

Troubleshooting

Trouble Processing a Transaction

If you are trying to process an invoice, Credit Note, GRV or a Stock Return and you get an error, you can disconnect Huge ERP from Xero.

System Configuration > Security > API Setup

Click Search

Double click on Xero to open

System Configuration > Security > API Setup

Search Add Edit Delete

Name: Active: All

#	Name	Location
1	Test	gps-world.street-directory.com.au
2	Stripe	api.stripe.com
3	Xero	

Untick the Active Box and click save and close

×

API

Standard

Functions

Custom Fields

Close

API:

Xero

Location:

User Name:

Password:

API Key:

Authenticate App Name:

xero-nz1000100

Config:

Notes:

Active:

☐

Authenticate Sign In

Save

Save & Close

Close

Failed to post to Xero

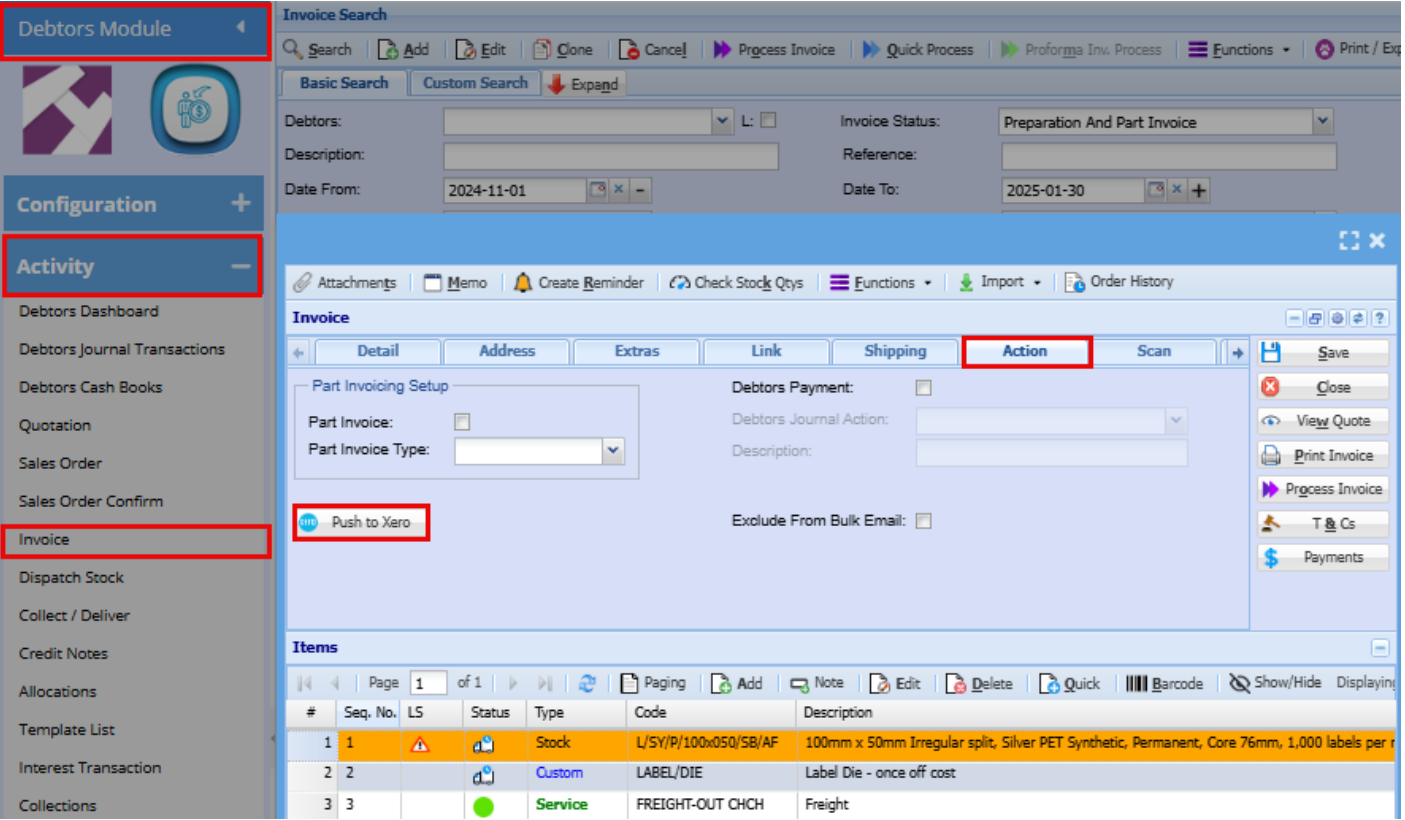
Invoice

Debtors Module > Activity > Invoice

When you have an invoice that Fails to push through to Xero, you can process this manually.

Open your invoice

Click the "Action" Tab, you will see the button "Push to Xero" by clicking this button the transaction will be pushed to Xero.



Credit Note

Debtors Module > Activity > Credit Note

When you have a Credit Note that Fails to push through to Xero, you can process this manually.

Open your Credit Note

Click the "Action" Tab, you will see the button "Push to Xero" by clicking this button the transaction will be pushed to Xero.

Debtors Module

Configuration

Activity

- Debtors Dashboard
- Debtors Journal Transactions
- Debtors Cash Books
- Quotation
- Sales Order
- Sales Order Confirm
- Invoice
- Dispatch Stock
- Collect / Deliver
- Credit Notes**
- Allocations
- Template List
- Interest Transaction
- Collections

Credit Notes

Search Add Edit Clone Cancel Process Credit Note Quick Process Functions Print / Export

Basic Search Custom Search Expand

Debtors: L: Credit Note Status: **Preparation**

Description: Reference:

Date From: 2024-12-31 Date To: 2025-01-30

Order Number: Sales Rep:

Total Ex GST: 0.00 Total GST: 0.00 Total Inc GST: 0.00

Page 0 of 0 Remove Paging: Import From In

Att Memo Credit Note Date Debtors Code Debtors Name Description

Import Invoice

Attachments Memo Create Reminder Change Warehouse Create Quote

Credit Note

Detail Address Link Shipping **Extras** Docs Custom Fields Save Close Print Doc Process T & Cs

Job Number: Long Description:

Credit Job Percentage Invoice: ☐

Asset Item:

Attach Spec To Email: ☐ Print Custom Fields: ☐

Time Log Credit Note: ☐ Time Log Budget: ☐

Assembly: ☐ Deposit Doc: ☐ Retention Credit: ☐

Push to Xero

Items

#	Line Ref.	Seq. No.	LS	Status	Type	Item	Description	Warehouse	Sal
1		1			Stock	R/RE/110x300/...	110mm x 300m Resin Ribbon CSO C-25	Master WHS	
2		2			Stock	L/PL/P/030x010...	30mm x 10mm White Permanent Polyester Matt Label 2000...	Master WHS	
3		3			Stock	L/PL/P/040x015...	40mm x 15mm Matt silver Polyester Permanent 2000L Roll	Master WHS	
4		4			Stock	L/PL/P/030x020...	30mm x 20mm White Extra Permanent Polyester Matt Label...	Master WHS	
5		5			Serv...	FREIGHT-OUT II	Freight - North Island, up to 15kg		

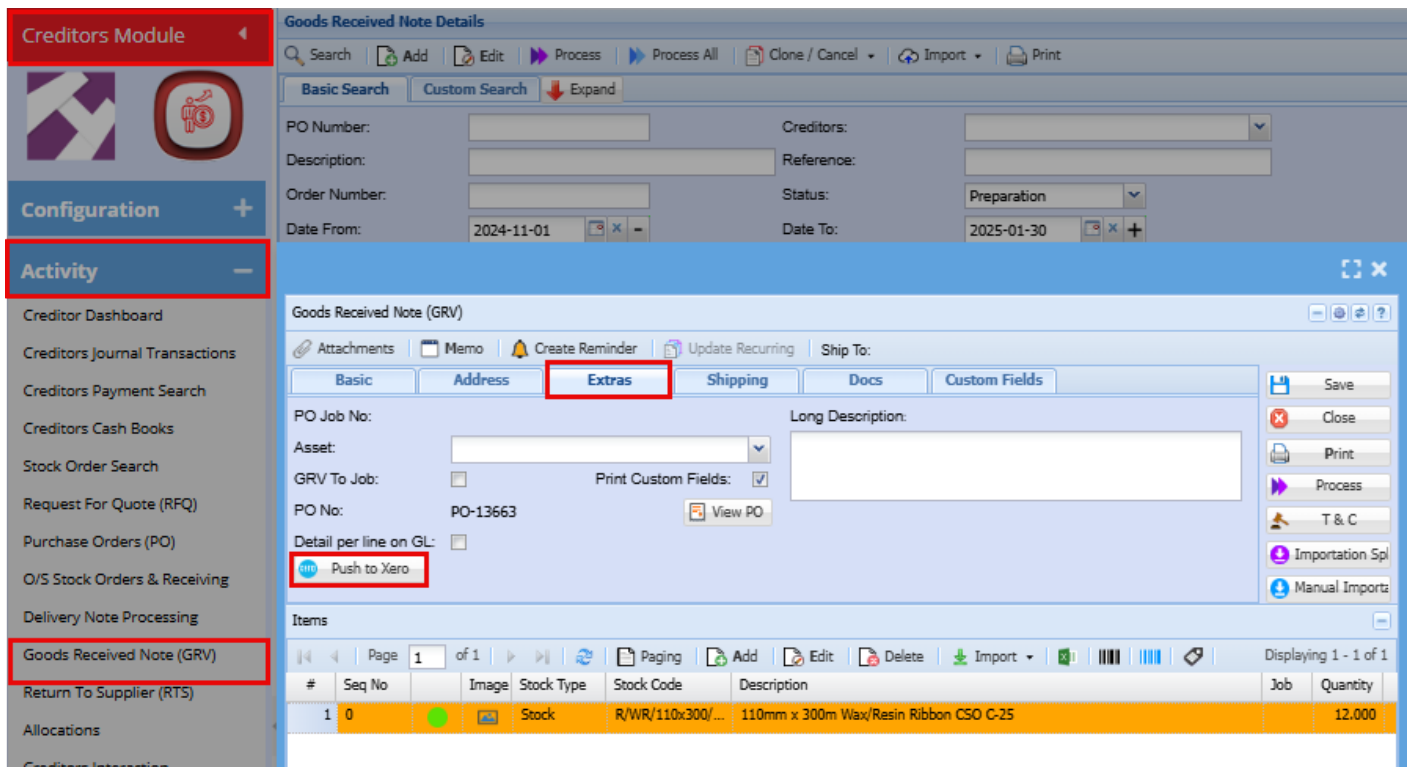
GRV

Creditors Module > Activity > Goods Received Note (GRV)

When you have a GRV that Fails to push through to Xero, you can process this manually.

Open your GRV

Click the "Extras" Tab, you will see the button "Push to Xero" by clicking this button the transaction will be pushed to Xero.



Stock Return

Creditors Module > Activity > Return to Supplier (RTS)

When you have a Stock Return that Fails to push through to Xero, you can process this manually.

Open your Stock Return

Click the "Action" Tab, you will see the button "Push to Xero" by clicking this button the transaction will be pushed to Xero.

View Posted and Non posted Transactions

Debtors

Debtors Module > Analysis > Debtors Document History

In the column "Posted to Xero" you will see either Yes which means it was posted to Xero or blank which means it has not been posted to Xero

Debtors Module

Configuration

Activity

Analysis

Debtors Search

Debtors Analysis

Debtors Document History

Debtors Transaction History

Dispatch Stock History

Debtors Cash Books History

Document Management

Document History

Search

View

Clone

Delete

Create Template

Related Transactions

Create Reminder

Email Self

Functions

Print / Export

Basic Search

Custom Search

Expand

Document Type:

Invoice Processed

Document Number:

To:

Debtors Code:

Date From:

2024-11-01

Short Description:

Order By:

Date

Sales Rep.:

All

Debtors Name:

Date To:

2025-01-30

Reference:

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Remove Paging

Revert Quote

Total Ex GST: 79 433.70

		#	Att	Memo	Doc. Date	Doc. Type	Doc. No	Debtors Code	Debtors Name
☐	Posted To Xero	52			2024-12-03	Invoice	INV-12245	SPUI	
☐	Yes	53			2024-12-04	Invoice	INV-12246	AOT	
☐		54			2024-12-04	Invoice	INV-12259	JEU	
☐		55			2024-12-09	Invoice	INV-12247	ARA	
☐		56			2024-12-09	Invoice	INV-12256	MCI	
☐		57			2024-12-09	Invoice	INV-12249	HIT	
☐	Yes	58			2024-12-09	Invoice	INV-12288	VIP	
☐		59			2024-12-09	Invoice	INV-12250	SGS	
☐		60			2024-12-09	Invoice	INV-12251	WO	
☐		61			2024-12-09	Invoice	INV-12252	ROT	

To post to Xero double click to open the transaction

Click the "Action" Tab, you will see the button "Push to Xero" by clicking this button the transaction will be pushed to Xero.

CASH SALE

Attachments

Memo

Create Reminder

Check Stock Qtys

Functions

Import

Order History

Invoice

Detail

Address

Extras

Link

Shipping

Action

Scan

Part Invoicing Setup

Part Invoice:

Part Invoice Type:

Debtors Payment:

Debtors Journal Action:

Description:

Exclude From Bulk Email:

Push to Xero

Save

Close

View Quote

Print Invoice

Process Invoice

T & Cs

Payments

Items

Page 1 of 1

Paging

Add

Note

Edit

Delete

Quick

Barcode

Show/Hide

Displaying

#	Seq. No.	LS	Status	Type	Code	Description
1	1			Stock	SCANSKU/G/2D	ScansKU G-Series 2D Scanner 5.99" touch screen
2	2			Stock	SCANSKU/G/PISTOL	ScansKU G-Series Pistol Grip
3	3			Service	BARCOUNT	Barcode Count App annual subscription
4	4			Service	FREIGHT-OUT II	Freight - North Island, up to 15kg

Double check your transaction is not already in Xero as clicking this will duplicate the transaction if it was already posted

Creditors

Creditors Module > Analysis >Creditors Document History

In the column "Posted to Xero" you will see either Yes which means it was posted to Xero or blank which means it has not been posted to Xero

Creditors Module

Document History

Search View Clone Delete Create Template Related Transactions Reminder Email Self

Basic Search Custom Search Expand

Document Type: GRV and RTS Processed Order By: Date

Document Number: To:

PO Number:

Creditors: Creditors Name:

Date From: 2024-09-05 Date To: 2025-01-30

Description: Reference:

Page 1 of 1 Remove Paging:

Posted To Xero	#	Att	Memo	Doc. Date	Doc. Type	Doc. No.	Creditor Code	Creditors Name
	83			2024-11-25	Goods Received N...	GRV-1831	ERP	ERP
	84			2024-11-26	Goods Received N...	GRV-1814	PRE	PRE
	85			2024-11-27	Goods Received N...	GRV-1815	HOM	HOM
	86			2024-11-27	Goods Received N...	GRV-1816	INGI	INGI
	87			2024-11-29	Goods Received N...	GRV-1817	LEA	LEA
Yes	88			2024-12-02	Goods Received N...	GRV-1818	DOV	DOV
	89			2024-12-03	Goods Received N...	GRV-1822	STI7	STI7
	90			2024-12-04	Goods Received N...	GRV-1820	PRE	PRE
	91			2024-12-10	Goods Received N...	GRV-1821	STI7	STI7
	92			2024-12-11	Stock Returned Note	STN-1020	SCAI	SCAI
Yes	93			2024-12-15	Goods Received N...	GRV-1824	NZO	NZO
Yes	94			2024-12-16	Goods Received N...	GRV-1823	SEK	SEK
Yes	95			2024-12-17	Goods Received N...	GRV-1825	LEA	LEA
Yes	96			2024-12-17	Goods Received N...	GRV-1826	LEA	LEA

To post to Xero double click to open the transaction

Click the "Extras" Tab, you will see the button "Push to Xero" by clicking this button the transaction will be pushed to Xero.

Goods Received Note (GRV)

Attachments Memo Create Reminder Update Recurring Ship To:

Basic Address **Extras** Shipping Docs Custom Fields

PO Job No: Long Description:

Asset:

GRV To Job: ☐ Print Custom Fields: ☒

PO No: View PO

Detail per line on GL: ☐

 Push to Xero

Save Close Print Process T & C Importation Spl Manual Imports

Items

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Paging Add Edit Delete Import

#	Seq No		Image	Stock Type	Stock Code	Description	Job	Quantity
1	0	%		Custom	H-ERP-SYS	Huge ERP Subs - Makaurau Marae Nursery- \$132		1.000
2	0	%		Custom	H-ERP-SYS	Huge ERP Subs - Ellesmere College- \$134		1.000
3	0	%		Custom	H-ERP-SYS	Huge ERP Subs - Brand Mowers and Chainsaws - \$107		1.000
4	0	%		Custom	H-ERP-SYS	Huge ERP Subs - Barenburg - \$385		1.000
5	0	%		Custom	H-ERP-SYS	Huge ERP Subs - Halo & Hazard - \$119		1.000

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Double check your transaction is not already in Xero as clicking this will duplicate the transaction if it was already posted

Revision #5

Created 29 January 2025 21:21:28 by Pamela

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