

Email Schedule Maintenance

Setting up who receives the email

Emailing Schedule Maintenance

Module:Asset Management

Function:Next Service Date

No Of Days Prior:7 Days Prior

Active:☒

Available

#	User Name
1	Acck - Support (malcolm@st
2	Arlecia - van Rooyen (gerrit..
3	Chris - Stone (chris@stormtr
4	Gerrit - van Rooyen (gerrit@
5	Harry - Jones (h.jones@any.
6	Imraan - Saljee (imraan@h..
7	Malcolm - Granville (malcol..

Selected

#	User Name
1	Andrew - Skene (andrew@h...

Save & New

Save & Close

Save

Close

Module	Select the module
Function	Select the type of function Next Service Date
No of Days Prior	How many days prior do you want the report to run
Active	Active or inactive
Available	Users available to send email to
Selected	Selected users receiving the email

Revision #1

Created 16 December 2023 16:29:17 by Malcolm

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