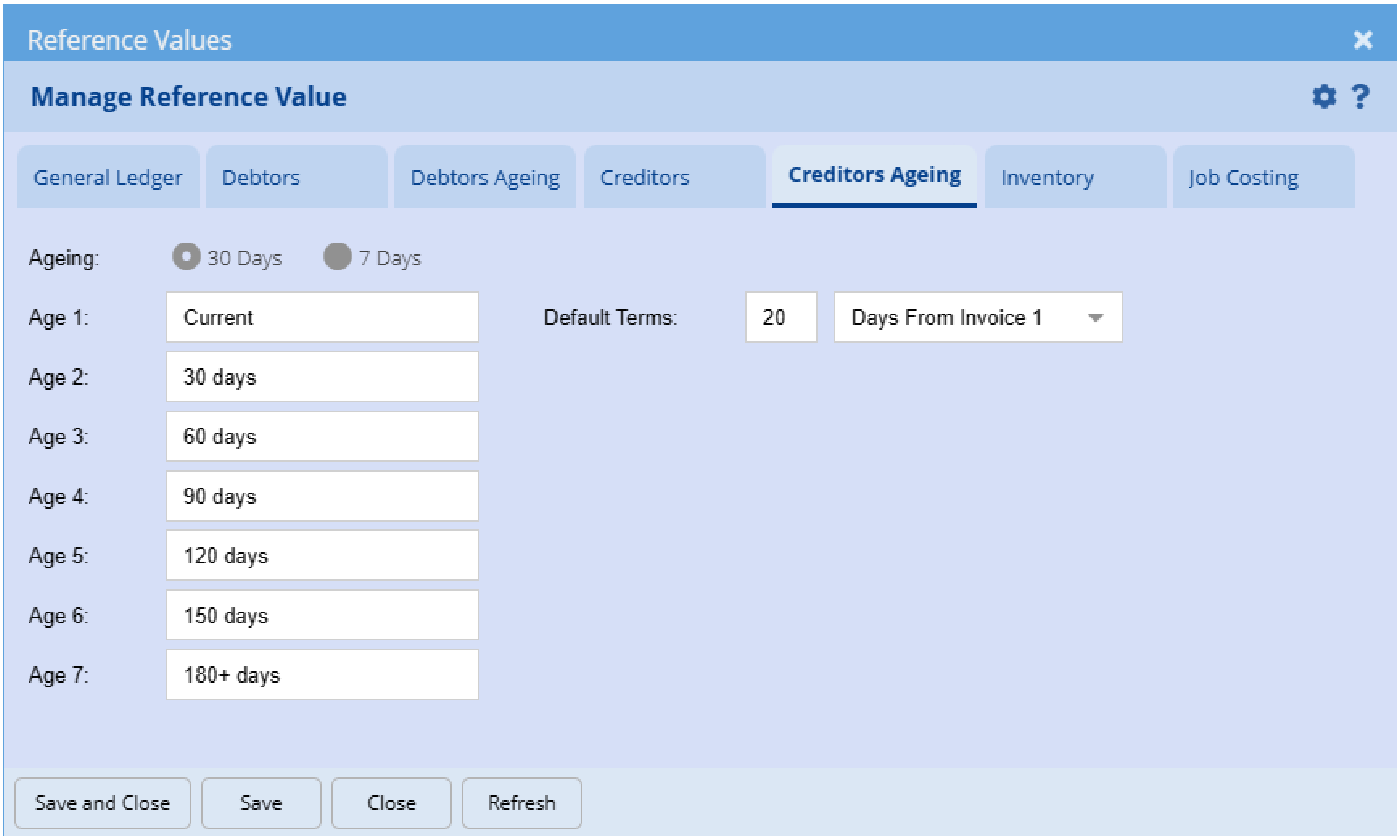
Debtors ageing Tab



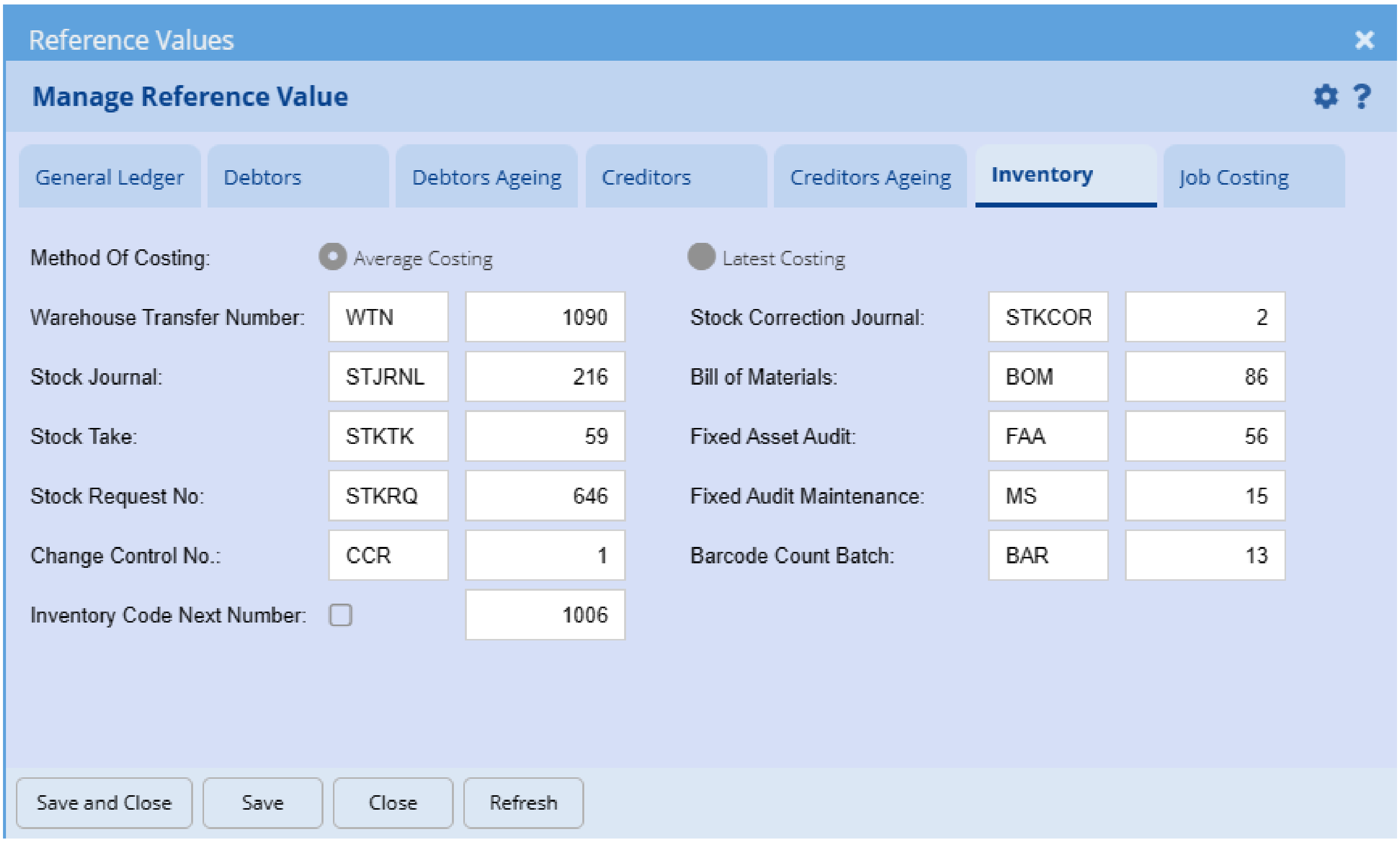
Creditors Tab



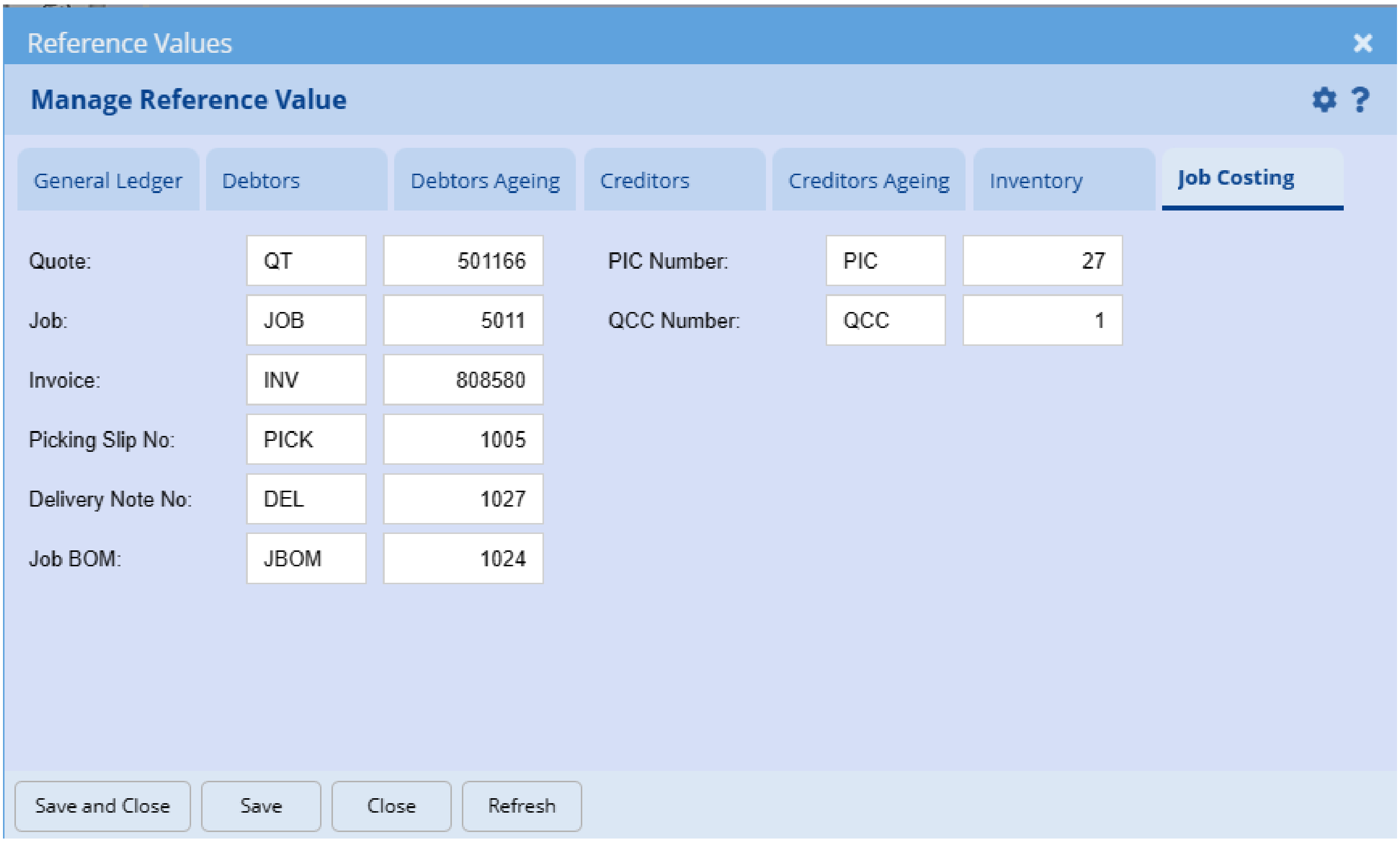
Creditors ageing Tab



Inventory Tab



Job costing Tab



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