

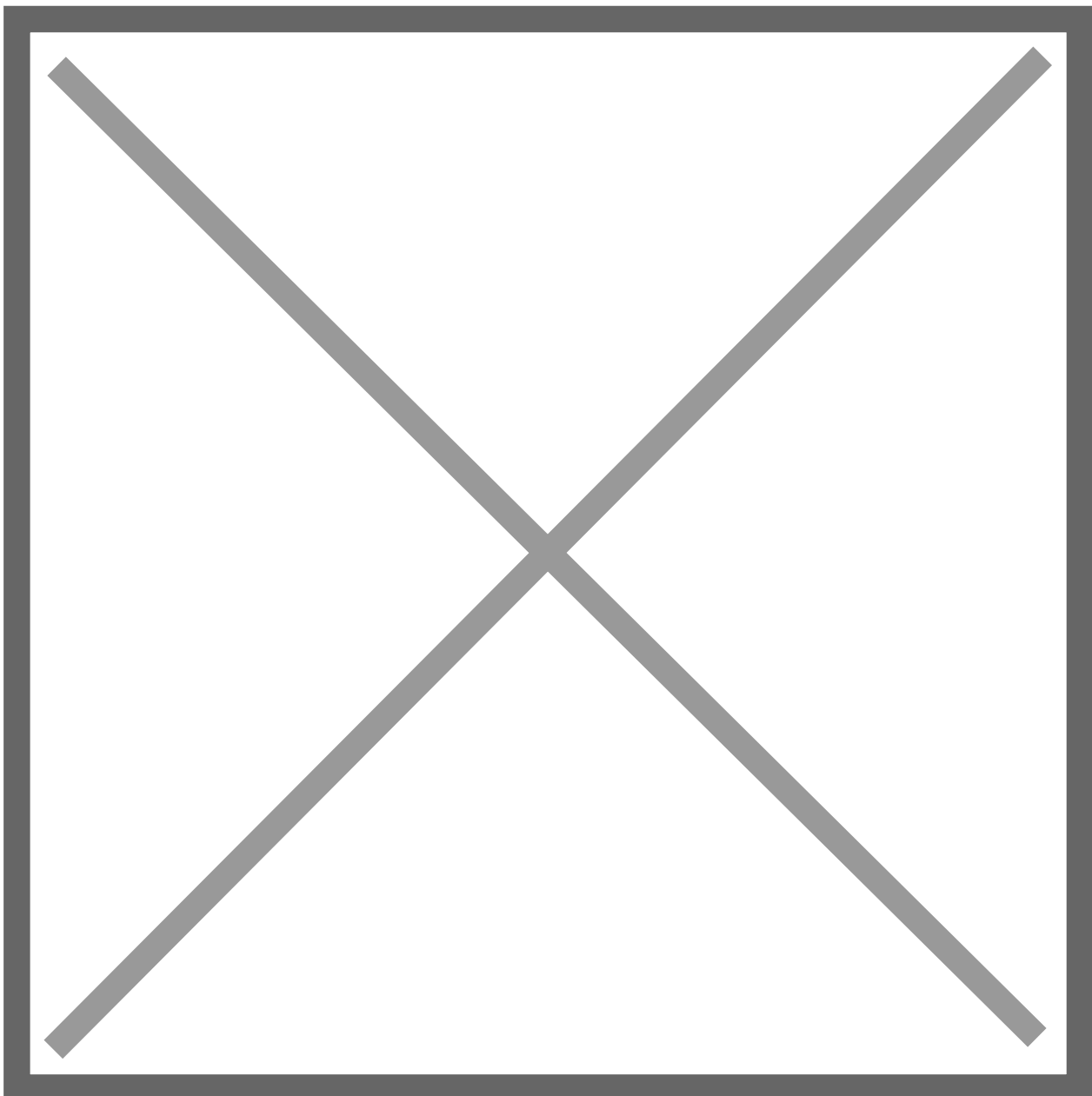
Customer Enquiry

Video training Manual 2020 - [Click Here](#)

Video training Manual 2019 - [Click Here](#)

The customer inquiry window allows you to view the customer at a quick glance Information on invoices in payments.

This can be accessed at the customer setup or if you edit the customer, you will also see this button.



Customer Since	Date the customer was opened
Last Invoice Date	Last invoice date
Last Invoice Amount	Last Invoice amount excluding Tax
Last Payment Date	Last payment date
Last Payment Amount	Last payment amount
Average Days to Payment	The system adds all the days between the Invoice Date and the payment date then divides the total by the number of payments.
Highest Invoice Amount	Highest invoice amount
Highest AR Balance	Highest last Age Analysis balance
Credit Limit	Credit limit allocated

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