

Setup of GoSweetSpot

Register your company with GoSweetSpot and login.



Sign In

Email



Password

[Forgot your password?](#)

Sign In

1. Get the API Key from the GoSweetSpot account page in Administration; Preferences & Settings; Advanced Settings; API Key [TODO screenshot]
2. Copy it into the **API Key** field

Preferences & Settings

Basic Settings

Printing

Label Printer PDF File Download (Standard A4) ▼

Can't find your printer on the list? [Click here to install the Print Agent](#)

Global Preferences

☒ Always send Track & Trace emails if customer has email address

☐ Default service to non-signature (ATL)

Integrated Orders Automation Settings

☐ Display table of products for integrated orders.

☐ Always print a packing slip if product information is available.

☒ Display shipping option your customer selected for integrated orders.

Import/Export Preferences

Generate a commercial invoice Yes ▼

Stock Sizes

Addressbook

Track & Trace Settings

Cost Centres

Integrations & Apps

Commodities

Manage Users

Importer/Exporter Codes

Site Settings

Dangerous Goods Presets

Install Print Agent

Manage Printers

Preferences & Settings

Advanced Settings

 Save Changes

API Key

[Click here](#) for the API Reference Guide

Your API Access Token: - keep it secret, keep it safe

Copy API Key



 Save Changes

API Setup

1. Log into the Huge ERP System
2. Go to the **API Setup** search grid in SCM User actions: SCM; Security; API Setup;
3. Click **Add**

4. In the **API** combo box select "GoSweetSpot" (Remove all other user name and passwords that may be populated)
5. Paste API Key in API Key field.
6. Tick **Activate**
7. Click **Save and close**

The screenshot shows the 'API Setup' window in a system configuration application. The left sidebar is titled 'System Configuration' and includes sections for 'Administration', 'General', 'General Ledger Lin...', 'Security', and 'Reports'. Under 'Security', 'API Setup' is highlighted. The main window has a title bar 'API' and tabs for 'Standard', 'Functions', and 'Custom Fields'. The 'Standard' tab is selected. The form contains the following fields: 'API' (a dropdown menu with 'GoSweetSpot' selected), 'Location', 'User Name', 'Password', 'API Key', 'Authenticate App Name', 'Config', 'Notes', and 'Active' (a checkbox that is checked). At the bottom of the window, there are buttons for 'Authenticate Sign In', 'Save', 'Save & Close', and 'Close'. The 'Save & Close' button is highlighted with a red box.

1. Create a Creditor for GoSweetSpot
1. User actions: Creditors; Configuration; Creditors Setup; Creditors Setup: Add;
2. Fill out fields in **Details Tab**:
 1. **Creditors Code** - e.g. "GOSWEET"
 2. **Name** - e.g. "GoSweetSpot"
 3. **Short Name** - e.g. "GOSWEET"
3. Uncheck in **Details Tab**: (optional)
 - **Print Statement**
 - **Email Statement**
 - **Sync to Mobile**
4. In the **Info Tab** select "GoSweetSpot" in the **Use Courier API** combo box field.
5. Click **Save & Close**

Creditors Module

Creditors Setup

Search by Code | Custom Fields | Expand

Creditors Name: **courier**

Edit Creditor

Creditor Details

Attachment | Memo | Create Reminder | Alerts | View Attachments | Functions | Standard

Creditor Code: **NZCOURIERS** | Creditors Name: **NZ Couriers**

Details | Addresses | Contacts | Acct Details | Bank Details | Statutory | **Info** | Custom Fields

Information:

Exclude From Dashboard: ☐ | Doc Import item:

Exclude From Reports: ☐ | Use Courier API: **GoSweetSpot**

Inter-Company Account: ☐ | Internal Ref. ID:

Allow Delivery To Debtor: ☐ | Shipping Method:

Limit Branches: ☐ | Debtors Link:

On GoSweetSpot get your site No. which you will find under **Support**

Courier Network Status Dashboard

Support

Help Center

Quick Start Videos

Remote Control (Screen Connect)

Remote Control (Teamviewer)

Contact Us

FAQ (Frequently Asked Questions)

Your Site No. **1**

	Cubic (m3)	
	0	x
0.000	0.0000	

Add your Site No. to your company profile

1. Company Profile: Search in SCM; Administration; Company Profile; double click to edit Company Profile; Address; Add Site No. to GoSweetSpot field; **Save**

System Configurati...

Company Profiles

Search | Add

Branch Name:

Page 1 of

Att Code

1 BARC

Administration

Company Profiles

Defaults

Financial Periods Setup

Backups

Multi Currency

Multilingual

Custom Fields

Reference Value

Custom Period Setup

Imports

Emailing Schedule Setup

General

General Ledger Lin...

Security

Reports

Edit Company Profile Info

Attachments | Print | Generic Naming Defaults | Functions

Basic Settings | Advanced Settings

Basic | Address | Defaults | Additional | Email SMS | Bank Details

Address:

☒ Physical ☐ Postal ☐ Delivery

Address Line 1: P O Box 38175

Address Line 2: Parklands

Address Line 3: Christchurch

Address Line 4: NZ

Postal Code: 8842

Country: New Zealand

GPS Coords:

Plus Code:

Timezone Name: New Zealand Standard Time

Timezone: 11

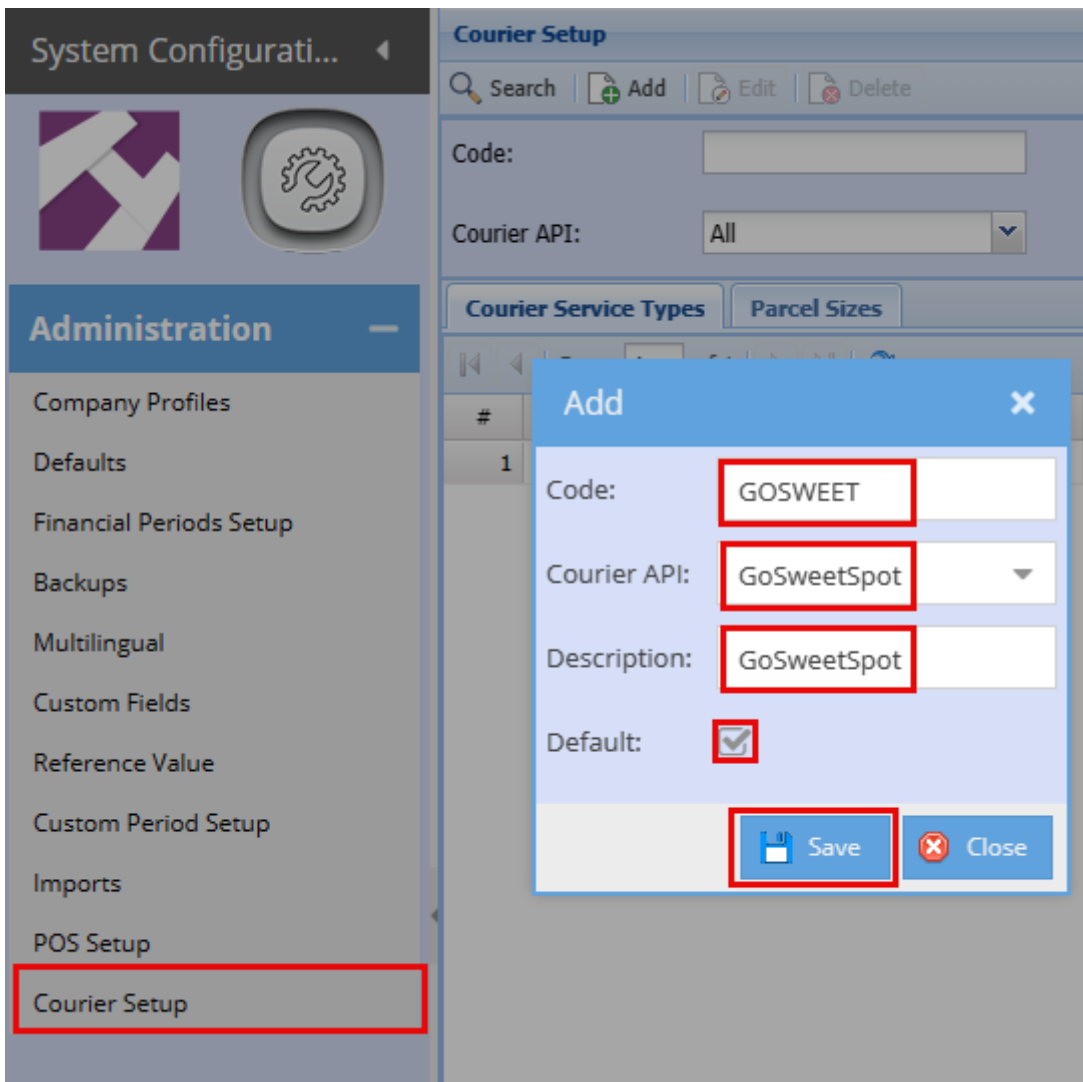
Default Country: New Zealand

GoSweetSpot Site:

Save Close

Courier Setup

1. Search in SCM; Administration; Courier Setup; Click Add; Add Code, Courier API, Select GoSweetSpot; Add description, Click Default, Save



Parcel Setup

GoSweetSpot allows pre-defined parcel sizes to be referenced in new shipments.

you can find your standard parcel sizes in Go SweetSpot.

Manage Packages

Stock sizes allow you to save your commonly used packages sizes as favourites. These are saved on the drop list is available to you for quick

You can add packages at the below of the list a few lines at a time, or import them from a file.

To import the lines please use the template available [here](#).

Select Import file

Choose File

No file chosen

Import File

Ordering	Name	Length (cm)	Width (cm)	Height (cm)	Volume (m3)
0	-- Custom --	0.00	0.00	0.00	0.000
0	20KG/0.05M3	36.84	36.84	36.84	0.050
0	20KG/0.075M3	42.17	42.17	42.17	0.075
0	BOX 1	24.66	24.66	24.66	0.015
0	BOX 2	29.24	29.24	29.24	0.025

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Addressbook

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Preferences & Settings

To setup parcel sizes go to

1. Go to the **Courier Setup** search grid in SCM User actions: SCM; Administration; Courier Setup; Parcel Sizes
2. These can be added to reflect your personal box or satchel sizes.

System Configurati...
Administration
Company Profiles
Defaults
Financial Periods Setup
Backups
Multilingual
Custom Fields
Reference Value
Custom Period Setup
Imports
POS Setup
Courier Setup

Courier Setup

Search Add Edit Delete

Name: Courier API: All

Courier Service Types **Parcel Sizes**

Page 1 of 1

Add
Name:
Description:
Courier API: All
Type:

GoSweet Spot
Satchel or Box

Dimensions
L (cm) W (cm) H (cm) Wgt (kg)
0 0 0 0

Save Save & New Save and Close Close

This is what it should look like once added in.

Courier Setup

Search

Add

Edit

Delete

Name:

Courier API:

All

Courier Service Types

Parcel Sizes

Page

1

of 1

#	Name	Courier API	Add	Dimensions (L × W × H)	Wgt (kg)	Type
1	25KG/0.015M3	GoSweetSpot	25KG/0.015M3	24.66cm × 24.66cm × 24.66cm	25kg	Box
2	25KG/0.025M3	GoSweetSpot	25KG/0.025M3	29.24cm × 29.24cm × 29.24cm	25kg	Box
3	25KG/0.05M3	GoSweetSpot	25KG/0.05M3	36.84cm × 36.84cm × 36.84cm	25kg	Box
4	25KG/0.075M3	GoSweetSpot	25KG/0.075M3	42.17cm × 42.17cm × 42.17cm	25kg	Box
5	25KG/0.1M3	GoSweetSpot	25KG/0.1M3	46.42cm × 46.42cm × 46.42cm	25kg	Box
6	NZC DP Rigid C...	GoSweetSpot	NZC DP Rigid Card A4+	37.9cm × 37.9cm × 37.9cm	2kg	Satchel
7	NZC E11 DLE Pl...	GoSweetSpot	NZC E11 DLE Plastic	23cm × 11cm × 5cm	0.5kg	Satchel

Revision #7

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