

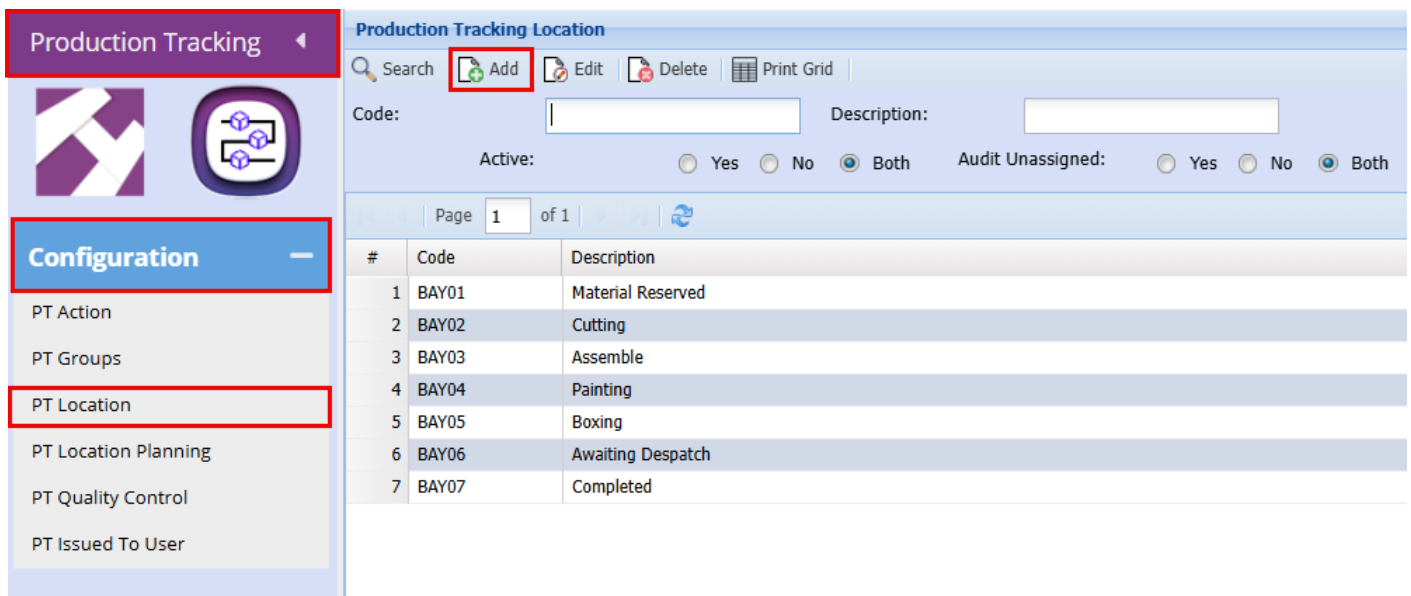
Production Tracking Location

Setting up various production locations

Production Tracking will have an audit as we can do an audit on a location to see if items are still in that location.

Production tracking > Configuration > PT Location

- Click "**Add**"



Production Tracking Location

Search **Add** Edit Delete Print Grid

Code: Description:

Active: ☐ Yes ☐ No ☒ Both Audit Unassigned: ☐ Yes ☐ No ☒ Both

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#	Code	Description
1	BAY01	Material Reserved
2	BAY02	Cutting
3	BAY03	Assemble
4	BAY04	Painting
5	BAY05	Boxing
6	BAY06	Awaiting Despatch
7	BAY07	Completed

- Add a "**Code**"
- Add a "**Description**"
- "**Tick**" the Activate Box
- Click "**Save and Close**"

Production Tracking includes an audit feature, allowing audits to be performed on a location to verify whether items are still there.



Production Tracking Location Setup  

Code:

NZCHCH

Description:

Christchurch Office

Active:

☒

Audit Unassigned:

☐

 Save & New

 Save & Close

 Save

 Close

Revision #3

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