

Manage Modules

Add Modules (Grouping of exports)

Using groups helps define the exports, works well to define monthly reports for certain users to receive

Manage Modules

Search

Add

Edit

Delete

Close

Module Code:

Module Name:

#	Module Co...	Module Name	Email Users
1	Creditors	Creditors	
2	Debtors	Debtors	
3	GL Ledger	GL Ledger	Yes
4	Income Sta...	Income Statement 2 Months	Yes
5	Income Sta...	Income Statement 6 Months xx	Yes
6	MID-Month...	MID-Month-Report	
7	MON-END...	Month End Reports	Yes

Module Add / Edit

Edit Module

Modules Maintenance



Module Code:

Debtors

Module Name:

Debtors

Activate User - Report Email:

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Available

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of 0

#	User Name
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Selected

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Page

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#	User Name
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Save

Close

Module Code	Create a unique code
Module Name	Enter a name
Activate User - Report Email	Activate to send a report
Available and Selected	Select emails to be sent the report

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