

# Production Tracking Issued By

- [Production Tracking Issue To User](#)

# Production Tracking Issue To User

Same as the Asset Tracker - Issued to user

How to Add a user

Production Tracking > Configuration > PT Issued To User

Production Tracking



Configuration

PT Action

PT Groups

PT Location

PT Location Planning

PT Quality Control

PT Issued To User

Production Tracking Issued To Users Setup

Search

Add

Edit

Print Grid

Login:

Name:

Surname:

Active:

☒

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| # | Login   | Name    | Surname   |
|---|---------|---------|-----------|
| 1 | Liam    | Liam    | Liu       |
| 2 | Malcolm | Malcolm | Granville |
| 3 | Pamela  | Pamela  | Dean      |

Adding a user which will automatically be marked as an Issued to User

**Add Issued To User**  

**Production Tracking Issued To Setup**  

Login:

Name:

Surname:

Email Address:

Active: ☒

 Save & New  Save & Close  Save  Close

**System Configuration > General > User Setup**

User Setup has a tick box where you can active the user

# Edit Employee Info



## User Management



Attachments
 Restrict Access
 Set Password
 Incident
 Functions
 Close

Details 1
 Details 2
 Module Access
 Address
 Account Details
 User Fields
 Email

|                            |                                                        |                           |                                              |
|----------------------------|--------------------------------------------------------|---------------------------|----------------------------------------------|
| Address 1:                 | <input type="text" value="01 Address Street"/>         | Personal Tel No:          | <input type="text" value="000 123 6788"/>    |
| Address 2:                 | <input type="text" value="Auckland"/>                  | Personal Fax No:          | <input type="text"/>                         |
| Address 3:                 | <input type="text" value="New Zealand"/>               | Personal Cell No:         | <input type="text" value="084 000 0000"/>    |
| Postal Code:               | <input type="text" value="0000"/>                      | Personal Email:           | <input type="text" value="email@email.com"/> |
| Bank Name:                 | <input type="text" value="One Bank"/>                  | ID Number:                | <input type="text" value="9708123456"/>      |
| Bank Branch Code:          | <input type="text" value="123 456"/>                   | Date of Birth:            | <input type="text" value="2026-04-01"/>      |
| Bank Account Number:       | <input type="text" value="1234567890"/>                | Manager:                  | <input type="text" value="Acck Support"/>    |
| Bank Account Type:         | <input type="text" value="Current"/>                   | Time Log Stationery:      | <input type="text"/>                         |
| Time Zone Name:            | <input type="text" value="New Zealand Standard Time"/> | Reminder Tick:            | <input type="checkbox"/>                     |
| Time zone:                 | <input type="text"/>                                   | Payment Till:             | <input type="text" value="Till 01"/>         |
| Quick Search by Code Only: | <input type="checkbox"/>                               | Activity Menu First:      | <input type="checkbox"/>                     |
| Full Text Search:          | <input checked="" type="checkbox"/>                    | Asset Issue To User:      | <input type="checkbox"/>                     |
| Barcode Tick:              | <input type="checkbox"/>                               | P/Tracking Issue To User: | <input type="checkbox"/>                     |
| Multi Text Search:         | <input type="checkbox"/>                               |                           |                                              |



Save



Close