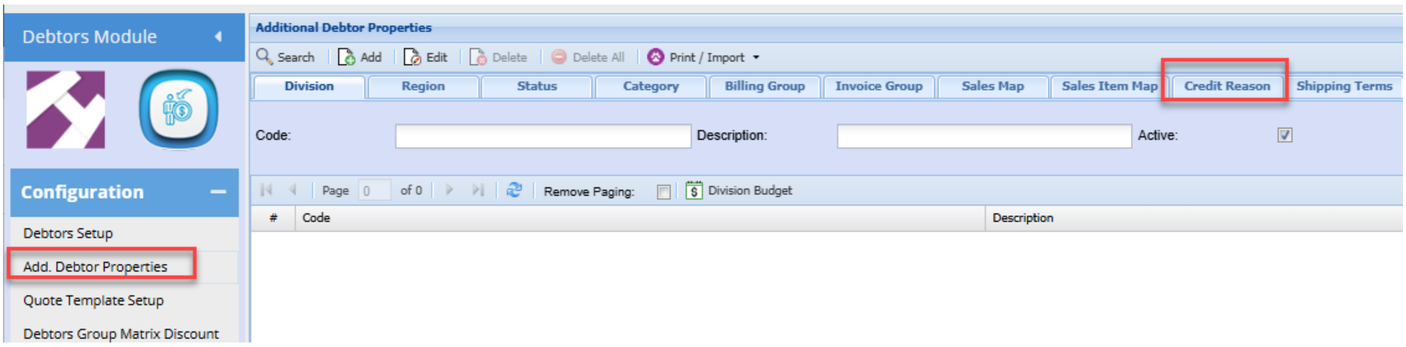
Credit Reason

To be able to select a credit reason on credit notes credit reasons applicable to your business needs to be created first

To add or edit a credit reason go to:

Debtors module> Configuration> Add. Debtor Properties> Credit Reason

Click the tab Credit Reason

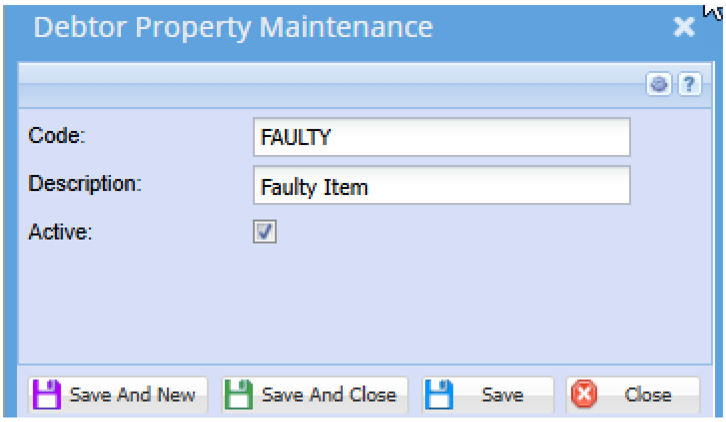


Click Add to create a new Credit Reason

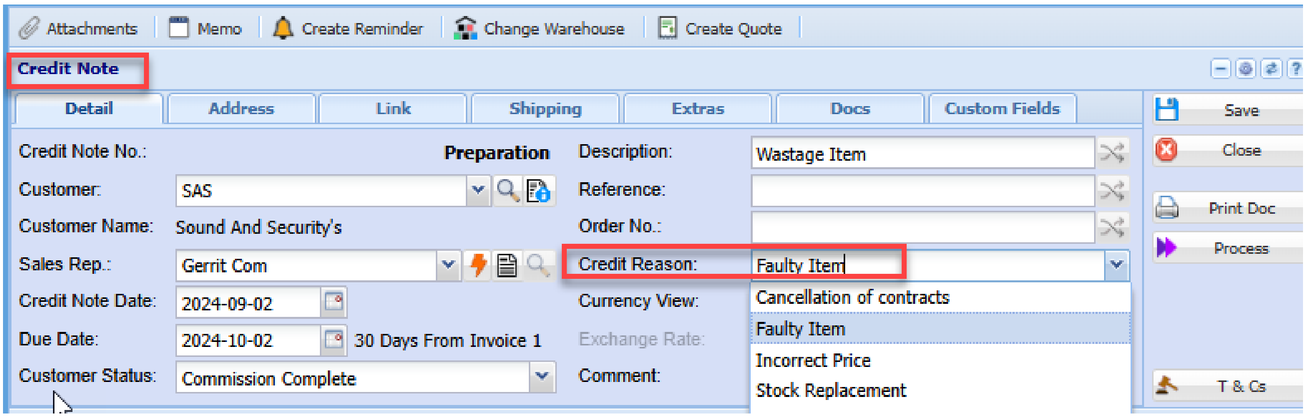
Enter a Code and Description

Click Save and close or,

Save and New to add another Credit reason



Once all reasons have been setup, this will allow the user to select the applicable reason for the credit note when capturing a credit note.



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